

1. Summary

Meeting title	Pre-proposal meeting (Professional Engineering Services, Permitti
Attended participants	15
Start time	7/08/26, 1:48:45 PM
End time	7/08/26, 2:52:45 PM
Meeting duration	1h 4m
Average attendance time	35m 40s

2. Participants

Name	First Join	Last Leave	In-Meeting
Jana B. Potvin	7/08/26, 1:48:48 PM	7/08/26, 2:52:45 PM	1h 3m 57s
Shelly Hofmann (External)	7/08/26, 1:58:51 PM	7/08/26, 2:37:45 PM	38m 54s
Robinson, James	7/08/26, 1:59:39 PM	7/08/26, 2:37:43 PM	38m 4s
Ryan, Danielle	7/08/26, 1:59:45 PM	7/08/26, 2:37:34 PM	37m 48s
Peter Gaff	7/08/26, 2:00:25 PM	7/08/26, 2:37:45 PM	37m 19s
Mullen, John (External)	7/08/26, 2:00:37 PM	7/08/26, 2:37:49 PM	37m 12s
Budischak, Katrina A. (External)	7/08/26, 2:01:02 PM	7/08/26, 2:37:51 PM	36m 49s
Harris, Dara P. (External)	7/08/26, 2:01:19 PM	7/08/26, 2:37:44 PM	36m 25s
Britney Jackson	7/08/26, 2:02:08 PM	7/08/26, 2:37:37 PM	35m 28s
Anthony Brudis	7/08/26, 2:03:55 PM	7/08/26, 2:37:45 PM	33m 49s
James Cook (External)	7/08/26, 2:03:56 PM	7/08/26, 2:37:32 PM	33m 36s
Joey Collins (External)	7/08/26, 2:04:11 PM	7/08/26, 2:37:43 PM	33m 31s
Kay Morris (External)	7/08/26, 2:10:35 PM	7/08/26, 2:37:35 PM	27m
Donna Warner (External)	7/08/26, 2:11:56 PM	7/08/26, 2:34:53 PM	22m 56s
Jeannie Haddaway-Riccio (Exte	7/08/26, 2:15:29 PM	7/08/26, 2:37:38 PM	22m 9s

3. In-Meeting Activities

Name	Join Time	Leave Time	Duration
Jana B. Potvin	7/08/26, 1:48:48 PM	7/08/26, 2:52:45 PM	1h 3m 57s
Shelly Hofmann (External)	7/08/26, 1:58:51 PM	7/08/26, 2:37:45 PM	38m 54s
Robinson, James	7/08/26, 1:59:39 PM	7/08/26, 2:37:43 PM	38m 4s
Ryan, Danielle	7/08/26, 1:59:45 PM	7/08/26, 2:37:34 PM	37m 48s
Peter Gaff	7/08/26, 2:00:25 PM	7/08/26, 2:37:45 PM	37m 19s
Mullen, John (External)	7/08/26, 2:00:37 PM	7/08/26, 2:37:49 PM	37m 12s
Budischak, Katrina A. (External)	7/08/26, 2:01:02 PM	7/08/26, 2:37:51 PM	36m 49s
Harris, Dara P. (External)	7/08/26, 2:01:19 PM	7/08/26, 2:37:44 PM	36m 25s
Britney Jackson	7/08/26, 2:02:08 PM	7/08/26, 2:37:37 PM	35m 28s
Anthony Brudis	7/08/26, 2:03:55 PM	7/08/26, 2:37:45 PM	33m 49s
James Cook (External)	7/08/26, 2:03:56 PM	7/08/26, 2:37:32 PM	33m 36s
Joey Collins (External)	7/08/26, 2:04:11 PM	7/08/26, 2:37:43 PM	33m 31s
Kay Morris (External)	7/08/26, 2:10:35 PM	7/08/26, 2:37:35 PM	27m
Donna Warner (External)	7/08/26, 2:11:56 PM	7/08/26, 2:34:53 PM	22m 56s
Jeannie Haddaway-Riccio (Exte	7/08/26, 2:15:29 PM	7/08/26, 2:37:38 PM	22m 9s

4. Meeting Engagement

Name	Engagement Type	Time
Jana B. Potvin	Turned on camera	7/08/26, 1:48:58 PM
Jana B. Potvin	Turned on camera	7/08/26, 1:58:51 PM
Ryan, Danielle	Unmuted	7/08/26, 1:59:58 PM
Ryan, Danielle	Unmuted	7/08/26, 2:37:32 PM
Peter Gaff	Unmuted	7/08/26, 2:23:40 PM
Peter Gaff	Unmuted	7/08/26, 2:31:19 PM
Britney Jackson	Unmuted	7/08/26, 2:32:38 PM
Joey Collins (External)	Turned on camera	7/08/26, 2:04:46 PM
Jeannie Haddaway-Riccio (Exte	Raised hands	7/08/26, 2:32:21 PM
Jeannie Haddaway-Riccio (Exte	Unmuted	7/08/26, 2:36:07 PM

ng & Bid Services for MD-611 Shared Use Path)

Email	Participant ID (UPN)	Role	Engagemer
jbpotvin@worcestermd.gov	jbpotvin@worcestermd.gov	Presenter	2
Shelly.Hofmann@kaveree.com	Shelly.Hofmann@kaveree.com	Presenter	
JRobinson4@jmt.com	JRobinson4@jmt.com	Presenter	
DRyan@jmt.com	DRyan@jmt.com	Presenter	
PGaff1@mdot.maryland.gov	PGaff1@mdot.state.md.us	Presenter	
JFMullen@mccormicktaylor.com	JFMullen@mccormicktaylor.com	Presenter	
KABudischak@mccormicktaylor.com	KABudischak@mccormicktaylor.com	Presenter	
DPHarris@mccormicktaylor.com	DPHarris@mccormicktaylor.com	Presenter	
BJackson3@mdot.maryland.gov	BJackson3@mdot.state.md.us	Presenter	
abrudis@brudis.com	abrudis@brudis.com	Presenter	
jcook@rauchinc.com	jcook@rauchinc.com	Presenter	
joey@rauchinc.com	joey@rauchinc.com	Presenter	1
Kay.Morris@kci.com	Kay.Morris@kci.com	Presenter	
Donna@rauchinc.com	Donna@rauchinc.com	Presenter	
Jeannie@rauchinc.com	Jeannie@rauchinc.com	Presenter	

Email	Role
jbpotvin@worcestermd.gov	Presenter
Shelly.Hofmann@kaveree.com	Presenter
JRobinson4@jmt.com	Presenter
DRyan@jmt.com	Presenter
PGaff1@mdot.maryland.gov	Presenter
JFMullen@mccormicktaylor.com	Presenter
KABudischak@mccormicktaylor.com	Presenter
DPHarris@mccormicktaylor.com	Presenter
BJackson3@mdot.maryland.gov	Presenter
abrudis@brudis.com	Presenter
jcook@rauchinc.com	Presenter
joey@rauchinc.com	Presenter
Kay.Morris@kci.com	Presenter
Donna@rauchinc.com	Presenter
Jeannie@rauchinc.com	Presenter

Engagemer Engagement: Unmute

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