



OFFICE OF THE  
COUNTY COMMISSIONERS

## Worcester County

GOVERNMENT CENTER  
ONE WEST MARKET STREET • ROOM 1103

SNOW HILL, MARYLAND

21863-1195

# PROCLAMATION

**WHEREAS**, older adults enrich our communities through their wisdom, experience, service, and lifelong contributions, and they deserve to live with dignity, safety, independence, and respect; and

**WHEREAS**, elder abuse, neglect, and financial exploitation are serious, yet often underreported, problems affecting millions of older Americans each year, causing physical, emotional, and financial harm while threatening the well-being and security of some of our most vulnerable citizens; and

**WHEREAS**, we join the Worcester County State's Attorney's Office, the Department of Social Services, Commission on Aging, caregivers, advocates, law enforcement agencies, and community organizations in raising awareness about elder abuse and encouraging residents to recognize warning signs, support prevention efforts, and report suspected abuse so that older adults may live free from harm and exploitation.

**NOW, THEREFORE**, we, the County Commissioners of Worcester County, Maryland, do hereby proclaim June 2026 as **Elder Abuse Awareness Month** and **June 15** as Elder Abuse Awareness Day.

Executed under the Seal of the County of Worcester, State of Maryland, this 2<sup>nd</sup> day of June, in the Year of Our Lord Two Thousand and Twenty-Six.



\_\_\_\_\_  
Theodore J. Elder, President

\_\_\_\_\_  
Madison J. Bunting, Jr., Vice President

\_\_\_\_\_  
Caryn G. Abbott

\_\_\_\_\_  
Anthony W. Bertino, Jr.

\_\_\_\_\_  
Eric J. Fiori

\_\_\_\_\_  
Joseph M. Mitrecic

\_\_\_\_\_  
Diana Purnell

*Citizens and Government Working Together*



The Circuit Court for Worcester County  
First Judicial Circuit of Maryland

ILENE D. MUHLBERG  
COURT ADMINISTRATOR  
COURT HOUSE - ROOM 208  
ONE W. MARKET STREET  
SNOW HILL, MD 21863  
(410) 632-2342

Date: May 20, 2026

To: Weston Young, Chief Administrative Officer  
Worcester County Commissioners

From: Ilene Muhlberg, Circuit Court Administrator

Re: Grant Award Acceptance

We respectfully request your approval of the attached Grant Award and Acceptance Form for \$464,012.39 in FY 27 grant funds from the Maryland Judiciary Administrative Office of the Courts to support the operations of the Circuit Court Family Services Program. Due to state budget constraints, the award amount is \$63,267.61 less than requested, but \$4,053.25 more than the amount awarded in FY26.

Thank you for your consideration.

c: Administrative Judge Brian D. Shockley  
Emily Kane, Family Services Coordinator



**Administrative Office of the Courts**  
**JUVENILE AND FAMILY SERVICES**  
**187 HARRY S. TRUMAN PKWY., ANNAPOLIS, MD 21401**  
**PH: 410-260-1262; DJFSGrants@mdcourts.gov**

**GRANT AWARD & ACCEPTANCE FORM**

**Grant Award Number: G27JU2425I**  
**Organization: Worcester County Commissioners**  
**Division/Agency/DBA (if applicable): Circuit Court for Worcester County**  
**Applicant ID Number: 6374**  
**Project Name: G27JU2425I Worcester Family Services**  
**Grant Award Period: 07/01/2026 - 06/30/2027**

**Grant Award Amount:** \$464,012.39

The Administrative Office of the Courts, Juvenile and Family Services, in accordance with the terms of the FY27 Juvenile and Family Services Jurisdictional Budget Request Funding Opportunity # FO-2027-JFS-001, awards a grant for:

**Summary of the Grant:** Grant funds support the operations of the Circuit Court Family Services Program.

**Additional Terms, if applicable:** N/A

This Grant Award incorporates all the information, activities, and assurances contained in the grantee’s application, FY27 Worcester Family Services. Grant recipients are required to manage these grant funds and submit all required reporting electronically.

**Budgeting of Grant Funds:** Upon execution of this agreement, grant recipients will be required to finalize the project budget based on the award amount and the budget submitted in the application referenced above. Limitations on the award budget, if any, are outlined below.

**Budget Limitations:**

Personnel Costs: Salary adjustments for grant-funded circuit court employees will be provided consistent with those appropriated by the legislature for state Judiciary positions. Grant support for fringe benefits will also change commensurate with any salary adjustments made. Local governments are authorized to provide supplemental funds for salary and fringe benefits beyond the amount provided under a grant.

Adjustments to the budgeted amounts for the grant-funded court positions will also be permitted when,

- a position becomes vacant, and the new hire has a different salary/fringe rate,
- the position is reclassified by the county’s human resources department, and/or
- for other good cause upon submission of a modification request.

Costs that are not allowable:

- Indirect costs for courts and government grantees,
- Professional association and licensure dues for individuals,
- Building-related costs (includes, but not limited to furniture, cubicle walls, courtroom flags or emblems), and
- Other costs not related to the effective operation of the family division or family services programs.

**Indirect Costs**

Indirect Costs are \_\_\_allowable  X  not allowable on this award.

**Once approved by Juvenile and Family Services, the final budget is incorporated into this award. Subsequent changes will require a budget modification per the terms of the General Grant Conditions and the Special Grant Conditions for FY27 Jurisdictional Family Services Grants.**

*Continued on the next page*

**Grant Award Number: G27JU2425I**  
**Organization: Worcester County Commissioners**  
**Division/Agency/DBA (if applicable): Circuit Court for Worcester County**  
**Applicant ID Number: 6374**  
**Project Name: G27JU2425I Worcester Family Services**  
**Grant Award Period: 07/01/2026 - 06/30/2027**

**Acceptance of Grant Award**

*This Grant Award is subject to the General Grant Conditions and the Special Grant Conditions for FY27 Jurisdictional Family Services Grants.*

*By signing below, the grant recipient agrees to accept the grant and abide by all terms contained in both the General Grant Conditions and Special Grant Conditions for FY27 Jurisdictional Family Services Grants. The grant recipient understands that any false, fictitious, or fraudulent statements, documents, or claims submitted in relation to this award may subject the grant recipient to any applicable civil or criminal penalties, as well as administrative penalties including but not limited to the reduction, suspension, and/or termination of the award, and the recovery of any monies awarded to the grant recipient as a result of the submission.*

**Authorized Official for the Grantee:**

Signature:
Name (printed):
Title (printed):
Date:

**FOR THE ADMINISTRATIVE OFFICE OF THE COURTS**

**Approved for form and legal sufficiency by:**

**Approved for funding by:**

Signature: \_\_\_\_\_  
Name: Stephane J. Latour  
Title: Managing Legal Counsel  
Date: \_\_\_\_\_

Signature: \_\_\_\_\_  
Name: Judy K. Rupp  
Title: State Court Administrator  
Date: \_\_\_\_\_



Worcester County Recreation & Parks  
6030 Public Landing Road | Snow Hill MD 21863 | (410) 632-2144 | [www.PlayMarylandsCoast.org](http://www.PlayMarylandsCoast.org)

**MEMORANDUM**

TO: Weston S. Young, Chief Administrative Officer  
Candance Savage Deputy Chief Administrative Officer  
FROM: Kelly Rados, Director of Recreation & Parks  
DATE: May 21, 2026  
SUBJECT: 2026 Maryland Agricultural Fair Grant Acceptance

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The Recreation & Parks Department is requesting permission to accept the Maryland Agricultural Fair Board Grant that has been awarded to us in the amount of \$4,600. The funds will be used for the 2026 Worcester County Fair scheduled to be held August 7 – 9 at John Walter Smith Park.

Grant funds will be used solely for agricultural related premiums, ribbons, and trophies as stated within the grant terms and conditions.

cc: Jacob Stephens, Deputy Director of Recreation & Parks



## Maryland Department of Agriculture

**Wes Moore**, Governor  
**Aruna Miller**, Lt. Governor  
**Kevin M. Atticks**, Secretary  
**Steven A. Connelly**, Deputy Secretary



Agriculture | *Maryland's Leading Industry*  
mda.maryland.gov

The Wayne A. Cawley, Jr. Building  
50 Harry S Truman Parkway  
Annapolis, Maryland 21401

410-841-5770 Baltimore/Washington  
410-841-5987 Fax

April 30<sup>th</sup>, 2026

To: Maryland Agricultural Fairs and Shows Leadership

RE: 2026 Maryland Agricultural Fair Board Grants & Updates

Greetings,

The Maryland Agricultural Fair Board (MAFB) met in March to review the 2026 Grant Applications and allocate funds based on the Horse Racing Special Fund projections for Fiscal Year 2027. As a reminder, the MAFB grant cycle is annual from January 1 through December 31, whereas our funding cycle is based on the State fiscal year (July 1 through Jun 30). This system simplifies the process for fairs and shows without the complication of a fiscal-year system.

Based on the continuing decline of funding from the Horse Racing Special Fund and downward revenue projections from the Maryland Racing Commission, the Maryland Agricultural Fair Board had to make several challenging decisions to remain solvent while continuing to support the industry. As a reminder, spring shows will no longer be funded on a per-head basis; spring show grants will be reimbursed based on total monies paid for premiums, ribbons, trophies and awards. The Board also lifted a 2010 policy that restricted youth from entering multiple spring shows.

The Maryland Agricultural Fair Board continues to work to support fairs and shows in Maryland regardless of the funding shortfalls, including through partnerships with the State Veterinarian and MDA Animal Health team, the Maryland Association of Agricultural Fairs and Shows, Maryland 4-H and FFA, and other leaders in the industry. MAFB extends gratitude to those partners who supported HB972 that would have stabilized MAFB funding, and while this bill evolved to direct support for agricultural education, we look forward to engaging with our partners to identify avenues to support Maryland fairs and shows next session.

The impact of Maryland's fair and show industry goes well beyond the 1.5 million people that attend every year - it is felt by every Marylander through the impact that you have in youth development, agricultural education, economic impact in your community, and the showcasing of Maryland's #1 commercial industry. Thank you for everything that you do to support Maryland agriculture, and we look forward to continuing to support you in 2026.

A handwritten signature in black ink, appearing to read 'H. Palmer'.

Harrison Palmer  
Chief of Staff & Executive Secretary  
Maryland Agricultural Fair Board

MARYLAND DEPARTMENT OF AGRICULTURE  
**MARYLAND AGRICULTURAL FAIR BOARD**

Grant Agreement to Provide Funding For:

<b>MDA #</b>	1311-65	<b>FID #</b>	52-1358485
<b>Name of Organization</b>	Worcester County Fair		
<b>Contact Person</b>	Jacob Stephens		
<b>Address</b>	6030 Public Landing Rd		
<b>City, State, Zip</b>	Snow Hill, MD 21863		

**Authority:** Agriculture Article §§ 10-301 et seq., Annotated Code of Maryland  
 Fiscal Year 2027 (July 1, 2026, through June 30, 2027)

This GRANT AGREEMENT, entered into this \_\_\_\_ day of \_\_\_\_\_, 2026, is between the Maryland Department of Agriculture, Maryland Agricultural Fair Board (Fair Board) and:

<b>Grantee</b>	Worcester County Fair
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**GENERAL CONDITIONS OF GRANT**

**Due June 1<sup>st</sup>, 2026**

1. The Fair Board agrees:  
 Subject to available funding, to grant the Grantee an allocation not to exceed/up to \$4,600.00 to be used solely for the payment of expenditures for approved agriculturally related premiums, ribbons, and trophies, or other uses the Fair Board has authorized during its Fiscal Year '27. The Fair Board may award a supplemental grant at the close of the fiscal year if funds are available. Grant is subject to available appropriations. **PLEASE BE ADVISED THAT AT THIS TIME THE BOARD IS UNAWARE OF THE FUNDING AVAILABLE FOR THE UPCOMING YEAR AND DUE TO SUCH EVENTS GRANT FUNDS ARE SUBJECT TO BE REDUCED OR ELIMINATED.**
  
2. The Grantee agrees:
  - a. To file with the Fair Board, within 45 days after the last day of the Grantee's fair, show, or activity, a full accurate account of expenditures under this grant on forms provided by the Fair Board. A Grantee that holds an activity within 45 days prior to the close of the fiscal year must file their account no later than June 15, 2027. The account shall be sworn to by an officer of the Grantee and all records shall be subject to audit by a representative of the Board;
  - b. To file annually with the Fair Board a statement of profit or loss and a balance sheet indicating the grant and properly authenticated which shall be subject to audit by a representative of the Fair Board;
  - c. To secure additional revenue for the Grantee's expenditures, including premiums, ribbons, and awards or other uses the Fair Board has authorized in excess of the amount of the grant;
  - d. To file with the Fair Board, at least 30 days in advance of the show, a show catalog for the activity listing premiums, a schedule of events, and a listing of the Fair Board;
  - e. To file with Fair Board, at least 15 days in advance of the activity, a list of all livestock judges, and to abide by all conditions and regulations concerning livestock shows, including those noted in COMAR 1.12.01.07;
  - f. To pay all premiums won by qualified exhibitors within 30 days after the final day of the activity;
  - g. To file within 45 days of the final day of the activity an Activity Report on the form provided by the Fair Board; Late reports may be assessed a 5% penalty for every 30 days over the 45 days.
  - h. To comply with the Maryland Agricultural Fair Board regulations for fairs and shows.
  
3. This Agreement is subject to "Maryland Department of Agriculture's General Terms and Conditions for Grant Agreements" which is attached to and incorporated herein.

<b>NAME OF FAIR/SHOW (Grantee)</b>	Worcester County Fair
<b>AUTHORIZED SIGNATURE</b>	
<b>DATE</b>	
<b>GRANTOR NAME</b>	<b>MARYLAND AGRICULTURAL FAIR BOARD</b>
<b>AUTHORIZED SIGNATURE</b>	
<b>DATE</b>	

**Your signature acknowledges acceptance of the General Conditions of this Grant Agreement. This Agreement has been approved for form and legal sufficiency by the Attorney General's Office of the Maryland Department of Agriculture.**

**Attachment**  
**Maryland Department of Agriculture's**  
**General Terms and Conditions for Grant Agreements**

- 1) **TERMS AND APPLICABILITY:** These General Terms and Conditions apply to Grant Agreements. The General Terms and Conditions do not constitute a complete agreement but are part of the Grant Agreement executed by all parties, which identifies the specific work to be performed, grant amount, term, and special conditions, if any. The General Terms and Conditions and the Grant Agreement are intended to be complementary and shall be construed together. In the event of a direct conflict between them, the terms of the Memorandum shall govern and control.
- 2) **DEFINITIONS:** Specific terms used in this document have the following meaning:
  - a) "Grant Agreement" means the agreement between the Department and the grantee who has obtained a grant from MDA to perform certain work/services. It includes the Scope of Work, Budget, and these General Conditions.
  - b) "Scope of Work" or "Work" refers to the specific agreement of the Grantee, who has applied for or otherwise has received a grant, to perform certain work/services identified in the Grant Agreement or other work statement included in or incorporated into the Grant Agreement.
  - c) "Grantee" means person who has applied for or otherwise has received a grant to perform certain work/services under the Grant Agreement.
  - d) "Department" means the Maryland Department of Agriculture
- 3) **NOTICE:** Service of any notice under the Grant Agreement shall be complete upon mailing of such notice, postage prepaid, to the appropriate representative at the address indicated in the Grant Agreement. If no contract representative is named, then the person executing the Grant Agreement for a party shall be the contact representative for purposes of notice.
- 4) **PERFORMANCE:** The Grantee agrees to perform all work/services under this Grant Agreement continuously and diligently and to meet all milestones contained in the Grant Agreement.
- 5) **CHANGES:** This Agreement may be amended only with the written consent of both parties.
- 6) **NON-DISCRIMINATION:** Grantee may not discriminate on the basis of:
  - a) Political or religious opinion or affiliation, marital status, race, color, creed, or national origin;
  - b) Sex or age, except when age or sex constitutes a *bona fide* occupational qualification; or
  - c) The physical or mental disability of a qualified individual.
- 7) **DRUG AND ALCOHOL-FREE WORKPLACE:** Grantee agrees to comply with Maryland's policy concerning a drug and alcohol-free workplace, as set forth in COMAR 01.01.2023.16, and shall remain in compliance throughout the term of this Agreement.
- 8) **TERMINATION FOR NON-APPROPRIATION (Multi-Year Agreements):** If funds are not appropriated or otherwise made available to support continuation in any fiscal year succeeding the first fiscal year, this Agreement shall be terminated automatically as of the beginning of the fiscal year for which funds are not available.
- 9) **TERMINATION FOR CONVENIENCE:** MDA may terminate this Agreement, in whole or in part, without showing cause upon prior written notice to the Grantee specifying the extent and effective date of the termination. MDA shall pay all reasonable costs associated with this Agreement that the Grantee has incurred up to the date of termination, and all reasonable costs associated with termination of the Agreement.
- 10) **TERMINATION FOR DEFAULT:** If the Grantee violates any provision of this Agreement, MDA may terminate the Agreement by giving the Grantee written notice of the termination.
- 11) **MARYLAND LAW PREVAILS:** The law of Maryland shall govern the interpretation and enforcement of this Agreement.

- 12) **RECORD-KEEPING/AUDIT:** The Grantee shall retain and maintain all records and documents relating to this Agreement for three years after final payment by MDA hereunder or any applicable statute of limitations, whichever is longer, and shall make them available for inspection and audit by authorized representatives of MDA at all reasonable times.
- 13) **SEVERABILITY:** It is understood and agreed by the parties hereto that if any of these provisions shall contravene, or be invalid under the laws of the particular state, county, or jurisdiction where used, such contravention or invalidity shall not invalidate the whole agreement, but the Agreement shall be construed as if not containing the particular provision or provisions held to be invalid in the said particular state, county, or jurisdiction, and the rights and obligations of the parties shall be construed and enforced accordingly.
- 14) **USE/RETURN OF FUNDS:** The Grantee shall use all funds provided by MDA strictly in accordance with the Agreement, and return all funds not used should MDA decide that Grantee may not carry them over for use the following year. If the Agreement is terminated, the Grantee shall return all funds not used.
- 15) **NON-HIRING OF EMPLOYEES:** No official or employee of the State, as defined under State Government Article, §15-102, Annotated Code of Maryland, whose duties as such official or employee include matters relating to or affecting the subject matter of this agreement shall, during the pendency or term of this agreement and while serving as an official or employee of the State, become or be an employee of the Grantee or any entity that is a subcontractor on this agreement.
- 16) **ANTIBRIBERY:** The Grantee warrants that neither it nor any of its officers, directors, or partners nor any of its employees who are directly involved in obtaining or performing contracts with any public body has been convicted of bribery, attempted bribery, or conspiracy to bribe, under the laws of any state or of the federal government or has engaged in conduct since July 1, 1977, which would constitute bribery, attempted bribery, or conspiracy to bribe under the laws of any state or the federal government.
- 17) **SURVIVING TERMS:** Audit, confidentiality, document retention, and hold harmless obligations under this Grant Agreement shall survive expiration or termination of the Grant Agreement.
- 18) **NON-WAIVER OF RIGHTS; REMEDIES:** No failure on the part of the State or MDA to exercise, and no delay in exercising, any right under this Agreement shall operate as a waiver thereof; nor shall any single or partial exercise of any such right preclude the State or MDA from further exercising that or any other right. The remedies provided under this Agreement are cumulative and not exclusive of any remedies provided by law.
- 19) **ASSIGNMENT OR TRANSFER:** The Grantee may not sell, transfer, or assign any of its obligations under this Agreement, or its rights, title, or interest in this Agreement, without further prior written consent of MDA.
- 20) **ENTIRE AGREEMENT:** This Agreement represents the complete, total and final understanding of the parties and no other understanding or representations, oral or written, regarding the subject matter of this Agreement, shall be deemed to exist or to bind the parties hereto at the time of execution.
- 21) **ELECTRONIC SIGNATURES:** This document may be executed in multiple counterparts, each of which shall be deemed an original, and all of which together shall constitute one and the same instrument. Signatures, including notary signatures, provided by electronic means including, by way of example and not of limitation, facsimile, Adobe, PDF, and sent by electronic mail, or via an electronic signature program, shall be deemed to be original.

(REVIEWED 11/27/23)

# Worcester County Sheriff's Office ITEM 4

Matthew Crisafulli  
Sheriff



Nathaniel Passwaters  
Chief Deputy

May 18, 2026  
(for FY27)

To: Worcester County Commissioners

From: Sheriff Matthew Crisafulli

RE: FY27 Out-of-State Travel Request

Please accept this request for out-of-state travel:

### Out of State Travel Request

<u>WCOSO</u>	<u>1</u>	<u>100.1101.030.7000.060</u>
Department	# of Attendees	GL Account Code
<u>Marysville WA</u>	<u>10/18/2026</u>	<u>10/24/2026</u>
Destination	Depart	Return

Purpose of Travel: This request is to send 1 Forensic Crime Tech to Crime Scene Photography training in Marysville WA. This nationally recognized training will provide the most thorough, reputable and relevant training pertaining specifically to crime scene processing. Travel will occur on October 18, 2026; the training is scheduled October 19 - October 23; return October 24, 2026.

Estimated costs – per attendee:

Airfare: 778.40

Lodging: 678.00 + taxes/fees (113.00/night per GSA)

Meals: 559.00 (2 travel days x 64.50; 5 training days x 86.00 per GSA)

Registration: 659.00

Car Rental: bundled w/airfare

Other Transportation: n/a

Other: \$200 (est OOS fuel, tolls) – 1 charge since all riding together

TOTAL: 2,874.40

# Worcester County Sheriff's Office

Matthew Crisafulli  
Sheriff



Nate Passwaters  
Chief Deputy

May 13, 2026

In March 2026, the Worcester County Sheriff's Office hired a Crime Scene Technician (CST), Mrs. Jessica Lewis, to work closely with the Ocean City Police Department's Forensic Services Unit (FSU). The onboarding of this civilian position to assist with crime scene photography and processing allows sworn investigators to conduct criminal investigations more efficiently and effectively, while obtaining and preserving imperative digital evidence for prosecution purposes.

Since CST Lewis' hiring, she has completed a Basic Crime Scene Processing course that was hosted locally at the Eastern Shore Criminal Justice Academy. Continuing her required training, I, Lt. Shane Musgrave, have discussed with OCPD's FSU Supervisor, Mrs. Sharon Schultz, the second phase of CST Lewis' training, which is specific to crime scene photography. Unfortunately, unlike the locally hosted Crime Scene Processing training, nationally recognized and reputable training related to criminal scene photography is more difficult to find.

TriTech happens to be one of the few nationally recognized training associations by the forensics community and is an official training partner of the International Association of Identification (IAI). IAI is also the entity that certifies forensic technicians in their respective disciplines, and those training hours are recognized in their certification requirements.

After research, an upcoming training being hosted by the Tritech Training Forensic, titled "Basic Crime Scene Photography," was discovered. Unfortunately, this training is being held at the Snohomish County Sheriff's Office in Marysville, WA, but its training covers a range of relevant topics that will help CST Lewis better fulfil her job duties, through classroom and practical exercises, and mock scenes and courtroom testimony.

Below approximates the training-associated expenses at the time of authoring this memorandum:

Course Expense: \$659.00 ✓  
Lodging: \$113.00 per night= \$678.00 ✓  
Food Per Diem: \$473.00 per GSA - 569.00  
Airfare and rental vehicle: \$778.40 ✓

Approximate total= ~~\$2,588.40~~

Misc 200 Fuel/tolls/etc.

2874.40

**"Proud to Protect, Ready to Serve"**

Worcester County Sheriff's Office  
One West Market Street, Room 1001  
Snow Hill, MD 21863  
410-632-1111- phone / 410-632-3070- fax  
[www.WorcesterSheriff.com](http://www.WorcesterSheriff.com)

# Worcester County Sheriff's Office

*Matthew Crisafulli*  
Sheriff



*Nate Passwaters*  
Chief Deputy

I respectfully request that CST Lewis' training request be approved, as digital evidence, such as sound photography procedures, is one of the most important aspects when documenting crime scenes.

Respectfully submitted,

*Lt. Shane M. Musgrave #10141*  
Lt. Shane Musgrave

**"Proud to Protect, Ready to Serve"**

Worcester County Sheriff's Office  
One West Market Street, Room 1001  
Snow Hill, MD 21863  
410-632-1111- phone / 410-632-3070- fax  
[www.WorcesterSheriff.com](http://www.WorcesterSheriff.com)



The Exclusive Training Partner of the International Association of Identification

### Basic Crime Scene Photography - Marysville, WA



**Date:** Monday, October 19, 2026 to Friday, October 23, 2026

**Hours:** 8:00am - 5:00pm (everyday)

#### Tuition

Tuition for this course is \$659.00.

#### Location

Snohomish County Sheriff's Office, North Precinct  
15100 40th Ave NE Suite 201 Marysville, WA 98271  
Marysville, WA 98271

#### Registration

Registration is open through 10/23/2026 11:59 PM Eastern Time (US & Canada).

[View directions](#)

[Register Now](#)

#### Course Description

## Basic Crime Scene Photography

This 40-hour Crime Scene Photography course provides instruction that can permit the student to successfully document evidence and scenes in a professional manner. The course begins with instruction of basic photographic techniques such as the mechanics of exposure, depth-of-field, and motion control. Camera handling and operation

are stressed in all areas to include camera controls and how they work. Electronic flash techniques are also presented with a nighttime Painting-With-Light Exercise included.

## DAY 1

### **Basic Photography**

1. Introduction to Crime Scene Photography
2. Camera Basics
3. How to Hold the Camera
4. Introduction to the Exposure Triangle
5. Camera Operational Modes
6. Components of a Digital SLR Camera

### **Exposure**

1. Determining Proper Exposure
2. Shutter Speed
3. Aperture
4. ISO

## DAY 2

### **Exposure**

1. The Reflective Light Meter
  1. Spot Metering
  2. Center Weighted Metering
  3. Matrix/Evaluative Metering
2. Understanding Reciprocity
3. Sunny 16 Rule
4. Exposure Compensation

### **Lenses**

1. Focal Length – Field of View & Magnification
2. Focal Range/Lens Ratio/Lens Ring Size
3. Prime Lens
4. Zoom Lens
5. Lens Length and Distortion
6. Optical Problems

### **Filters for Forensic Photographs**

1. UV
2. Circular Polarizing
3. Neutral Density
4. Barrier Filters

### **Focus**

1. Manual
2. Auto-Focus
3. Autofocus Issues
4. Distance and Focusing

## DAY 3 (12 Hr Day)



## Lodging

**Home2 Suites by Hilton Marysville**  
 4070 116th St NE  
 Marysville, WA 98271  
 360-722-3600

**Room Rate:** \$113 per night plus tax

**Amenities:** Free Breakfast, Free Wi-Fi, Free Parking

**Booking Info:** Call the hotel or [Click Here](#) to receive this special rate.

**Cutoff Date:** September 18, 2026

## Instructors

**Digital Camera Operation**

1. Date/Time Settings & Significance
2. Power Issues
3. Formatting Media
4. Image Settings

**Depth of Field**

1. Definition
2. Maximize Depth of Field
3. Factors Effecting Depth of Field

**Flash Photography**

1. Ambient Light
2. Why and when to use Electronic Flash?
3. Sync Speed
4. Flash Head
5. Flashgun Features
6. Flash Modes
7. Fill Flash
8. Oblique Flash
9. Bounce Flash

**Nighttime/Low Light Photography**

1. Equipment
2. Existing Light
3. Long Exposure with Flash
4. Painting With Light

**Day # 4****Composition – Crime Scene Photography**

1. Context
  2. Composition – Art and Science
- Scene Specific Crime Scene Photography  
Photo Logs

**Day # 5**

Mock Scene  
Courtroom Testimony  
Course Review, Evaluations and Presentation of  
Certificates

## Certification/Re-Certification

**For information on IAI certification and/or recertification credit, please see our website at this link: IAI Certifications - TRITECH FORENSICS**



About Matthew Steiner, MS, CSCSA

Matthew Steiner is a First Grade Detective with the New York City Police Department's Crime Scene Unit. He is a twenty-four-year veteran with over nineteen years of experience as a crime scene investigator.

[Read more >>](#)

## Student Reviews

**'[This course] provided the exact level and depth needed to give a solid foundation and immediately applied.'**

- A student from course in Broomall, PA

**'[The instructors] was clear and understanding, took ample amount of time with each of us to make sure we understood the material.'**

- A student from course in Broomall, PA

## Share This

Help promote this course!

[Click here](#) to download a course information flyer.

**TRAINING. Please contact us if you have any questions. Thank you.**

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➤ Expedia

### Review and book

Sign in or create an account to earn **\$15.57** in OneKeyCash™ after this trip. ➤

**✈ Roundtrip Flight** ▾  
**Baltimore (BWI) to Seattle (SEA)**  
Sun, Oct 18 - Sat, Oct 24  
1 ticket: 1 adult

**🚗 Midsize** ▾  
**Seattle, WA (SEA Airport)**  
Sun, Oct 18 - Sat, Oct 24  
👤 5 🚗 4 \* A/C 🚘 Automatic

Package subtotal	\$846.47
Package savings	-\$68.07

**🎁** Wow! You're saving by booking your trip as a package

<b>Total due today</b> ⚡	<b>\$778.40</b>
Subtotal	\$582.06
Taxes & fees	\$196.34

**Package total**

**\$778.40**

Rates are quoted in US dollars.

### Who's flying?

Traveler names must match your government-issued photo ID exactly.

\* Required

Baltimore (BWI) to Seattle (SEA) Sun, Oct 18 - Sat, Oct 24

✓ Free cancellation within 24 hours

**Traveler 1: Adult, primary contact**

*Airfare /  
vehicle rental*

Change fiscal year: **2026** **2025** **2024** or



**Daily lodging rates (excluding taxes) | October 2025 - September 2026**



Cities not appearing below may be located within a county for which rates are listed. To determine the county a destination is located in, visit the [Census Geocoder](#).

Filter results...

Primary destination	County	2025 Oct	Nov	Dec	2026 Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Everett / Lynnwood	Snohomish	\$113	\$113	\$113	\$113	\$113	\$113	\$113	\$113	\$140	\$140	\$140	\$113

Showing 1 to 1 of 1 entries



**Meals and incidental expenses (M&IE) rates and breakdown**



The M&IE total is the full daily amount for a single calendar day when that day is neither the first nor last day of travel. The amount received on the first and last day of travel equals 75% of the M&IE total. See [M&IE breakdown](#) for information related to the individual meal amounts.

Filter results...

Primary destination	County	M&IE total	Breakfast	Lunch	Dinner	Incidental expenses	First and last day of travel
Everett / Lynnwood	Snohomish	\$56	\$22	\$23	\$36	\$5	\$61.50

Showing 1 to 1 of 1 entries

# Worcester County Sheriff's Office

ITEM 5

*Matthew Crisafulli*  
Sheriff



*Nathaniel J. Passwaters*  
Chief Deputy

May 21, 2026

To: Worcester County Commissioners

From: Sheriff Matthew Crisafulli

RE: FY26 Purchase Request, Forensic Camera

The Sheriff's Office respectfully requests approval to proceed with the FY26 purchase of a forensic evidence imaging system in the amount of \$48,904.92. This purchase was included in the budget amendment approved by the Worcester County Commissioners during the November 18, 2025 meeting, and funds have been transferred to General Ledger Account 100.1101.030.6110.190 (Supplies & Equipment – Law Enforcement Equipment) to fully cover the cost.

The Worcester County Sheriff's Office has provided Worcester County's Procurement Officer, Ed Welch, with supporting documentation to purchase the camera system from Foster & Freeman. This request is being submitted as a sole source purchase through Foster & Freeman. Mr. Welch verified that there are no cooperative agreements that cover this specific item. He also confirmed that the crime-lite forensic systems are highly-specialized, single-source proprietary products manufactured exclusively by Foster & Freeman with no current competitive offerings with the needed capabilities.

The Crime-lite AUTO forensic evidence imaging system is recommended because it provides a fully integrated forensic imaging platform specifically designed for crime scene and laboratory evidence processing. The system combines high-resolution forensic imaging, specialized illumination, filtration, and evidence processing capabilities into a single portable unit capable of detecting and documenting evidence not visible under normal lighting conditions.

The system supports the examination and documentation of fingerprints, biological fluids, blood evidence, gunshot residue, narcotics, ignitable liquids, and other trace evidence commonly encountered during criminal investigations. Compared to lower-cost alternatives that often require multiple separate components and systems, the Crime-lite AUTO consolidates these capabilities into single purpose-built forensic evidence imaging system, improving efficiency and reducing equipment duplication.

Please advise if any additional information is needed for your review. Thank you for your consideration.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'M. Crisafulli', is written over a white background.

Matthew Crisafulli, Sheriff  
Worcester County Sheriff's Office

### Sole Source Justification & Disclosure Statement

This form must accompany the Purchase Requisition whenever a sole source purchase is requested. The Worcester County Financial Rules requires all County departments to practice competitive bidding. Purchase Requisitions for goods and services that are to be purchased from a specific vendor must be accompanied by a written justification explaining the circumstances that make alternatives unacceptable. The justification must be signed by the principal investigator, the Department Head and the Procurement Officer.

The individual signing the justification must disclose, in writing, whether or not he/she has a potential or actual conflict of interest. County employees are not to make or participate in any purchasing decision that places them in a conflict of interest between their official job duties and any other interest or obligation. County employees who have a business relationship or financial interest with the suggested vendor, or who have received or anticipate receiving gifts or special favors from the suggested vendor must disclose the conflict of interest. Anyone who has a conflict of interest cannot participate in the decision to sole source the purchase.

The Worcester County Procurement Officer or his designee will determine whether the justification is appropriate. Sole source justifications are to be supported by factual statements that will pass an audit. It is the significant features of a product or service that make it a sole source.

Department Sheriff's Office

Date 05/26/2026

Vendor Foster & Freeman

Product or Service Requested for Sole Source Crime-Lite AUTO Forensic Evidence Imaging System

Purchasing threshold: \$2,000 to \$25,000  over \$25,000  CHECK ONE

#### Sole Source Justification

Please check all applicable categories (1a. through 1e) below and provide additional information where indicated.

a. The requested product is an integral repair part or accessory compatible with existing equipment or system software that is currently in use by the County.

Existing Equipment: \_\_\_\_\_

Manufacturer/Model Number: \_\_\_\_\_

Age: \_\_\_\_\_ Current Value: \_\_\_\_\_

Provide Details \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

b. The requested product has unique design design/performance specifications or quality requirements which are essential to perform my job requirements and are not available in comparable products.

Justification **\*Please see attached justification** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Other Products reviewed \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

---

c. The requested product is essential in maintaining compliance with established County standards.

(Check applicable category below and provide details)

- Requested product is being used in continuing County department operations
- Other County departments have used this product to address similar tasks.
- I have standardized the requested product and the use of another brand/model would require considerable time and cost to evaluate.

Provide Details \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- d. The requested product is one with which I (or my staff) have specialized training and/or extensive expertise. Retraining would incur substantial cost in time and/or money.

Provide Details \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- e. The requested service is provided by a vendor that has unique or specialized qualifications or significant previous experience in the same or similar task and whose employment on this project will result a more efficient or cost effective result.

Justification \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Previous Experience \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- f. Time is of the essence and only one known source can meet the Department's needs within the required timeframe.

Justification \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- g. Other factors (provide detailed explanation in #1 below)

Provide Details \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Attached other sheets as needed.

List below the names of each individual who was involved in making the recommendation to sole source this purchase. Each individual must sign the Disclosure Statement on the next page.

Name/Title or Position LT Shane Musgrave, Investigative Services Division

Name/Title or Position \_\_\_\_\_

## Disclosure Statement For Proposed Sole Source Purchase

### Disclosure Statement

*I/we are aware that Worcester County procurement regulations require procurements to be done competitively whenever practicable. I am requesting a sole source procurement based on the above criteria. The above statements are complete and accurate, based on my professional judgment and investigations. I also certify that no personal advantage, gain or privilege has (or will) accrue to my immediate family or myself through the purchase from this vendor, nor is a family member employed by or an officer of this vendor.*

1. Please list any other income or gifts you received from this company during the past 12 months.

N/A

2. Please list any financial interests (stocks, shares, investments, etc.) you may have in this company.

N/A


3. Is there any type of professional or other business relationship between you and this company?

N/A

4. Please provide any additional information you believe should be disclosed at this time.


N/A

I certify that the above information is true and a signed copy of this Sole Source Justification document will be kept on file and available for audit in my department:

  
Signature of Requester

Shane Musgrave, LT Investigative Svcs Div  
Printed Name and Title

05/26/2026  
Date

  
Signature of Department Head

Nathaniel Passwaters, Chief Deputy  
Printed Name and Title

05/26/2026  
Date

  
Signature of Procurement Officer

Ed Welch, Procurement Officer  
Printed Name and Title

05/26/2026  
Date



Worcester County Government
One West Market Street | Room 1103 | Snow Hill MD 21863-1195
(410) 632-1194 | (410) 632-3131 (fax) | admin@co.worcester.md.us | www.co.worcester.md.us

MEMORANDUM

To: Worcester County Commissioners
From: Ed Welch, Procurement Officer
Date: May 14, 2026
Re: Request to Award – Water Supply Capacity Management Plan

Public Works is recommending the County award the contract for development of a Water Supply Capacity Management Plan to George, Miles & Buhr (GMB). The total funds requested are \$120,750, which includes a 5% contingency fund to cover minor change orders.

Proposals were due and opened on April 30, 2026, at 2 p.m. Five (5) proposals were received. I have attached the proposal tabulation and contract to this memo. An evaluation team consisting of three members reviewed each proposal individually prior to an overall group average being established. The total value of the contract is \$115,000.

The funding sources for this project are as follows:

- Task #1 – 555.8002.6530.100 (\$25,000)
Task #2 – 520.6530.100 (\$7,500), 535.6530.100 (\$7,500), 545.6530.100 (\$15,000)
Task #3 – 555. 8002.6530.100 (\$60,000)

Please feel free to contact me if you have any questions. Thank you.

Table with 1 column and 8 rows containing project details: Project Name, Date, Request for Proposals Tabulation Sheet, Respondent's Name(s), GMB, KCI, Rauch, WRA, EA.



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**MEMORANDUM - CONFIDENTIAL**

To Worcester County Commissioners  
 From: Ed Welch, Procurement Officer  
 Date: May 14, 2026  
 Re: Request for Proposal – Water Supply Capacity Management Plan – Evaluation Committee

---

Due to the possibility of future negotiations taking place prior to contract execution, I ask that the names of the evaluation committee members and pricing be kept confidential until the contract is fully executed. Please see below the three county employees who completed the evaluations for this request for proposal. All requests for proposal evaluations are completed in the same manner. The members of the evaluation committee first complete their evaluations individually. The individual evaluations are sent to the Procurement Officer to be compiled into a group average. Then the group comes together to discuss whether everyone agrees to move forward with the highest scored proposal.

Evaluation Committee Members

- Jana Potvin
- Lee Beauchamp
- Shane Odegaard

Should you have any questions, please feel free to contact me.

Project Name: Water Supply Capacity Management Plan		
RFP EVALUATIONS	Rank	TOTAL COST
GMB	1	\$115,000
WRA	2	\$138,545
EA	3	\$171,500
KCI	4	\$127,090
Rauch	5	\$131,000

## SECTION IV: PROPOSAL SPECIFICATIONS

### NOTICE TO PROPOSERS

The Worcester County Commissioners (County) invite qualified engineering consultants to submit proposals to prepare a **Water Supply Capacity Management Plan (CMP)** for both the Ocean Pines service area and the MD 611 Corridor system, develop a calibrated water model of the Ocean Pines system, including recommendations for water storage and water supply improvements for Ocean Pines and the MD 611 Corridor.

A minimum of four (4) copies of proposals shall be submitted in sealed envelopes clearly marked:

“Ocean Pines and MD 611 Corridor Water Supply Capacity Management Plans RFP”

**Proposals shall be received no later than: Thursday, April 23, 2026, at 2 p.m.**

### SECTION IV a. PRE-PROPOSAL MEETING

**A non-mandatory pre-proposal meeting will be held on Thursday, March 19, 2026, at 10 a.m. at the Worcester County Department of Public Works - Admin Conf. Room, 6113 Timmons Road, Snow Hill, MD 21863.**

Questions regarding this RFP shall be submitted in writing to the County contact listed on the cover page.

### SECTION IV b. PROJECT BACKGROUND

Maryland Department of the Environment (MDE) requires water systems to evaluate current and future water demand relative to system capacity to ensure compliance with state requirements and protection of public health. Both the service area of Ocean Pines and the service areas within the MD 611 Corridor system operate above 80% of their water appropriation permits, and MDE is requesting the submittal of a CMP.

The County recognizes that the ability to supply water is critical to protecting public health and supporting development review, capacity allocation, and long-term infrastructure planning in accordance with state requirements and seeks to:

- Develop a Capacity Management Plan for both the Ocean Pines service area and the MD 611 Corridor compliant with the MDE Capacity Management Program requirements.
- Identify infrastructure constraints and redundancy needs.
- Support development review and allocation decisions.
- Develop a calibrated water model of the Ocean Pines system.
- Evaluate existing and future system capacities over 10-year period (2025-2035).

With the interconnectivity of the Mystic Harbour, Assateague Pointe, and Landings service areas, MDE considers this a single system for the development of the CMP. The Ocean Pines service area is standalone for the CMP, even though interconnectivity with Riddle Farms is present. Available EDUs for each service area are provided in Table 1. System maps and service area boundaries are provided in Exhibit A.

**Table 1. Service Areas and Available EDUs**

<b>System</b>	<b>Service Area</b>	<b>Available EDUs</b>
MD 611 Corridor	Mystic Harbour	3,000
	Assateague Pointe	535
	Landings	400
Ocean Pines	Ocean Pines	9,700
	Riddle Farm	925

**SECTION IV c. SCOPE OF SERVICES**

**TASK 1– Develop Capacity Management Plan (CMP) for Ocean Pines Service Area**

The Consultant shall prepare a complete CMP consistent with MDE Guidance for Preparing Water Supply Capacity Management Plans (latest edition) addressing all required elements, including:

- a. Evaluation of existing water demand (average, maximum, and peak hour) using at the most recent five consecutive years of operational data (2021-2025).
- b. Estimation of potential additional demand from approved but undeveloped lots and building permits as of the Notice to Proceed date.
- c. Assessment of water supply capacity, including source, treatment, pumping, storage, and fire flow considerations.
- d. Identification of limiting factors and calculation of excess available capacity.
- e. Development of procedures to track and control allocation of water system capacity.
- f. Preparation of required worksheets, tables, figures, and appendices.
- g. Coordination with County staff and regulatory agencies, as needed.

The Consultant shall provide:

- a. Draft CMP (3 bound copies and 1 electronic in editable format and one PDF)
- b. Final CMP (3 bound copies and 1 PDF)
- c. All required worksheets and summary tables
- d. Recommendations to meet capacity needs (below the 80% threshold) for the next 10 years, including cost estimate and timeline.

Requirements:

- a. Source capacity vs. permitted capacity reconciliation
- b. Emergency/interconnection supply assumptions

- c. Firm capacity analysis (largest source out of service)
- d. Identification of seasonal limitations (summer demand vs. permitted withdrawal)
- e. Fire flow deficits must be quantified separately from average/peak demand constraints.
- f. CMP shall be signed and sealed by a Professional Engineer licensed in the State of Maryland.

## **TASK 2– Develop Capacity Management Plan (CMP) for the MD 611 Corridor**

The Consultant shall prepare a complete CMP for the MD 611 corridor (Mystic Harbour, Assateague Pointe, and Landings service districts) consistent with MDE Guidance for Preparing Water Supply Capacity Management Plans (latest edition) addressing all required elements, including:

- a. Evaluation of existing water demand (average, maximum, and peak hour) using at the most recent five consecutive years of operational data (2021-2025).
- b. Estimation of potential additional demand from approved but undeveloped lots and building permits as of the Notice to Proceed date.
- c. Assessment of water supply capacity, including source, treatment, pumping, storage, and fire flow considerations.
- d. Identification of limiting factors and calculation of excess available capacity.
- e. Development of procedures to track and control allocation of water system capacity.
- f. Preparation of required worksheets, tables, figures, and appendices.
- g. Coordination with County staff and regulatory agencies, as needed.

The Consultant shall provide:

- a. Draft CMP (3 bound copies and 1 electronic in editable format and one PDF)
- b. Final CMP (3 bound copies and 1 PDF)
- c. All required worksheets and summary tables
- d. Recommendations to meet capacity needs (below the 80% threshold) for the next 10 years, including cost estimate and timeline.

Requirements:

- a. Source capacity vs. permitted capacity reconciliation
- b. Emergency/interconnection supply assumptions
- c. Firm capacity analysis (largest source out of service)
- d. Identification of seasonal limitations (summer demand vs. permitted withdrawal)
- e. Fire flow deficits must be quantified separately from average/peak demand constraints.
- f. CMP shall be signed and sealed by a Professional Engineer licensed in the State of Maryland.

## **TASK 3– Water Model of Ocean Pines System**

The Consultant shall develop a calibrated water model meeting the following requirements:

- a. Utilize existing County GIS data (ESRI format, Maryland State Plane coordinates)
- b. Modeling Software: EPANET-compatible platform (OpenFlows WaterCad/WaterGems are approved) with ability to export native files
- c. Demand allocation and patterns based on meter data and land use analysis
- d. Field calibration using available pressure and flow data
- e. Fire flow analysis per ISO standards
- f. 10-year growth scenario modeling which must include a North/South interconnection (Consultant to recommend location and size) and seasonal demand impacts on system performance
- g. Riddle Farm shall be considered a point source demand with inclusion of water tower and treatment capacity.
- h. Emergency/outage scenario analysis
- i. Integration of CIP with CMP recommendations

The Consultant shall provide:

- a. Calibrated hydraulic model meeting industry-standard calibration criteria: within  $\pm 5\%$  of observed flows and modeled pressures within  $\pm 5\%$  of observed pressures at calibration points where feasible in native software format files and EPANET format
- b. Model calibration report with field data comparison
- c. System constraints and improvement recommendations summary
- d. Fire flow adequacy analysis report

Requirements:

- a. Alternative solutions analysis for each identified deficiency
- b. Planning level cost estimates with an expected accuracy range of  $\pm 30\%$  using current unit costs as of the date of estimate preparation.
- c. Implementation phasing (0–5 years, 6–10 years)
- d. Hydraulic model report shall be signed and sealed by a Professional Engineer licensed in the State of Maryland.

Deliverables:

- a. Calibrated Model
- b. Cost estimates with supporting documentation and unit cost basis
- c. Implementation schedule and phasing recommendations

## **SECTION IV d. PROJECT SCHEDULE**

The proposal shall include a detailed project schedule identifying major milestones and anticipated completion dates. The anticipated project duration is **10 months** from Notice to Proceed. Key milestones include:

- a. Project kickoff and data collection
- b. Existing system evaluation and hydraulic model calibration
- c. Draft CMP submission and Draft hydraulic model reports and cost estimates
- d. Final CMP and Final hydraulic model, reports and cost estimates

## **SECTION IV e. COUNTY RESPONSIBILITIES**

The County will:

- a. Provide a designated project manager who will serve as the primary point of contact and technical staff liaison for the duration of the project.
- b. Provide access to existing electronic records within 30 days of contract execution
- c. Assist with hydrant flow testing by providing personnel to operate hydrants and record data. The Consultant shall provide all flow testing equipment, conduct the tests, and analyze the results.
- d. Arrange facility tours and staff interviews within reasonable timeframes.
- e. Review and provide comments on deliverables within 30 days.
- f. Coordinate with regulatory agencies and stakeholders, as needed.
- g. Provide available SCADA data, billing records, and operational information

## **SECTION IV f. PROPOSAL CONTENT REQUIREMENTS**

### **Consultant Qualifications**

Proposals shall demonstrate experience with Maryland water supply systems, capacity management planning, and regulatory compliance.

### **Proposal Submission Requirements**

Proposals shall include:

- Cover Letter and Executive Summary (2 pages maximum)
- Firm Qualifications and Experience (10 pages maximum)
  - Firm history, organization, and relevant certifications
  - Similar project experience with detailed descriptions
  - Client references (minimum 3) with contact information
  - Subcontractor qualifications if applicable
- Technical Approach (10 pages maximum)
  - Methodology for each task
  - Quality assurance/quality control procedures
  - Data management and analysis approach
  - Deliverable formats and standards

- Risk mitigation strategies
- Project Team and Staffing Plan (8 pages maximum)
  - Organization chart and key personnel roles
  - Individual qualifications and relevant experience
  - Percentage of time commitment for key staff
  - Local presence and availability
- Project Schedule (5 pages maximum)
  - Detailed schedule with critical path analysis
  - Resource allocation and milestone dates
  - Coordination requirements and dependencies
- Cost Proposal
  - Complete cost breakdown by task as specified in Section 8: Cost Proposal Form.
  - Labor categories, rates, and level of effort
  - Direct costs and overhead rates

## SECTION IV g. EVALUATION & AWARD

### Technical Evaluation Scoring

- a. Technical Approach (100 points) 31.25%**
  - i. Understanding of project requirements (30 points)
  - ii. Methodology and work plan quality (35 points)
  - iii. Quality assurance procedures (20 points)
  - iv. Innovation and value-added approaches (15 points)
- b. Firm Qualifications (80 points) 25%**
  - i. Relevant project experience (40 points)
  - ii. MDE regulatory experience (20 points)
  - iii. Client references and past performance with Worcester County (20 points)
- c. Project Team (60 points) 18.75%**
  - i. Key personnel qualifications (35 points)
  - ii. Team organization and availability (15 points)
  - iii. Local presence and accessibility (10 points)
- d. Schedule and Management (30 points) 9.375%**
  - i. Schedule feasibility and logic (20 points)
  - ii. Project management approach (10 points)
- e. Cost Proposal (50 points) 15.625%**
  - i. Cost reasonableness and competitiveness (40 points)
  - ii. Cost breakdown clarity and completeness (10 points)

### Award Decision

- The County reserves the right to reject any or all proposals and to award the contract in the best interest of the County.

## ITEM 6

- Proposals will be evaluated based on understanding of the project, technical approach, experience, qualifications, schedule, and cost.
- Terms and Conditions.
- The County reserves the right to reject any or all proposals and to negotiate the final scope and fee with the selected Consultant.



## WORCESTER COUNTY, MARYLAND

OFFICE OF THE COUNTY COMMISSIONERS  
 1 WEST MARKET STREET, ROOM 1103  
 SNOW HILL, MARYLAND 21863  
 410-632-1194  
 FAX: 410-632-3131

Weston Young  
 Chief Administrative Officer

Edward Welch  
 Procurement Officer

### CONTRACT

THIS CONTRACT, made on **June 2, 2026**, between the **County Commissioners of Worcester County, Maryland** (“County”); and **George, Miles & Buhr, LLC** (“Successful Vendor”).

WITNESSED: That for and in consideration for payment and agreements hereinafter mentioned:

1. Successful Vendor will commence and complete a **Water Supply Capacity Management Plan**.
2. Successful Vendor will furnish all materials, supplies, equipment, labor, and other services necessary for the Work described herein.
3. Successful Vendor will commence and complete the Work required by the Contract Documents within the timeframes listed in the Bid Documents unless the period for completion is extended otherwise.
4. Successful Vendor agrees to perform all the Work described in the Contract Documents and comply with the terms therein for the sum of **\$115,000.<sup>00</sup> (One Hundred Fifteen Thousand Dollars and zero cents)** as shown in the Form of Bid.
5. The term ‘Contract Documents’ means and includes the following:
  - a. This Contract
  - b. Exhibit A - Worcester County Maryland Standard Terms and Conditions
  - c. Advertisement
  - d. Section I: Introduction
  - e. Section II: General Information
  - f. Section III: General Conditions
  - g. Section IV: Bid Specifications
  - h. Form of Bid
  - i. References
  - j. Exceptions
  - k. Individual Principal
  - l. Vendor’s Affidavit of Qualification to Bid
  - m. Non-Collusive Affidavit
  - n. Addenda
  - o. Successful Vendor’s Completed Bid Documents
  - p. Notice of Award and/or Notice to Proceed

6. Any inconsistency or conflict between the Contract Documents shall be resolved in their order listed above.
7. The County will pay the Successful Vendor in the manner and at such times as set forth in the Bid Documents.
8. This Contract will be binding upon all parties hereto and their respective heirs, executors, administrators, successors, and assigns.

IN WITNESS WHEREOF, the parties hereto have executed or caused them to be executed by their duly authorized officials, this Contract in duplicate each of which will be deemed an original on the date first written above.

**COUNTY COMMISSIONERS OF  
WORCESTER COUNTY, MARYLAND**

\_\_\_\_\_  
Theodore J. Elder  
President  
Date:

**CONTRACTOR:**

\_\_\_\_\_  
By:  
Title:  
Date:



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**MEMORANDUM**

To: Worcester County Commissioners  
From: Ed Welch, Procurement Officer  
Date: May 21, 2026  
Re: **(Revised) Request to Award – Edgewater Acres Pump Station Replacement – As-Built Survey Services & Design Phase Services (Tasks 1 & 2)**

---

Public Works is recommending the County award a contract for development of the **Edgewater Acres Pump Station Replacement for As-Built Survey Services and Design Phase Services (Tasks 1 & 2)** to **Whitman, Requardt & Associates, LLP**. The Commissioners approved that award at their meeting on April 21, 2026. The vendor subsequently requested edits to the County’s standard terms & conditions (see attached). Those “redlines” have been reviewed by County Attorney, Roscoe Leslie, with the recommendation to accept all edits.

The Construction Phase Services & Inspection Phase Services will be bid out under a separate Request for Proposal. The total funds requested are **\$98,221** which includes a 5% contingency fund to cover minor change orders.

Proposals were due and opened on March 26, 2026. Four (4) proposals were received. I have attached the proposal tabulation and contract to this memo. An evaluation team consisting of three members reviewed each proposal individually prior to an overall group average being established. The total value of the contract for Tasks 1 & 2 is \$93,544.

Funding in the amount of \$153,516 was approved for this project in G/L 530.9010 Edgewater Acres - Capital Equipment.

Please feel free to contact me if you have any questions. Thank you.

<b>Edgewater Acres Pump Station Replacement and Design</b>
Thursday, March 26, 2026, at 2:30pm
Request for Proposals Tabulation Sheet
<b><u>Respondent's Name(s):</u></b>
KCI TECH (Dover, DE)
DAVIS, BOWEN & FRIEDEL (Salisbury, MD)
WHITMAN, REQUARDT & ASSOCIATES, LLP (Georgetown, DE)
EA ENGINEERING (Ocean Pines, MD)



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**MEMORANDUM - CONFIDENTIAL**

To Worcester County Commissioners  
 From: Ed Welch, Procurement Officer  
 Date: April 8, 2026  
 Re: Request for Proposal – Edgewater Acres Pump Station Replacement (Tasks 1 &2) – Evaluation Committee

---

Due to the possibility of future negotiations taking place prior to contract execution, I ask that the names of the evaluation committee members and pricing be kept confidential until the contract is fully executed. Please see below the three county employees who completed the evaluations for this request for proposal. All requests for proposal evaluations are completed in the same manner. The members of the evaluation committee first complete their evaluations individually. The individual evaluations are sent to the Procurement Officer to be compiled into a group average. Then the group comes together to discuss whether everyone agrees to move forward with the highest scored proposal.

Evaluation Committee Members

Jana Potvin  
 Lee Beauchamp  
 Shane Odegaard

Should you have any questions, please feel free to contact me.

<b>Project Name:Edgewater Acres (Tasks 1 &amp; 2)</b>	
<b>Date: 03/26/26</b>	
<b>Request for Proposals Tabulation Sheet</b>	
<b><u>Respondent's Name(s):</u></b>	<b><u>Total Costs</u></b>
<b>DAVIS, BOWEN &amp; FRIEDEL</b>	<b>\$71,900.00</b>
<b>KCI TECH</b>	<b>\$129,900.00</b>
<b>WHITMAN, REQUARDT &amp; ASSOC</b>	<b>\$93,544.00</b>
<b>EA ENGINEERING</b>	<b>\$80,764.00</b>

## SECTION II: GENERAL INFORMATION

### A. ECONOMY OF PROPOSAL

1. Proposal Documents will be prepared simply and economically, providing straightforward and concise description of the Vendor's capabilities to satisfy the requirements of the Proposal Documents. Emphasis should be on completeness and clarity of content. Elaborate brochures and other representations beyond that sufficient to present a complete and effective Proposal Document are neither required nor desired.

### B. PUBLIC INFORMATION ACT (PIA)

1. Worcester County is subject to the Maryland Public Information Act and may be required to release proposal submissions in accordance with the Act.
2. Any materials the Vendor deems to be proprietary or copyrighted must be marked as such; however, the material may still be subject to analysis under the Maryland Public Information Act.
  - a. The Vendor may invoke proprietary information or trade secret protection for submission of any data/material by (1) identifying the data/material in a written description, (2) clearly marking the data/material as proprietary, and (3) providing a written statement detailing the reasons why protection is necessary. The County reserves the right to ask for additional clarification prior to establishing protection.

### C. CONTRACT AWARD

1. A written award by the County to the Successful Vendor in the form of a Purchase Order or other contract document will result in a binding Contract without further action by either party. If the Successful Vendor fails or refuses to sign and deliver the Contract and the required insurance documentation, the County will have the right to award to the next responsible and responsive Vendor. Contract will be executed by the Successful Vendor within fourteen calendar days of receipt of the Contract.
2. Proposal Documents and Contracts issued by the County will bind the Vendor to applicable conditions and requirements herein set forth, unless otherwise specified in the Proposal Documents, and are subject to all federal, state, and municipal laws, rules, regulations, and limitations.
3. County personal property taxes ("Taxes") must be on a current basis; if any such Taxes are delinquent, they must be paid before award of Contract. Failure to pay will result in the award of Contract to another Vendor.
4. The County reserves the right to engage in individual discussions and interviews with those Vendors deemed fully qualified, responsible, suitable and professionally competent to provide the required Goods and/or Services should the project size warrant it. Vendors will be encouraged to elaborate on their qualifications, performance data, and staff expertise.

### D. AUDIT

1. The Successful Vendor agrees to retain all books, records, and other documents relative to the awarded Contract for five years after final payment, or until audited. The County, its authorized agents, and/or State auditors will have full access to and the right to examine any of said materials during said period.

**E. NONPERFORMANCE**

1. The County reserves the right to inspect all operations and to withhold payment for any goods not performed or not performed in accordance with the specifications in this Proposal Document. Errors, omissions or mistakes in performance will be corrected at no cost to the County. Failure to do so will be cause for withholding of payment for that Goods and/or Services; provided, however, the Successful Vendor shall not be liable for deficiencies in information furnished by the County. In addition, if deficiencies are not corrected in a timely manner, the County may characterize the Successful Vendor as uncooperative, which may jeopardize future project order solicitations.

**F. MODIFICATION OR WITHDRAWAL OF PROPOSAL**

1. A Proposal Document may not be modified, withdrawn, or cancelled by the Vendor during the stipulated time period following the time and date designated for the receipt of Proposal Documents, and each Vendor so agrees in submitting Proposal Documents.

**G. DEFAULT**

1. The Contract may be cancelled or annulled by the County in whole or in part by written notice of default to the Successful Vendor upon non-performance, violation of Contract terms, delivery failure, bankruptcy or insolvency, any violation of state or local laws, or the making of an assignment for the benefit of creditors, following written notice to the Successful Vendor and a reasonable opportunity for the Successful Vendor to cure. An award may then be made to the next most highly rated Vendor, or when time is of the essence, similar commodities and/or service may be purchased on the open market. In either event, the defaulting Vendor (or his surety) will be liable to the County for cost to the County in excess of the defaulted Contract price.
2. If a representative or warranty of either Party to the Contract is false or misleading in any material respect, or if either Party breaches a material provision of the Contract (“Cause”), the non-breaching Party will give the other Party written notice of such cause. If such Cause is not remedied within fifteen calendar days (“Cure Period”) after receipt of such notice, (unless, with respect to those Causes which cannot be reasonably corrected or remedied within the Cure Period, the breaching Party will have commenced to correct or remedy the same within such Cure Period and thereafter will proceed with all due diligence to correct or remedy the same), the Party giving notice will have the right to terminate this Contract upon the expiration of the Cure Period.

**H. COLLUSION/FINANCIAL BENEFIT**

1. The Vendor certifies that his/her Proposal is made without any previous understanding, agreement, or connection with any person, firm, or corporation making a Proposal Document for the same project; without prior knowledge of competitive prices; and is in all respects fair, without outside control, collusion, fraud, or otherwise illegal action.
2. Upon signing the Proposal Document, Vendor certifies that no member of the governing body of the County, or members of his/her immediate family, including spouse, parents or children, or any other officer or employee of the County, or any member or employee of a Commission, Board, or Corporation controlled or appointed by the County Commissioners has received or has

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been promised, directly or indirectly, any financial benefit, related to this Proposal Document and subsequent Contract.

## I. TAX EXEMPTION

1. In buying products directly from a Vendor, Worcester County is exempt from being *directly* charged Federal excise and Maryland sales tax. A copy of an exemption certificate shall be furnished upon request.
2. According to the Office of the Comptroller of Maryland, a *Contractor is responsible for paying sales tax* on his/her purchases relating to any projects or services and should incorporate it into their proposal.
3. Successful Vendors **cannot** use the County tax exemption to buy materials or products used on County projects.

## J. **CONTRACT CHANGES**

1. No claims may be made by anyone that the scope of the project or that the Vendor's Goods and/or Services have been changed (requiring changes to the amount of compensation to the Vendor or other adjustments to the Contract) unless such changes or adjustments have been made by an approved written amendment (Change Order) to the Contract signed by the Chief Administrative Officer (and the County Commissioners, if required), prior to additional Goods and/or Services being initiated. Extra Goods and/or Services performed without prior, approved, written authority will be considered as unauthorized and at the expense of the Vendor. Payment will not be made by the County.
2. No oral conversations, agreements, discussions, or suggestions, which involve changes to the scope of the Contract, made by anyone including any County employee, will be honored or valid. No written agreements or changes to the scope of the Contract made by anyone other than the Procurement Officer (with the Chief Administrative Officer and/or County Commissioners approval, if required) will be honored or valid.
3. If any Change Order in the Goods and/or Services results in a reduction in the Goods and/or Services, the Vendor will neither have, nor assert any claim for, nor be entitled to any additional compensation for damages or for loss of anticipated profits on Goods and/or Services that are eliminated.

## K. **ADDENDUM**

1. No oral statements of any person will modify or otherwise affect or interpret the meaning of the Contract specifications, or the terms, conditions, or other portions of the Contract. All modifications and every request for any interpretation must be addressed to Worcester County's Procurement Officer and to be given consideration, must be received no later than the last day for questions listed in Section I, Subsection C.2.
2. Any and all interpretations, corrections, revisions, and amendments will be issued by the Procurement Officer to all holders of Proposal Documents in the form of written addenda. Vendors are cautioned that any oral statements made by any County employee that materially change any portion of the Proposal Documents cannot be relied upon unless subsequently ratified by a formal written amendment to the Proposal Document.
3. All addenda will be issued so as to be received at least five days prior to the time set for receipt of Proposal Documents, and will become part of the Contract and will be acknowledged in the Proposal Document form. Failure of any Vendor to receive any such addenda will not relieve said Vendor from any obligation under the Proposal Document as submitted.
4. Vendors are cautioned to refrain from including in their Proposal Document any substitutions which are not confirmed by written addenda. To find out whether the County intends to issue an

amendment reflecting an oral statement made by any employee, contact Worcester County's Procurement Officer during normal business hours.

5. The Worcester County Procurement Officer reserves the right to postpone the Proposal Document opening for any major changes occurring in the five-day interim which would otherwise necessitate an Addendum.

**L. EXCEPTIONS/ SUBSTITUTIONS**

1. Any exceptions or substitutions to the specifications requested should be marked on the proposal form and listed on a separate sheet of paper attached to the proposal.
2. An exception to the specifications may disqualify the proposal. The County will determine if the exception is an essential deviation or a minor item.
3. In the case of a minor deviation, the County maintains the option to award to that Vendor if it determines the performance is not adversely affected by the exception.

**M. ~~APPROVED EQUALS NOT APPLICABLE~~**

- ~~1. In all specifications where a material or article is defined by describing a proprietary product or by using the name of a Vendor or manufacturer, it can be assumed that an approved equal can be substituted.~~
- ~~2. The use of a named product is an attempt to set a particular standard of quality and type that is familiar to the County. Such references are not intended to be restrictive.~~
- ~~3. However, the County shall decide if a product does in fact meet or exceed the quality of the specifications listed in the solicitation. It shall be the responsibility of the Vendor that claims his product is an equal to provide documentation to support such a claim.~~

**N. ~~DELIVERY NOT APPLICABLE~~**

- ~~1. All items shall be delivered F.O.B. destination and delivery costs and charges included in the proposal unless otherwise stated in the specifications or proposal form.~~

**O. INSURANCE**

1. If required by the General Conditions or Terms and Conditions, the Successful Vendor shall provide the County with Certificates of Insurance within ten calendar days of proposal award notification evidencing the required coverage.
2. Successful Vendor must provide Certificates of Insurance before commencing work in connection with the Contract.

**P. PROPOSAL EVALUATION**

1. Proposal tabulations will be posted on the County website at <https://www.co.worcester.md.us/commissioners/bids>. Click on the Expired Bids & Results tab and find the proposal tabulation for the proposal you are interested in. Proposal tabulations will be posted as soon as reasonably possible after the Proposal opening.

END OF SECTION

## SECTION III: GENERAL CONDITIONS

A. ~~DRAWINGS AND SPECIFICATIONS~~INTENTIONALLY OMITTED

1. ~~Should any detail be omitted from the drawings or specifications, or should any errors appear in either, it shall be the duty of the Successful Vendor to notify the County's designated construction inspector.~~
2. ~~1. In no case shall the Successful Vendor proceed with the work without notifying and receiving definite instructions from the County. Work wrongly constructed without such notification shall be corrected by the Successful Vendor at his own cost.~~

B. ~~MATERIALS, SERVICES AND FACILITIES~~

1. It is understood that, except as otherwise specifically stated in the Proposal Documents, the Successful Vendor will provide and pay for all ~~materials, labor, tools, equipment, water, light, power and transportation,~~ supervision, ~~temporary construction of any nature,~~ and all other services ~~and facilities of any nature whatsoever~~ necessary to execute, complete, and deliver the Work within the specified time.
2. ~~Materials and equipment will be so stored as to insure the preservation of their quality and fitness for the Work. Stored materials and equipment to be incorporated in the Work will be located so as to facilitate prompt inspection.~~
3. ~~Manufactured articles, materials, and equipment will be applied, installed, connected, erected, used, cleaned and conditioned as directed by the manufacturer.~~
4. ~~Materials, supplies and equipment will be in accordance with samples submitted by the Successful Vendor and approved by the County.~~

C. ~~INSPECTION AND TESTING~~INTENTIONALLY OMITTED

1. ~~All materials and equipment used in the construction of the Work will be subject to adequate inspection and testing in accordance with generally accepted standards, as required and defined in the Proposal Documents.~~
2. ~~The County or its representatives may, at any time, enter upon the work and the premises used by the Successful Vendor, and the Successful Vendor shall provide proper and safe facilities to secure convenient access to all parts of the work, and all other facilities necessary for inspection, as may be required.~~
3. ~~The County will appoint such persons as deemed necessary to properly inspect the materials furnished or to be furnished, and the work done under the contract and to see that the same strictly corresponds with the drawings and specifications. All such materials and workmanship shall be subject to approval of the County. Approval or acceptance of payment shall not be misconstrued as approval of items or work not in conformance with specifications and drawings nor shall it prevent the rejection of said work or materials at any time thereafter during the~~

existence of the contract, should said work or materials be found to be defective, or not in accordance with the requirements of the contract.

4. ~~Work and material will be inspected promptly, but if for any reason should a delay occur, the Successful Vendor shall have no claim for damages or extra compensation.~~
5. ~~The Successful Vendor shall pay for all inspection costs necessary to complete the work which may be incurred to comply with the requirements of any agency other than the County, such as a railroad, public service utility company, or any other governmental agency or any other agency whose jurisdiction affects the work in any manner unless otherwise specified herein.~~

**D. APPROVAL OF SUBSTITUTION OF MATERIALS INTENTIONALLY OMITTED**

1. ~~Samples of materials shall be submitted by the Successful Vendor for approval before such materials are ordered from the manufacturers or distributors and shall be approved by the County before actual work is begun.~~
2. ~~It is the intention of these specifications to permit all vendors bidding on this work to secure the fullest amount of competition on the various materials and specialties names herein. Wherever a material or article is defined by describing a proprietary product or by using the name of a vendor or manufacturer, the term or approved equal shall be presumed to be implied unless otherwise stated.~~

**E. PROTECTION OF WORK, PROPERTY AND PERSONS**

1. Successful Vendor will be responsible for initiating, maintaining and supervising all safety precautions and programs in connection with the Work. Successful Vendor will take reasonable all necessary precautions and programs in connection with the Work. ~~Successful Vendor will take all necessary precautions for the safety of, and will provide the necessary protection to prevent damage, injury or loss to, all employees on the Work and other persons who may be affected thereby, all the Work and all materials or equipment to be incorporated therein, whether in storage on off the site, and other property at the site or adjacent thereto, including trees, shrubs, lawns, walks, pavements, roadways, structures and utilities not designated for removal, relocation or replacement in the course of construction~~Intentionally omitted.
2. Successful Vendor will comply with all applicable laws, ordinances, rules, regulations and orders of any public body having jurisdiction. ~~Successful Vendor will erect and maintain, as required by the conditions and progress of the Work, all necessary safeguards for safety and protection. Successful Vendor will notify owners of adjacent utilities when progress of the Work may affect them. The Successful Vendor will remedy all damage, injury or loss to any property caused, directly or indirectly, in whole or in part, by Successful Vendor, any Subcontractor or anyone directly or indirectly employed by any of them or anyone for whose acts any of them be liable.~~
3. ~~In emergencies affecting the safety of persons or the Work or property at the site or adjacent thereto, the Successful Vendor, without special instruction or authorization from the County, will act to prevent threatened damage, injury or loss. Successful Vendor will give the County prompt Written Notice of any significant changes in the Work or deviations from the Proposal Documents caused thereby, and a Change Order will thereupon be issued covering the changes and deviations involved.~~

**F. BARRICADES, DANGER, WARNING AND DETOUR SIGNS INTENTIONALLY OMITTED**

1. ~~The Successful Vendor shall provide, erect and maintain all necessary barricades, sufficient red lights, flares, danger signals and signs, provide a sufficient number of watchmen and take all necessary precautions for the protection of the work and safety of the public.~~

**G. LICENSES AND PERMITS**

1. The Successful Vendor shall have all necessary licenses required to do the work and give all notices and obtain and pay all necessary permits required by local laws and regulations for building.
2. State and Federal permits (if applicable) to undertake work have been obtained by the County and accompany these specifications.

**H. SUPERVISION**

1. The Successful Vendor shall maintain, at all times during the progress of work, a competent and experienced supervisor who shall represent the Successful Vendor, and all directions given to him shall be binding. Important decisions regarding directions, if requested by the supervisor, shall be confirmed in writing.
2. Supervision by the County or its representative does not relieve the Successful Vendor of responsibility for defective work executed under the direct control of the Successful Vendor. Responsibility for defective work rests upon the Successful Vendor, whether discovered by the County prior to final payment or subsequent thereto.

**I. ~~CLEAN UP INTENTIONALLY OMITTED~~**

- ~~1. Upon completion of the items within a given location as specified and before monthly estimates will be paid, the construction area and all other areas occupied by the Successful Vendor during the construction of said Contract shall be cleaned of all surplus and discarded materials, bracing, forms, rubbish and temporary structures that were placed there by the Successful Vendor.~~

~~2.1. Disposal of the aforementioned shall be the responsibility of the Successful Vendor.~~

**J. CHANGES IN WORK**

1. The County, without invalidating the contract, may order extra work or make changes by altering, adding or deducting from the work with the contract sum being adjusted accordingly.
2. All such work shall be executed under the conditions of the original contract, except that any claim for the extension of time caused thereby shall be adjusted at the time of ordering such change.
3. The value of any such extra work or change shall be determined in one or more of the following ways:
  - a. By estimate and acceptance of lump sum.
  - b. By unit prices named in the contract or subsequently agreed upon.

**K. TIME FOR COMPLETION**

1. The Work contemplated under this Contract shall be considered as continuous and be completed within the timeframe(s) stated in Section IV of this Proposal Document; provided, however, the Successful Vendor shall not be liable for delays due to causes or circumstances beyond its reasonable control.
2. The Successful Vendor will be allowed to work eight hours per day, Monday through Friday, except for holidays, fifty-two weeks per year.
3. The Successful Vendor will not be permitted to work on holidays observed by Worcester County or the State of Maryland or on Sundays unless otherwise authorized in writing.
4. In case of an emergency which may require that work be done on Saturdays, Sundays, and Holidays, the Successful Vendor shall request permission of the County to do so. If, in the opinion of the County, the emergency is bonafide, permission may be granted to the Successful Vendor to work such hours as may be determined are necessary by the County. Also, if in the

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opinion of the County a bonafide emergency exists, the Successful Vendor may be directed to

work such hours as may be necessary whether or not the Successful Vendor requests permission to do so.

5. The Successful Vendor shall pay the County for all costs incurred for inspection services required for work permitted during holidays, weekends or in excess of eight hours per day.

**L. CORRECTION OF WORK**

1. The Successful Vendor will promptly ~~remove from the premises~~reperform all Work rejected by the County for failure to comply with the Proposal Documents, ~~whether incorporated in the construction or not~~, and the Successful Vendor will promptly ~~replace and re-execute~~reperform the Work in accordance with the Proposal Documents and without expense to the County ~~and will bear the expense of making good all Work of other Vendors destroyed or damaged by such removal or replacement; provided, however, the Successful Vendor shall not be liable for deficiencies in information furnished by the County.~~
2. ~~All removal and replacement~~Corrective Work will be done at the Successful Vendor's expense. If the Successful Vendor does not act to ~~remove~~reperform such rejected Work within ten days after receipt of Written Notice, the County may ~~remove~~cause such Work ~~to be and store the materials~~reperformed at the expense of the Successful Vendor; ~~provided, however, the Successful Vendor shall not be liable for deficiencies in information furnished by the County.~~

**M. CONSTRUCTION SAFETY AND HEALTH STANDARDS**

1. It is a condition of this contract, and shall be made a condition of each sub-contract entered into pursuant to this contract, that the Successful Vendor and any sub-contractor shall not require any laborer ~~or mechanic~~ employed in performance of the contract to work in surroundings or under working conditions which are unsanitary, hazardous, or dangerous to his health or safety, as determined under construction safety and health standards (Title 29, Code of Federal Regulations, Part 1926, formerly Part 1518, as revised from time to time, promulgated by the United States Secretary of Labor, in accordance with Section 107 of the Contract Work Hours and Safety Standard Act.) (83 Stat. 96).
2. Failure of Worcester County to inform the Successful Vendor of safety violations will not release the Successful Vendor of his responsibilities.

**N. GUARANTEE STANDARD OF CARE**

- ~~1. The Successful Vendor shall perform the services hereunder consistent with the professional care and skill of vendors performing the same or similar services under the same or similar circumstances in the locality of the Project. furnish the County with a one-year guarantee of workmanship and materials, dating from time of acceptance of the project and shall make good any defects which may occur during that period.~~
- ~~2. If any special guarantees in excess of the one-year period are specified by the manufacturer, these guarantees shall take precedence over the one-year period guarantee.~~
- ~~3. Upon completion of work, and before final payment or release of retainage, the Successful Vendor shall submit, and obtain from each subcontractor, material supplier and equipment manufacture general warranties and a notarized asbestos free guarantee.~~

END OF SECTION

## EXHIBIT A

WORCESTER COUNTY MARYLAND  
STANDARD TERMS AND CONDITIONS

The provisions below are applicable to all Worcester County (“County”) contracts. These provisions are not a complete agreement. These provisions must be attached to an executed document that identifies the work to be performed, compensation, term, incorporated attachments, and any special conditions (“Contract”). If the Standard Terms and any other part of the Contract conflict, then the Standard Terms will prevail.

1. **Amendment.** Amendments to the Contract must be in writing and signed by the parties.
2. **Bankruptcy.** If a bankruptcy proceeding by or against the Contractor is filed, then:
  - a. The Contractor must notify the County immediately; and
  - b. The County may cancel the Contract or affirm the Contract and hold the Contractor responsible for damages.
3. **Compliance with Law.** Contractor must exercise professional care to comply with all applicable federal, state, and local law. Contractor is qualified to do business in the State of Maryland. Contractor must obtain, at its expense, all licenses, permits, insurance, and governmental approvals needed to perform its obligations under the Contract.
4. **Contingent Fee Prohibition.** The Contractor has not directed anyone, other than its employee or agent, to solicit the Contract and it has not promised to pay anyone a commission, percentage, brokerage fee, contingent fee, or other consideration contingent on the making of the Contract.
5. **Counterparts and Signature.** The Contract may be executed in several counterparts, each of which may be an original and all of which will be the same instrument. The Contract may be signed in writing or by electronic signature, including by email. An electronic signature, a facsimile copy, or computer image of the Contract will have the same effect as an original signed copy.
6. **Exclusive Jurisdiction.** All legal proceedings related to this Contract must be exclusively filed, tried, and maintained in either the District Court of Maryland for Worcester County, Maryland or the Circuit Court of Worcester County, Maryland. The parties expressly waive any right to remove the matter to any other state or federal venue and waive any right to a jury trial.
7. **Force Majeure.** The parties are not responsible for delay or default caused by fire, riot, acts of God, County-declaration-of-emergency, ~~or~~ war, or other causes beyond their reasonable control. The parties must make all reasonable efforts to eliminate a cause of delay or default and must, upon cessation, diligently pursue their obligations under the Contract.
8. **Governing Law.** The Contract is governed by the laws of Maryland and the County.
9. **Indemnification.** The Contractor must indemnify the County and its agents officers and employees from all liability losses, penalties judgments, costs recoverable under applicable law, damages, or third-party claims (including reasonable attorney’s fees) resulting from personal injury, death, or damage to property that arises from or is connected to the extent caused by the Contractor’s negligent acts or omissions in the performance of the work ~~or failure to perform its obligations~~ under the Contract. All indemnification provisions will survive the expiration or termination of the Contract.

**10. Independent Contractor.**

- a. Contractor is an “Independent Contractor”, not an employee. Although the County may determine the delivery schedule for the work and evaluate the quality of the work, the County will not control the means or manner of the Contractor’s performance.
- b. Contractor is responsible for all applicable taxes on any compensation paid under the Contract. Contractor is not eligible for any federal Social Security, unemployment insurance, or workers’ compensation benefits under the Contract.
- c. Contractor must immediately provide the County notice of any claim made against Contractor by any third party.

**11. Insurance Requirements.**

- a. Contractor must have Commercial General Liability Insurance in the amounts listed below. The insurance must include coverage for personal injury, discrimination, and civil rights violation claims. All insurance must name County, its employees, and agents as “ADDITIONAL INSURED”. A copy of the certificate of insurance must be filed with the County before the Contract is executed, providing coverage in the amount of \$1,000,000 per occurrence, \$2,000,000 general aggregate, and \$500,000 for property damage.
- b. Contractor must have automobile insurance on all vehicles used in the Contract to protect Contractor against claims for damages resulting from bodily injury, including wrongful death, and property damage that may arise from the operations in connection with the Contract. All insurance must name County, its employees, and agents as “ADDITIONAL INSURED”.
- c. Contractor must provide the County with a certification of Workers’ Compensation Insurance, with employer’s liability in the minimum amount required by Maryland law in effect for each year of the Contract.
- d. All insurance policies must have a minimum 30 days’ notice of cancellation. The County must be notified immediately upon cancellation.
- e. When insurance coverage is renewed, Contractor must provide new certificates of insurance prior to expiration of current policies.

**12. Nondiscrimination.** Contractor must not discriminate against any worker, employee, or applicant because of religion, race, sex, age, sexual orientation, physical or mental disability, or perceived disability. This provision must be incorporated in all subcontracts related to the Contract.

**13. Ownership of Documents; Intellectual Property.**

- a. All documents prepared under the Contract must be available to the County upon request and will become the exclusive property of the County upon termination or completion of, and payment for, the services. Notwithstanding the foregoing, the Contractor shall retain ownership of standard drawings, designs, specifications, or other details previously used by the Contractor on other projects (the “Contractor’s Standards”) that may be incorporated into the documents prepared under the Contract. The Contractor grants the County a nonexclusive license to use the Contractor’s Standards. The County may use the documents without restriction or without additional compensation to the Contractor. The County will be the owner of the

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documents for the purposes of copyright, patent, or trademark registration.

- b. If the Contractor obtains, uses, or subcontracts for any intellectual property, then it must provide an assignment to the County of ownership or use of the property.
- ~~e.~~—The Contractor must indemnify the County from ~~all claims of damages caused by~~ infringement ~~related to~~

~~the use~~ of any patented design, device, materials, or process, or any trademark or copyright, and must indemnify the County, its officers, ~~agents~~, and employees with respect to ~~any third-party claims, losses, judgments, action, costs, damages~~ for infringement, for royalties or user fees, arising out of purchase or use of materials, construction, supplies, equipment, or services covered by the Contract; provided, however, the Contractor shall not be liable for infringements specified or directed by the County or others for whom the Contractor is not liable.

d. Any reuse or modification of the documents prepared by the Contractor under the Contract, without the Contractor's written authorization, shall be at the user's sole risk and without liability to the Contractor.

14. **Payments.** Payments to the Contractor under the Contract will be within 30 days of the County's receipt of a proper invoice from the Contractor. If an invoice remains unpaid 45 days after the invoice was received, interest will accrue at 6% per year.
15. **Records.** Contractor must maintain fiscal records relating to the Contract in accordance with generally accepted accounting principles. All other relevant records must be retained by Contractor and kept accessible for at least three years after final payment, termination of the Contract, or until the conclusion of any audit, controversy, or litigation related to the Contract. All subcontracts must comply with these provisions. County may access all records of the Contractor related to the Contract.
16. **Remedies.**
- a. **Corrections of errors and omissions.** Contractor must perform work necessary to correct errors and omissions in the services required under the Contract, without undue delays and cost to the County, provided that the Contractor will not be liable for errors or omissions caused by deficiencies in County-furnished information. The County's acceptance will not relieve the Contractor of the responsibility of subsequent corrections of errors.
  - b. **Set-off/Withholding.** The County may ~~deduct~~ withhold from any amounts payable to the Contractor under this Contract any back-charges, penalties, or damages sustained by the County, its agents, or employees caused by Contractor's breach. Contractor will not be relieved of liability for any costs caused by a failure to satisfactorily perform the services provided that the Contractor will not be liable for errors and omissions caused by deficiencies in County-furnished information.
  - c. **Cumulative.** These remedies are cumulative and without waiver of any others.
17. **Responsibility of Contractor.**
- a. The Contractor must perform the services with the standard of care, skill, and diligence normally provided by a Contractor in the performance of services similar the services.
  - b. Notwithstanding any review, approval, acceptance, or payment for the services by the County, subject to subparagraph (a) above, the Contractor will be responsible for the accuracy of any work, design, drawings, specifications, and materials furnished by the Contractor under the Contract; provided, however, the Contractor shall not be liable for deficiencies in County-furnished information.
  - c. If the Contractor fails to conform with subparagraph (a) above, then it must, if

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required by the County, perform at its own expense any service necessary for the correction of any deficiencies or damages resulting from the Contractor's failure. This obligation is in addition to any other remedy available to the County.

18. **Severability/Waiver.** If a court finds any term of the Contract to be invalid, the validity of the remaining terms will not be affected. The failure of either party to enforce any term of the Contract is not a waiver by that party.
19. **Subcontracting or Assignment.** The Contractor may not subcontract or assign any part of the Contract without the prior written consent of the County. The County may withhold consent for any reason the County deems appropriate.

20. **Termination.** If the Contractor violates any provision of the Contract, the County may, following written notice to the Contractor and a reasonable opportunity for the Contractor to cure, terminate the Contract by written notice. All finished or unfinished work provided by the Contractor will, at the County's option, become the County's property. The County will pay the Contractor fair compensation for satisfactory performance that occurred before termination less the amount of damages caused by the Contractor's breach. If the damages are more than the compensation payable to the Contractor, the Contractor will remain liable after termination and the County can affirmatively collect damages.
21. **Termination of Contract for Convenience.** Upon written notice, the County may terminate the Contract when the County determines termination is in the County's best interest. Termination for convenience is effective on the date specified in the County's written notice. The County will pay for reasonable costs allocable to the Contract for costs incurred by the Contractor up to the date of termination. But the Contractor will not be reimbursed for any anticipatory profits that have not been earned before termination.
22. **Termination of Multi-year Contract.** If funds are not available for any fiscal period of the Contract after the first fiscal period, then the Contract will be terminated automatically as of the beginning of unfunded fiscal period. Termination will discharge the Contractor and the County from future performance of the Contract, but not from their rights and obligations existing at the time of termination.
23. **Third Party Beneficiaries.** The County and Contractor are the only parties to the Contract and are the only parties entitled to enforce its terms. Nothing in the Contract gives any benefit or right to third persons unless individually identified by name and expressly described as intended beneficiaries of the Contract.
24. **Use of County Facilities.** Contractor may only County facilities that are needed to perform the Contract. County has no responsibility for the loss or damage to Contractor's personal property which may be stored on County property.
25. **Whole Contract.** The Contract, the Standard Terms, and attachments are the complete agreement between the parties and supersede all earlier agreements, proposals, or other communications between the parties relating to the subject matter of the Contract.

## SECTION IV: PROPOSAL SPECIFICATIONS

### A. SCOPE

1. The County is seeking proposals from qualified Vendors for design and bidding phase services in the Edgewater Acres Sanitary Service Area for the Edgewater Acres Pump Station Replacement Design in accordance with the terms and conditions and specifications set forth in this solicitation.

### B. CONTRACT PRICING

1. Pricing must include all labor, materials, tools, and equipment to perform Work.
2. Pricing will not change during the Contract Period.

### C. BACKGROUND

1. The Worcester County Commissioners are proposing to have Edgewater Acres Pump station replaced. The project is outlined as a complete replacement for the existing Smith and Loveless stations that are original to the facilities. The existing pump stations were built in 1985 and are equipped with an air bubbler system, quantity 2 Ecodyne Corporation Smith and Loveless 3HP FB Morris pumps, and all electronics/controls within the pit. The Worcester County Public Works Water and Wastewater Division does have existing records/as-builts for this station as an attachment to this request for proposals.
2. The existing pumps and valves are original and obsolete. The objective of this project is to utilize the existing property at each location to provide a replacement station meeting today's standards and provide a pump station that would last at least another 30 years. This project will be partially funded through County resources and will be required to submit to state/federal funding opportunities after the design has been completed.

### D. SUMMARY

1. The Successful Vendor will provide existing conditions survey, develop construction plans and specifications, obtain all necessary permits, assist in construction contractor solicitation through the competitive sealed bid process, and provide bid phase services for the Pump Station Replacement Design to the Edgewater Acres Service Area. The following specific tasks are required:
  - a. **DESIGN PHASE SERVICES**
    - i. Existing conditions survey and as-built record drawing to include property corners, property lines, and existing infrastructure located on the properties.
    - ii. Review the existing conditions survey and confirm details needed to design the system improvements.
    - iii. Schedule and attend a kick-off meeting with County staff to finalize the scope of the project and discuss project details and schedule.
    - iv. Coordinate with County staff on all equipment and appurtenances needed to connect to County SCADA system.
    - v. Identify and address any wetland and floodplain issues. The selected consultant shall survey the proposed location provided, or any other proposed building site, and verify elevations prior to design to ensure all controls are a minimum of two (2) feet above the floodplain (Based on NAVD 1988) and that no additional mitigation is required.

- vi. Coordinate a geotechnical consultant to obtain soil borings for proposed location of the building site to confirm suitable subsurface conditions exist to support the equipment and additional improvements.
  - vii. Include design and permitting services for all elements including but not necessarily limited to:
    - a. Design of replacement wet well and grinder pump station
      - i. Facility is to be built, if possible, prior to demolition of the existing facility to minimize bypass pumping.
    - b. Temporary bypass system to handle existing system flow conditions.
    - c. Demolition plans of existing facilities
    - d. Flow analysis/Pump Selection
    - e. Wet well sizing
    - f. Assessment of Electrical
    - g. SCADA controls for the new facility
    - h. Location of control cabinet for ease of access and environmental conditions
    - i. Emergency bypass connections
    - j. Pumps lifting equipment
    - k. Safety Components
  - viii. Design documents (Plans and Specifications) shall be submitted for review at the 30% (concept), 60% (preliminary), 90% (pre-final) and final design phase
  - ix. At the 60% design point, prepare and submit to State Agencies (MDE or USDA) and if applicable any federal earmarks funding application requests.
  - x. At the 90% design point, prepare and submit an application to MDE for the needed construction permit
  - xi. Concurrently, obtain any necessary Local, State, or Federal approvals needed for the project (i.e. JPA, Critical Area, Building Permits, Erosion and Sediment Control, Storm Water Management, General Permit for Storm Water During Construction)
  - xii. Prepare a cost estimate for the project at each submittal stage.
  - xiii. Complete the final design by addressing regulatory and staff comments and provide three copies of the final construction plans and specifications to the County for bidding. Additionally, provide the documents in Adobe Acrobat form for electronic distribution to Contractors
- b. BIDDING PHASE SERVICES**
- i. Solicitation of construction contractors shall be through competitive sealed bid process.
  - ii. Chair pre-bid meeting with construction contractors, record and distribute meeting minutes
  - iii. Respond to contractor requests for information
  - iv. Issue addendums
  - v. Review contractor bid packages, tabulate bids, provide written recommendation for award of construction contract.

- vi. Check contractor suitability, ensure contractor is responsive and responsible bidder, including but not limited to checking for any suspension and debarment issues.
- vii. Submit bid package and recommendation of award to funding agency for concurrence.
- c. **CONSTRUCTION PHASE SERVICES**
  - i. Chair preconstruction meeting with successful contractor, record and distribute meeting minutes
  - ii. Review of project submittals
  - iii. Respond to Requests for Information
  - iv. Review of the project schedule
  - v. Provide full time Resident Project Representative (RPR) services for the duration of the project
  - vi. Consultant shall provide an hourly rate for construction inspection services and include the qualifications of the proposed construction inspector (RPR).
  - vii. Chair monthly progress meetings and providing meeting minutes
  - viii. Review contractor pay requests and make recommendations for payment
  - ix. Prepare and submit payment reimbursement request to funding agencies
  - x. Prepare as-built drawings based on contractor prepared red line drawings.
  - xi. Scheduling and attending the final inspection of the construction, prepare the final punch list
  - xii. Certifying project completion and providing final construction certification
- d. **INSPECTION PHASE SERVICES**
  - i. Successful Vendor shall provide full-time inspection services and include the qualifications of the proposed construction inspector. Hourly rate for inspection services shall be based on a 7:30 AM – 4:00 PM working schedule. If the successful contractor elects to work more than 40 hours per week, the additional hours for inspection services are to be paid by the contractor.
  - ii. For the purposes of bidding, the construction duration shall be estimated as 9 months.

## E. PROPOSAL CONTENT

- 1. Each proposal shall include the following information at a minimum:
  - a. General Description of the Firm, including the office responsible for completion of the work
  - b. Approach to completion of this project
  - c. Explanation of approach to compliance with the Build America Buy American Act (BABA)
  - d. Management and Staffing Plan to identify the key personnel assigned to the project
  - e. Qualifications of the firm, including specific qualifications of the Project Manager, Inspector, and key personnel
  - f. Quality Control program description

- g. References for similar projects and demonstrated ability to meet project schedule/deadlines
- h. Cost proposal as described in the Proposal Form
- i. Schedule of completion including major milestones of Percent Complete (30%, 60%, 90%, and 100%), Design Phase Surveying, Site location, Building Design and Layout, and Permitting in Microsoft Project gant chart format or equivalent. Highlight any critical path items

**F. GENERAL REQUIREMENTS**

- 1. The Successful Vendor must be licensed to perform Work in the state of Maryland.

**G. ATTACHMENT**

- 1. Edgewater Acres Service Area Sewer Collection System Design Drawings

**H. PRE-PROPOSAL CONFERENCE**

**Pre-Bid Meeting on February 26th at 10am at the Ocean Pines WWTP Admin Office at 1000 Shore Lane, Berlin, MD 2181.**

**I. PAYMENT**

- 1. The County will make payment(s) to the Successful Vendor within thirty calendar days from the receipt of a proper invoice for approved and accepted work performed.
- 2. Unless otherwise noted, **all additional charges shall be included in the price quoted.**
  - a. This includes delivery, shipping, and any other materials (proofs, paper, etc.) needed to successfully complete the project according to the terms described.
  - b. The County will not be responsible for any costs incurred by any vendor in preparing and submitting a proposal.
- 3. Successful Vendor agrees to complete any necessary vendor paperwork as required by the County.

**J. QUESTIONS**

- 1. The last day for questions is listed under Section I, Subsection C.2.

**K. AWARD**

- 1. The County intends to award to the Vendor whose Completed Proposal Documents represents the best value to the County.

**END OF SECTION**



## WORCESTER COUNTY, MARYLAND

OFFICE OF THE COUNTY COMMISSIONERS  
 1 WEST MARKET STREET, ROOM 1103  
 SNOW HILL, MARYLAND 21863  
 410-632-1194  
 FAX: 410-632-3131

Weston Young  
 Chief Administrative Officer

Edward Welch  
 Procurement Officer

### CONTRACT

THIS CONTRACT, made on **June 2, 2026**, between the **County Commissioners of Worcester County, Maryland** (“County”); and **Whitman, Requardt & Associates, LLP** (“Successful Vendor”).

WITNESSED: That for and in consideration for payment and agreements hereinafter mentioned:

1. Successful Vendor will commence and complete **As-Built Survey Services and Design Phase Services (Tasks 1 & 2) for the Edgewater Acres Pump Station Replacement**.
2. Successful Vendor will furnish all materials, supplies, equipment, labor, and other services necessary for the Work described herein.
3. Successful Vendor will commence and complete the Work required by the Contract Documents within the timeframes listed in the Bid Documents unless the period for completion is extended otherwise.
4. Successful Vendor agrees to perform all the Work described in the Contract Documents and comply with the terms therein for the sum of **\$8,628.<sup>00</sup> for As-Built Survey Services & \$84,916.<sup>00</sup> for Design Phase Services. The total agreed price for these two tasks is \$93,544.<sup>00</sup> (Ninety-Three Thousand Five Hundred Forty-Four Dollars and zero cents) or as shown in the Form of Bid. All other tasks included on the original bid documents are excluded from this contract and will be included in another Request for Proposal when and if the decision is made by the County to proceed.**
5. The term ‘Contract Documents’ means and includes the following:
  - a. This Contract
  - b. Exceptions
  - c. Exhibit A - Worcester County Maryland Standard Terms and Conditions
  - d. Advertisement
  - e. Section I: Introduction
  - f. Section II: General Information
  - g. Section III: General Conditions
  - h. Section IV: Bid Specifications
  - i. Form of Bid
  - j. References
  - k. Individual Principal
  - l. Vendor’s Affidavit of Qualification to Bid

- m. Non-Collusive Affidavit
  - n. Addenda
  - o. Successful Vendor's Completed Bid Documents
  - p. Notice of Award and/or Notice to Proceed
6. Any inconsistency or conflict between the Contract Documents shall be resolved in their order listed above.
  7. The County will pay the Successful Vendor in the manner and at such times as set forth in the Bid Documents.
  8. This Contract will be binding upon all parties hereto and their respective heirs, executors, administrators, successors, and assigns.

IN WITNESS WHEREOF, the parties hereto have executed or caused them to be executed by their duly authorized officials, this Contract in duplicate each of which will be deemed an original on the date first written above.

**COUNTY COMMISSIONERS OF  
WORCESTER COUNTY, MARYLAND**

---

Theodore J. Elder  
President  
Date:

**CONTRACTOR:**

---

By:  
Title:  
Date:



Worcester County Government  
One West Market Street | Room 1103 | Snow Hill MD 21863-1195  
(410) 632-1194 | (410) 632-3131 (fax) | admin@co.worcester.md.us | www.co.worcester.md.us

**MEMORANDUM**

TO: Worcester County Commissioners  
FROM: Ed Welch, Procurement Officer  
DATE: May 22, 2026  
RE: **Request to Award – Security Systems - Snow Hill Library Renovation**

---

Public Works is requesting that the Commissioners review and approve awarding a contract for **Security Systems** as part of the **Snow Hill Library Renovation** to **Absolute Security Group (Salisbury, MD)**, in the amount of **\$73,331.<sup>09</sup>**. The library is located at 307 N. Washington St, Snow Hill, MD 21863.

The County previously carved out these systems (fire alarm, video surveillance, access control, and burglar alarm) from the scope of work of the general contractor (Harkins). The bid documents included the following statement, *“Concurrent Work: Owner will award separate contract(s) for the following construction operations at Project site. Those operations will be conducted simultaneously with work under this Contract - Information Technology and Security.”*

We are standardized with Absolute Security for all security systems. This expenditure is a piggyback off the contract for county-wide camera systems executed in August 2025, and therefore compliant with policy due to prior bidding for that sourcing event.

There is currently \$246,697 of FY24 Assigned Funds available that may be used for this project-related expenditure:


<i>Approved FY24 Assigned Funds for Snow Hill Library Renovation:</i>	<i>\$ 2,710,867</i>
- <i>Davis, Bowen and Friedel for Design total:</i>	<i>\$ 274,000</i>
- <i>Harkins Construction with contingency total:</i>	<i>\$ 2,190,170</i>
<i>Total available FY24 assigned funds</i>	<i>\$ 246,697</i>

Please feel free to contact me if you have any questions. Thank you.

<b>Security Systems for Snow Hill Library</b>	
	<b><i>Purchase</i></b>
Fire Alarm System	\$ 9,706.59
Camera System	\$ 36,654.10
Access Control System	\$ 20,139.64
<u>Burglar Alarm System</u>	<u>\$ 6,830.76</u>
	<b>\$ 73,331.09</b>



**Absolute  
Security**  
Group, LLC

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Absolute Security Group  
300 Mill St., Ste A  
Salisbury, MD 21801  
410-860-0620  
www.absolutesecuritygroup.com

**ITEM 8**

***Proposal***

**Client Information**

Worcester County Library-Burg  
307 N. Washington Street  
Snow Hill, MD 21863

**Proposal Number 6310**  
**Date 5/15/2026 Expires 7/15/2026**  
**Salesperson Scott Niblett**

**Fire Alarm System Proposal**

**Absolute Security Group, Inc.** is a locally owned and operated security company that has served Delmarva for almost twenty years. We take pride in our exceptional service, in the fact that we install only the best equipment on the market, and our commitment to fulfilling the every need of our customers while making their experience as wonderful as possible. We are looking forward to working with you and appreciate the opportunity to propose the following fire alarm system.

**Options for a residential or commercial fire alarm system:**

- Smoke detectors
- Heat detectors
- CO detectors
- Gas detectors
- Sprinkler monitoring
- Annual inspection
- Strobe lights
- Horn strobes
- Speaker strobes
- Temperature sensors

**Absolute Security Group, Inc.** is committed to providing exceptional and timely service while also building close customer relationships.



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**Client Information**

Worcester County Library-Burg  
307 N. Washington Street  
Snow Hill, MD 21863

**Proposal Number 6310**  
**Date 5/15/2026 Expires 7/15/2026**  
**Salesperson Scott Nibblett**

Qty	Description
-----	-------------

- 1 FIRE DOCUMENT CABINET – RED
- 1 SOLE/DUAL-PATH AT&T & VERIZON ALARM COMMUNICATOR
- 2 12V 7AH SLA BATTERY
- 8 POTTER PAD 300 HEAT DETECTOR
- 6 Photoelectric Smoke Detector
- 14 6" Detector Base
- 4 POTTER SINGLE ADDRESSABLE INPUT MODULE
- 2 18/4 SOL JKT FPLR 5C BX RED
- 2 16/4 SOL JKT FPLR 1MRL RED
- 1 NEW FIRE ALARM DEVICES - CODE
- 1 Install Hardware & Material
- 1 LABOR
- 0 PROJECT NOTES

THE FIRE ALARM IN THE BLDG. WAS JUST INSTALLED LIKE 3 YEARS AGO.

ABSOLUTE & WORCESTER COUNTY MAINT. DEPT. PLAN ON WORKING TOGETHER TO SALVAGE AND USE AS MUCH AS POSSIBLE OF THE EXISTING SYSTEM AND CAREFULLY REMOVE AND REMOUNT THE DEVICES TO ACCOMMODATE THE REMODEL.

THE FACP AND FAAP SHOULD REMAIN WHERE THEY ARE NOW IF ALL POSSIBLE.

WE MAY HAVE TO ADD A FEW NEW FIRE DEVICES TO SATISFY THE CURRENT NFPA 72/101 DURING THIS REMODEL.


THIS SYSTEM WILL BE SUBJECT TO FIRE MARSHAL APPROVAL ONCE AGAIN DUE TO THE REMODEL

WE WILL BE REQUIRED TO DEMO MOST OF THE EXISTING SYSTEM AND INSTALL A TEMP FIRE ALARM SINCE THERE WILL BE NO SPRINKLER SYSTEM AT THIS TIME.

WE WILL NEED TO RE-WIRE THE DEVICES AND THEN FINISH INSTALL ONCE REMODEL IS COMPLETE, TEST AND INSPECT WITH THE FMO.



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**Client Information**

Worcester County Library-Burg  
307 N. Washington Street  
Snow Hill, MD 21863

**Proposal Number** 6310  
**Date** 5/15/2026 **Expires** 7/15/2026  
**Salesperson** Scott Nibblett

Qty	Description
-----	-------------


**Sub Total** \$9,706.59  
  
**Total This Proposal** \$9,706.59

**Recurring Charges**

<u>Description</u>	<u>Monthly Amount</u>	<u>Frequency</u>
CELL FIRE DIALER	\$52.43	Monthly
FIRE INSPECTION PLAN AGREEMENT	\$55.00	Monthly
<b>Total Recurring Monthly Amount:</b>		<b>\$107.43</b>



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307 N. Washington Street  
Snow Hill, MD 21863

**Proposal Number 6310**  
**Date 5/15/2026 Expires 7/15/2026**  
**Salesperson Scott Nibblett**

**ABSOLUTE SECURITY GROUP, INC.**

**SUBSCRIBER:**

\_\_\_\_\_  
*SECURITY CONSULTANT*

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*ABSOLUTE SECURITY GROUP CORPORATE APPROVAL:*


\_\_\_\_\_  
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Date Approved



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**ITEM 8**

***Proposal***

**Client Information**

Worcester County Library-Burg  
307 N. Washington Street  
Snow Hill, MD 21863

**Proposal Number** 6309  
**Date** 5/15/2026 **Expires** 7/15/2026  
**Salesperson** Scott Niblett

**Video Surveillance System Proposal**

**Absolute Security Group, Inc.** is a locally owned and operated security company that has served Delmarva for over twenty years. We take pride in our exceptional service, in the fact that we install only the best equipment on the market, and our commitment to fulfilling the every need of our customers while making their experience as wonderful as possible. We are looking forward to working with you and appreciate the opportunity to propose the following video surveillance system.

**Options for a residential or commercial camera system:**

- Indoor/Outdoor cameras
- Infrared cameras
- PTZ (pan/tilt/zoom) cameras
- Cloud storage
- Onsite storage
- Offsite storage
- Doorbell camera
- Remote viewing

**Absolute Security Group, Inc.** is committed to providing exceptional and timely service while also building close customer relationships.



Absolute Security Group  
300 Mill St., Ste A  
Salisbury, MD 21801  
410-860-0620  
www.absolutesecuritygroup.com

**ITEM 8**

***Proposal***

**Client Information**

Worcester County Library-Burg  
307 N. Washington Street  
Snow Hill, MD 21863


**Proposal Number 6309**  
**Date 5/15/2026 Expires 7/15/2026**  
**Salesperson Scott Niblett**

Qty	Description
1	BLACKJACK AI DX WINDOWS 11 24TB
19	1 Spectrum AI License
1	TRIPP LITE RACK MOUNT BATTERY BACK UP/UPS/SURGE PROTECTOR
1	TRIPP LITE DATA RACK FIXED SHELF
7	5MP TURRET IP CAMERA WITH 2.8MM FIXED LENS AND IR
4	BACK BOX FOR MR9 CAMERAS
4	WALL MOUNT FOR MTT SERIES
6	MEGAPIX 10MP DUAL SENSOR
4	WALL MOUNT BRACKET
4	CTNR & POLE MNT BRCKT- WHITE
4	DW JUNCTION BOX FOR WALL MOUNT BRACKETS
5	9MP STAR-LIGHT PLUS DW FISH-EYE DOME CAMERA
3	GENESIS CAT 6 CABLE - YELLOW 1M BOX
1	LABOR

<b>Sub Total</b>	<b>\$36,654.10</b>
<b>Total This Proposal</b>	<b>\$36,654.10</b>



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Snow Hill, MD 21863

**Proposal Number 6309**  
**Date 5/15/2026 Expires 7/15/2026**  
**Salesperson Scott Niblett**

**ABSOLUTE SECURITY GROUP, INC.**

**SUBSCRIBER:**

\_\_\_\_\_  
*SECURITY CONSULTANT*

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**ITEM 8**

***Proposal***

**Client Information**

Worcester County Library-Burg  
307 N. Washington Street  
Snow Hill, MD 21863

**Proposal Number** 6308  
**Date** 5/15/2026 **Expires** 7/15/2026  
**Salesperson** Steve Smith

**Access Control System Proposal**

**Absolute Security Group, Inc.** is a locally owned and operated security company that has served Delmarva for over twenty years. We take pride in our exceptional service, in the fact that we install only the best equipment on the market, and our commitment to fulfilling the every need of our customers while making their experience as wonderful as possible. We are looking forward to working with you and appreciate the opportunity to propose the following access control system.


**Options for a residential or commercial access control system:**

- Intercom system
- Key fobs
- Keypads
- Remote access

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**ITEM 8**

***Proposal***

**Client Information**

Worcester County Library-Burg  
307 N. Washington Street  
Snow Hill, MD 21863


**Proposal Number** 6308  
**Date** 5/15/2026 **Expires** 7/15/2026  
**Salesperson** Steve Smith

Qty	Description
1	KEYSCAN AURORA ENHANCED LOCK DOWN SOFTWARE
1	STI BLUE EMERGENCY LATCHING SLAP BUTTON W/ KEY RESET
1	KEYSCAN 8 DOOR CONTROL UNIT
1	KEYSCAN NETWORK COMM BOARD
5	THIN LINE II READER BLACK
1	6AMP 12/ 24VDC PS W/ ACM8 8 OTPT
2	12V 7AH SLA BATTERY
2	16.5VAC 40VA PS, GND, LED, PTC TRANSFORMER
1	12vdc. Regulated Electric Strike Locks
2	ACCESS WIRE 18(4)+22(2+4+6) 500' YELLOW
1	INSTALL MATERIAL & HARDWARE
1	LABOR

<b>Sub Total</b>	<b>\$20,139.64</b>
<b>Total This Proposal</b>	<b>\$20,139.64</b>



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**ITEM 8**

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**Client Information**

Worcester County Library-Burg  
307 N. Washington Street  
Snow Hill, MD 21863

**Proposal Number 6308**  
**Date 5/15/2026 Expires 7/15/2026**  
**Salesperson Steve Smith**

**ABSOLUTE SECURITY GROUP, INC.**

**SUBSCRIBER:**

\_\_\_\_\_  
*SECURITY CONSULTANT*

\_\_\_\_\_  
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**ITEM 8**

***Proposal***

**Client Information**

Worcester County Library-Burg  
307 N. Washington Street  
Snow Hill, MD 21863

**Proposal Number** 6307  
**Date** 5/15/2026 **Expires** 7/15/2026  
**Salesperson** Steve Smith

**Burglar Alarm System Proposal**

**Absolute Security Group, Inc.** is a locally owned and operated security company that has served Delmarva for over twenty years. We take pride in our exceptional service, in the fact that we install only the best equipment on the market, and our commitment to fulfilling the every need of our customers while making their experience as wonderful as possible. We are looking forward to working with you and appreciate the opportunity to propose the following burglar alarm system.


**Options for a residential or commercial burglar system:**

- Door/window sensors
- Motion Detectors
- Glass break detectors
- CO detectors
- Camera systems
- Garage door receiver
- Doorbell camera
- Alarm.com mobile app with remote monitoring capability for locks, lights, and thermostats
- Smart home automation
- Environmental management
- Marine security
- 24-hour maintenance and service
- 24-hour monitoring

**Absolute Security Group, Inc.** is committed to providing exceptional and timely service while also building close customer relationships.



**Absolute  
Security**  
Group, LLC

Powered by Zeus 

Absolute Security Group  
300 Mill St., Ste A  
Salisbury, MD 21801  
410-860-0620  
www.absolutesecuritygroup.com

**ITEM 8**

***Proposal***

**Client Information**

Worcester County Library-Burg  
307 N. Washington Street  
Snow Hill, MD 21863

**Proposal Number** 6307  
**Date** 5/15/2026 **Expires** 7/15/2026  
**Salesperson** Steve Smith

Qty	Description
1	VISTA 20P W/ 6160 & 6160RF
1	LCD KEYPAD CUST ALPHA PROG
1	SEM Vista Dual Path US (ADC-SEM-300) - Verizon
1	8ZN EXPANDER
1	RELAY MODULE
1	12 Hardwired Door Contacts
1	2-TN SRN 106DB
1	12V 7AH SLA BATTERY
1	CEILING MOUNT HARDWIRED MOTION DETECTOR
2	1-BTTN MULTI-PURPOSE PANIC
4	25' GLASSBRK W/FLEXCORE
2	22/4 STR JKT CL2R 5C BOX White
1	LABOR


<b>Sub Total</b>	<b>\$6,830.76</b>
<b>Total This Proposal</b>	<b>\$6,830.76</b>

**Recurring Charges**

Description	Monthly Amount	Frequency
ALARM.COM INTERACTIVE MONITORING	\$38.52	Monthly
<b>Total Recurring Monthly Amount:</b>	<b>\$38.52</b>	



**Absolute Security**  
Group, LLC

Powered by Zeus 

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300 Mill St., Ste A  
Salisbury, MD 21801  
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**ITEM 8**

***Proposal***

**Client Information**

Worcester County Library-Burg  
307 N. Washington Street  
Snow Hill, MD 21863

**Proposal Number 6307**  
**Date 5/15/2026 Expires 7/15/2026**  
**Salesperson Steve Smith**

**ABSOLUTE SECURITY GROUP, INC.**

**SUBSCRIBER:**

\_\_\_\_\_  
*SECURITY CONSULTANT*

\_\_\_\_\_  
*ACCEPTED BY*

\_\_\_\_\_  
*TITLE*

\_\_\_\_\_  
*EMAIL*

\_\_\_\_\_  
*DATE*

\_\_\_\_\_  
*DATE*

\_\_\_\_\_  
*PRIMARY PHONE*

THIS DOCUMENT CONTAINS PROPRIETARY INFORMATION AND THEREFORE SHOULD BE TREATED AS CONFIDENTIAL. IT SHALL NEITHER BE DUPLICATED NOR DISCLOSED TO ANY PERSON OR PERSONS OUTSIDE OF ABSOLUTE SECURITY GROUP, INC OR THE COMPANY TO WHICH I HAS BEEN PROVIDED. IT CANNOT BE COPIED, REPRODUCED, OR DISSEMINATED WITHOUT THE EXPRESSED WRITTEN CONSENT OF ABSOLUTE SECURITY GROUP, INC. ALL ELEMENTS OF SYSTEM DESIGN, ALTERATION, ADDITION OR CHANGE IS THE SOLE PROPERTY OF ABSOLUTE SECURITY GROUP, INC. THE INFORMATION IS TO BE USED EXCLUSIVELY BY THE ORANIZATION/INDIVIDUAL TO WHOM IT WAS DIRECTED FOR THE PURPOSES OF MAKING AN INFORMED DECISION DURING THE EVALUATION OF THE PROPOSAL AND ANY AGREEMENT WHICH MAY RESULT THERE FROM.

VA: \_\_\_-\_\_\_ MD: \_\_\_\_\_ DE: \_\_\_\_\_

*ABSOLUTE SECURITY GROUP CORPORATE APPROVAL:*

\_\_\_\_\_  
Please print name here

\_\_\_\_\_  
Please sign name here

\_\_\_\_\_  
Date Approved



## WORCESTER COUNTY, MARYLAND

OFFICE OF THE COUNTY COMMISSIONERS  
 1 WEST MARKET STREET, ROOM 1103  
 SNOW HILL, MARYLAND 21863  
 410-632-1194  
 FAX: 410-632-3131

Weston Young  
 Chief Administrative Officer

Edward Welch  
 Procurement Officer

### CONTRACT

THIS CONTRACT, made on **June 2, 2026**, between the **County Commissioners of Worcester County, Maryland** (“County”); and **Absolute Security Group** (“Successful Vendor”).

WITNESSED: That for and in consideration for payment and agreements hereinafter mentioned:

1. Successful Vendor will commence and complete a **Security Systems - Snow Hill Library Renovation**.
2. Successful Vendor will furnish all materials, supplies, equipment, labor, and other services necessary for the Work described herein.
3. Successful Vendor will commence and complete the Work required by the Contract Documents within the timeframes listed in the Bid Documents unless the period for completion is extended otherwise.
4. Successful Vendor agrees to perform all the Work described in the Contract Documents and comply with the terms therein for the sum of **\$73,331.<sup>09</sup> (Seventy-Three Thousand Three Hundred Thirty-One Dollars and nine cents)** as shown in the Form of Bid.
5. The term ‘Contract Documents’ means and includes the following:
  - a. This Contract
  - b. Exhibit A - Worcester County Maryland Standard Terms and Conditions
  - c. Vendor ‘s Quote
  - d. Vendor’s Affidavit of Qualification to Bid
  - e. Non-Collusive Affidavit
  - f. Successful Vendor’s Completed Bid Documents
  - g. Notice of Award and/or Notice to Proceed
6. Any inconsistency or conflict between the Contract Documents shall be resolved in their order listed above.
7. The County will pay the Successful Vendor in the manner and at such times as set forth in the Bid Documents.
8. This Contract will be binding upon all parties hereto and their respective heirs, executors, administrators, successors, and assigns.

IN WITNESS WHEREOF, the parties hereto have executed or caused them to be executed by their duly authorized officials, this Contract in duplicate each of which will be deemed an original on the date first written above.

**COUNTY COMMISSIONERS OF  
WORCESTER COUNTY, MARYLAND**

---

Theodore J. Elder  
President  
Date:

**CONTRACTOR:**

---

By:  
Title:  
Date:

## EXHIBIT A

WORCESTER COUNTY MARYLAND  
STANDARD TERMS AND CONDITIONS

The provisions below are applicable to all Worcester County (“County”) contracts. These provisions are not a complete agreement. These provisions must be attached to an executed document that identifies the work to be performed, compensation, term, incorporated attachments, and any special conditions (“Contract”). If the Standard Terms and any other part of the Contract conflict, then the Standard Terms will prevail.

1. **Amendment.** Amendments to the Contract must be in writing and signed by the parties.
2. **Bankruptcy.** If a bankruptcy proceeding by or against the Contractor is filed, then:
  - a. The Contractor must notify the County immediately; and
  - b. The County may cancel the Contract or affirm the Contract and hold the Contractor responsible for damages.
3. **Compliance with Law.** Contractor must comply with all applicable federal, state, and local law. Contractor is qualified to do business in the State of Maryland. Contractor must obtain, at its expense, all licenses, permits, insurance, and governmental approvals needed to perform its obligations under the Contract.
4. **Contingent Fee Prohibition.** The Contractor has not directed anyone, other than its employee or agent, to solicit the Contract and it has not promised to pay anyone a commission, percentage, brokerage fee, contingent fee, or other consideration contingent on the making of the Contract.
5. **Counterparts and Signature.** The Contract may be executed in several counterparts, each of which may be an original and all of which will be the same instrument. The Contract may be signed in writing or by electronic signature, including by email. An electronic signature, a facsimile copy, or computer image of the Contract will have the same effect as an original signed copy.
6. **Exclusive Jurisdiction.** All legal proceedings related to this Contract must be exclusively filed, tried, and maintained in either the District Court of Maryland for Worcester County, Maryland or the Circuit Court of Worcester County, Maryland. The parties expressly waive any right to remove the matter to any other state or federal venue and waive any right to a jury trial.
7. **Force Majeure.** The parties are not responsible for delay or default caused by fire, riot, acts of God, County-declaration-of-emergency, or war beyond their reasonable control. The parties must make all reasonable efforts to eliminate a cause of delay or default and must, upon cessation, diligently pursue their obligations under the Contract.
8. **Governing Law.** The Contract is governed by the laws of Maryland and the County.
9. **Indemnification.** The Contractor must indemnify the County and its agents from all liability, penalties, costs, damages, or claims (including attorney’s fees) resulting from personal injury, death, or damage to property that arises from or is connected to the performance of the work or failure to perform its obligations under the Contract. All indemnification provisions will survive the expiration or termination of the Contract.

**10. Independent Contractor.**

- a. Contractor is an “Independent Contractor”, not an employee. Although the County may determine the delivery schedule for the work and evaluate the quality of the work, the County will not control the means or manner of the Contractor’s performance.
- b. Contractor is responsible for all applicable taxes on any compensation paid under the Contract. Contractor is not eligible for any federal Social Security, unemployment insurance, or workers’ compensation benefits under the Contract.
- c. Contractor must immediately provide the County notice of any claim made against Contractor by any third party.

**11. Insurance Requirements.**

- a. Contractor must have Commercial General Liability Insurance in the amounts listed below. The insurance must include coverage for personal injury, discrimination, and civil rights violation claims. All insurance must name County, its employees, and agents as “ADDITIONAL INSURED”. A copy of the certificate of insurance must be filed with the County before the Contract is executed, providing coverage in the amount of \$1,000,000 per occurrence, \$2,000,000 general aggregate, and \$500,000 for property damage.
- b. Contractor must have automobile insurance on all vehicles used in the Contract to protect Contractor against claims for damages resulting from bodily injury, including wrongful death, and property damage that may arise from the operations in connection with the Contract. All insurance must name County, its employees, and agents as “ADDITIONAL INSURED”.
- c. Contractor must provide the County with a certification of Workers’ Compensation Insurance, with employer’s liability in the minimum amount required by Maryland law in effect for each year of the Contract.
- d. All insurance policies must have a minimum 30 days’ notice of cancellation. The County must be notified immediately upon cancellation.
- e. When insurance coverage is renewed, Contractor must provide new certificates of insurance prior to expiration of current policies.

12. **Nondiscrimination.** Contractor must not discriminate against any worker, employee, or applicant because of religion, race, sex, age, sexual orientation, physical or mental disability, or perceived disability. This provision must be incorporated in all subcontracts related to the Contract.

**13. Ownership of Documents; Intellectual Property.**

- a. All documents prepared under the Contract must be available to the County upon request and will become the exclusive property of the County upon termination or completion of the services. The County may use the documents without restriction or without additional compensation to the Contractor. The County will be the owner of the documents for the purposes of copyright, patent, or trademark registration.
- b. If the Contractor obtains, uses, or subcontracts for any intellectual property, then it must provide an assignment to the County of ownership or use of the property.
- c. The Contractor must indemnify the County from all claims of infringement related to

the use of any patented design, device, materials, or process, or any trademark or copyright, and must indemnify the County, its officers, agents, and employees with respect to any claim, action, costs, or infringement, for royalties or user fees, arising out of purchase or use of materials, construction, supplies, equipment, or services covered by the Contract.

14. **Payments.** Payments to the Contractor under the Contract will be within 30 days of the County's receipt of a proper invoice from the Contractor. If an invoice remains unpaid 45 days after the invoice was received, interest will accrue at 6% per year.
15. **Records.** Contractor must maintain fiscal records relating to the Contract in accordance with generally accepted accounting principles. All other relevant records must be retained by Contractor and kept accessible for at least three years after final payment, termination of the Contract, or until the conclusion of any audit, controversy, or litigation related to the Contract. All subcontracts must comply with these provisions. County may access all records of the Contractor related to the Contract.
16. **Remedies.**
  - a. **Corrections of errors and omissions.** Contractor must perform work necessary to correct errors and omissions in the services required under the Contract, without undue delays and cost to the County. The County's acceptance will not relieve the Contractor of the responsibility of subsequent corrections of errors.
  - b. **Set-off.** The County may deduct from any amounts payable to the Contractor any back-charges, penalties, or damages sustained by the County, its agents, or employees caused by Contractor's breach. Contractor will not be relieved of liability for any costs caused by a failure to satisfactorily perform the services.
  - c. **Cumulative.** These remedies are cumulative and without waiver of any others.
17. **Responsibility of Contractor.**
  - a. The Contractor must perform the services with the standard of care, skill, and diligence normally provided by a Contractor in the performance of services similar the services.
  - b. Notwithstanding any review, approval, acceptance, or payment for the services by the County, the Contractor will be responsible for the accuracy of any work, design, drawings, specifications, and materials furnished by the Contractor under the Contract.
  - c. If the Contractor fails to conform with subparagraph (a) above, then it must, if required by the County, perform at its own expense any service necessary for the correction of any deficiencies or damages resulting from the Contractor's failure. This obligation is in addition to any other remedy available to the County.
18. **Severability/Waiver.** If a court finds any term of the Contract to be invalid, the validity of the remaining terms will not be affected. The failure of either party to enforce any term of the Contract is not a waiver by that party.
19. **Subcontracting or Assignment.** The Contractor may not subcontract or assign any part of the Contract without the prior written consent of the County. The County may withhold consent for any reason the County deems appropriate.

20. **Termination.** If the Contractor violates any provision of the Contract, the County may terminate the Contract by written notice. All finished or unfinished work provided by the Contractor will, at the County's option, become the County's property. The County will pay the Contractor fair compensation for satisfactory performance that occurred before termination less the amount of damages caused by the Contractor's breach. If the damages are more than the compensation payable to the Contractor, the Contractor will remain liable after termination and the County can affirmatively collect damages.
21. **Termination of Contract for Convenience.** Upon written notice, the County may terminate the Contract when the County determines termination is in the County's best interest. Termination for convenience is effective on the date specified in the County's written notice. The County will pay for reasonable costs allocable to the Contract for costs incurred by the Contractor up to the date of termination. But the Contractor will not be reimbursed for any anticipatory profits that have not been earned before termination.
22. **Termination of Multi-year Contract.** If funds are not available for any fiscal period of the Contract after the first fiscal period, then the Contract will be terminated automatically as of the beginning of unfunded fiscal period. Termination will discharge the Contractor and the County from future performance of the Contract, but not from their rights and obligations existing at the time of termination.
23. **Third Party Beneficiaries.** The County and Contractor are the only parties to the Contract and are the only parties entitled to enforce its terms. Nothing in the Contract gives any benefit or right to third persons unless individually identified by name and expressly described as intended beneficiaries of the Contract.
24. **Use of County Facilities.** Contractor may only use County facilities that are needed to perform the Contract. County has no responsibility for the loss or damage to Contractor's personal property which may be stored on County property.
25. **Whole Contract.** The Contract, the Standard Terms, and attachments are the complete agreement between the parties and supersede all earlier agreements, proposals, or other communications between the parties relating to the subject matter of the Contract.

**VENDOR’S AFFIDAVIT OF QUALIFICATION TO BID**

I HEREBY AFFIRM THAT:

I, \_\_\_\_\_ am the \_\_\_\_\_  
(Printed Name) (title)  
and the duly authorized representative of the Vendor of  
\_\_\_\_\_ whose address is  
(name of corporation)

\_\_\_\_\_ and that I possess the legal authority to make this affidavit on behalf of myself and the Vendor for which I am acting.

Except as described in paragraph 3 below, neither I nor the above Vendor, nor to the best of my knowledge and of its officers, directors or partners, or any of its employees directly involved in obtaining contracts with the State or any county, bi-county or multi-county agency, or subdivision of the State have been convicted of, or have pleaded nolo-contendere to a charge of, or have during the course of an official investigation or other proceeding admitted in writing or under oath acts or omissions which constitute, bribery, attempted bribery, or conspiracy to bribe under the provisions of Article 27 of the Annotated Code of Maryland or under the laws of any state or federal government (conduct prior to July 1, 1977 is not required to be reported).

(State “none” or, as appropriate, list any conviction, plea or admission described in paragraph 2 above, with the date, court, official or administrative body, the individuals involved and their position with the Vendor, and the sentence or disposition, if any.)

\_\_\_\_\_  
\_\_\_\_\_

I acknowledge that this affidavit is to be furnished to the County, I acknowledge that, if the representations set forth in this affidavit are not true and correct, the County may terminate any Contract awarded and take any other appropriate action. I further acknowledge that I am executing this affidavit in compliance with section 16D of Article 78A of the Annotated Code of Maryland, which provides that certain persons who have been convicted of or have admitted to bribery, attempted bribery or conspiracy to bribe may be disqualified, either by operation of law or after a hearing, from entering into contracts with the State or any of its agencies or subdivisions.

I do solemnly declare and affirm under the penalties of perjury that the contents of this affidavit are true and correct.

\_\_\_\_\_  
Sign for Identification

\_\_\_\_\_  
Printed Name

NON-COLLUSIVE AFFIDAVIT

\_\_\_\_\_ being first duly sworn,  
deposes and says that:

1. He/she is the \_\_\_\_\_, (Owner, Partner, Officer, Representative or Agent) of \_\_\_\_\_, the Vendor that has submitted the attached Bid Documents;
2. He/she is fully informed respecting the preparation and contents of the attached Bid Document and of all pertinent circumstances respecting such Bid Documents;
3. Such Bid Document is genuine and is not a collusive or sham Bid Document;
4. Neither the said Vendor nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, have in any way colluded, conspired, connived or agreed, directly or indirectly, with any other Vendor, firm, or person to submit a collusive or sham Bid Document in connection with the Work for which the attached Bid Document has been submitted; or to refrain from bidding in connection with such Work; or have in any manner, directly or indirectly, sought by agreement or collusion, or communication, or conference with any Vendor, firm, or person to fix the price or prices in the attached Bid Document or of any other Vendor, or to fix any overhead, profit, or cost elements on the Bid Document price or the Bid Document price of any other Vendor, or to secure through any collusion, conspiracy, connivance, or unlawful agreement any disadvantage against (Recipient), or any person interested in the Work;
5. The price or prices quoted in the attached Bid Document are fair and proper and are not tainted by any collusion, conspiracy, connivance, or unlawful agreement on the part of the Vendor or any other of its agents, representatives, owners, employees or parties in interest, including this affiant.

Signed, sealed and delivered in the presence of:

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Witness

By: \_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title



DEPARTMENT OF  
DEVELOPMENT REVIEW AND PERMITTING

**Worcester County**

GOVERNMENT CENTER  
ONE WEST MARKET STREET, ROOM 1201  
SNOW HILL, MARYLAND 21863  
TEL:410.632.1200 / FAX: 410.632.3008

<http://www.co.worcester.md.us/departments/drp>

ADMINISTRATIVE DIVISION  
CUSTOMER SERVICE DIVISION  
TECHNICAL SERVICES DIVISION

ZONING DIVISION  
BUILDING DIVISION  
DATA RESEARCH DIVISION

MEMORANDUM

To: Weston S. Young, Chief Administrative Officer  
From: Jennifer K. Keener, AICP, Director  
Date: May 20, 2026  
Re: Rezoning Case No. 453 – Ocean Pines Plaza Partnership/ James B. Vito Revocable Trust, applicants, Hugh Cropper, IV, Esquire attorney for the applicants

.....

I am requesting that the Worcester County Commissioners schedule a public hearing associated with Rezoning Case No. 453. A draft public hearing notice is attached.

Mr. Cropper, on behalf of his client, has filed Rezoning Case No. 453, seeking to rezone approximately 14.72 acres of land shown on Tax Map 15, as Parcels 130 and 191, from R-2 Suburban Residential District to R-3 Multi-Family Residential District. The case was reviewed by the Planning Commission at its meeting on May 7, 2026, and was given a favorable recommendation. The Planning Commission’s written Findings of Fact and Recommendation are being prepared and will be forwarded for the public hearing.

Please advise our department at your earliest convenience as to the public hearing time so that our department can ensure that the mandatory public notice of 15 days is met via posting on the site and mailings to adjoining property owners.

Thank you for your attention to this matter. Should you have any questions or require additional information, please do not hesitate to contact me.

**WORCESTER COUNTY  
NOTICE OF PUBLIC HEARING**

The Worcester County Commissioners will conduct a public hearing and will receive public comment on the following map amendment on **Tuesday, \_\_\_\_\_, 2026, at \_\_\_\_\_ AM** in the Worcester County Government Center, Room 1101, One West Market Street, Snow Hill, Maryland:

**Rezoning Case No. 453**, filed by Hugh Cropper on behalf of Ocean Pines Plaza Partnership & James B. Vito Revocable Trust, property owners, for an amendment to the Official Zoning Maps to change approximately 14.72 acres of land located on the north side of Racetrack Road (MD Route 589), west of Ocean Parkway (North Gate), Berlin, Tax Map 15, Parcels 130 and 191, in the Third Tax District of Worcester County, Maryland, from R-2 Suburban Residential District to R-3 Multi-family Residential District.

A copy of the file on Rezoning Case No. 453 and the Planning Commission's recommendation, which will be entered into record at the public hearing, are available to view online at [www.co.worcester.md.us](http://www.co.worcester.md.us) or during normal business hours at the Department of Development, Review and Permitting, One West Market Street, Room 1201, Snow Hill, MD.

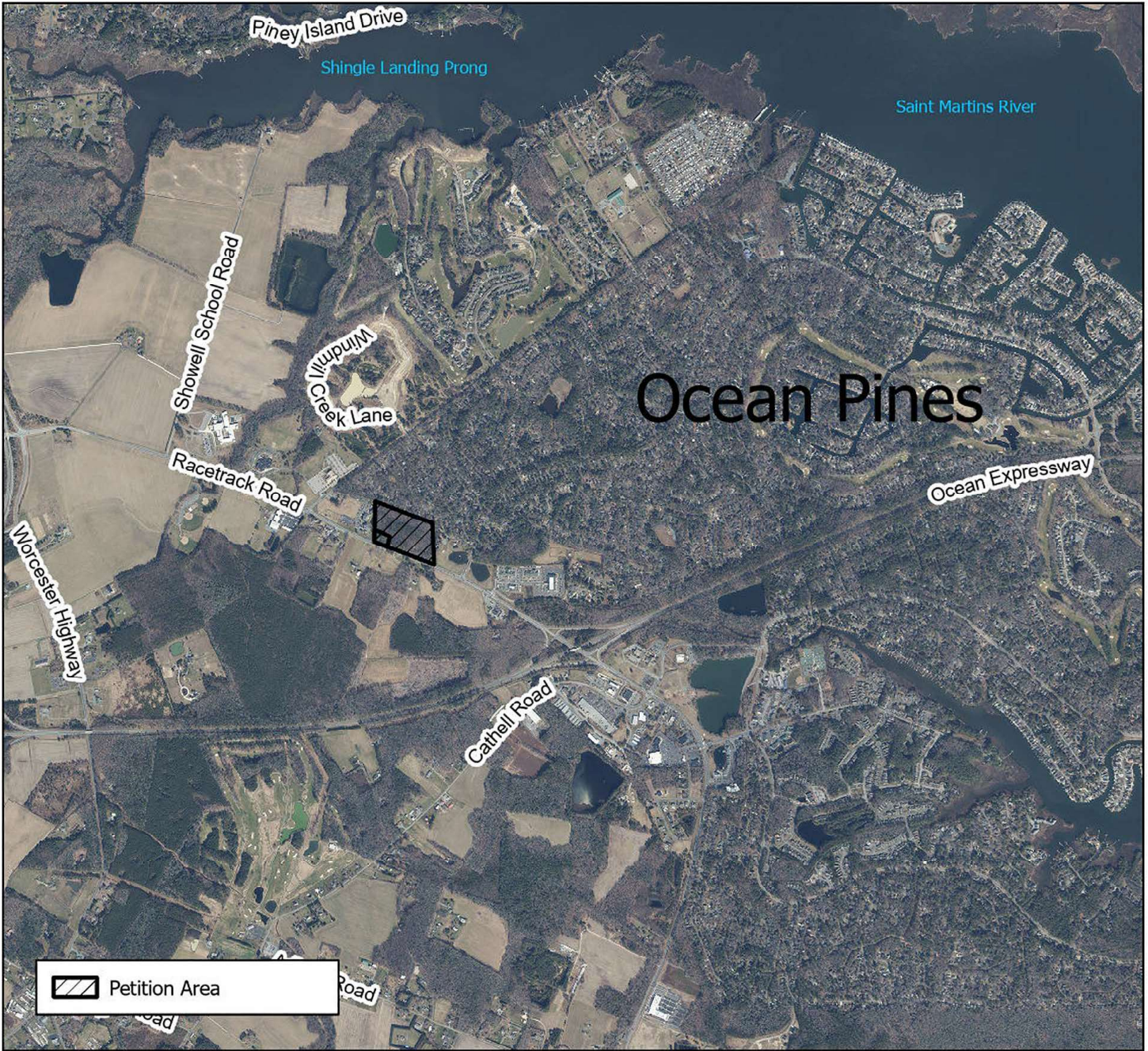
THE WORCESTER COUNTY COMMISSIONERS

WORCESTER COUNTY, MARYLAND



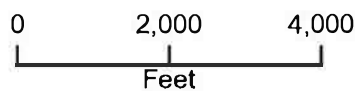
REZONING CASE NO. 453  
R-2 Suburban District to R-3 General Residential District  
Tax Map: 15, Parcel 130 & 191  
SDAT Account ID No. 2403005259 & 2403004821

AERIAL MAP



DEPARTMENT OF DEVELOPMENT REVIEW & PERMITTING  
Technical Services Division

Prepared: February 2026  
Source: County GIS Layers, and  
2024 Aerial Imagery



Prepared By: K.L.Henry  
Reviewed By: J.K. Keener

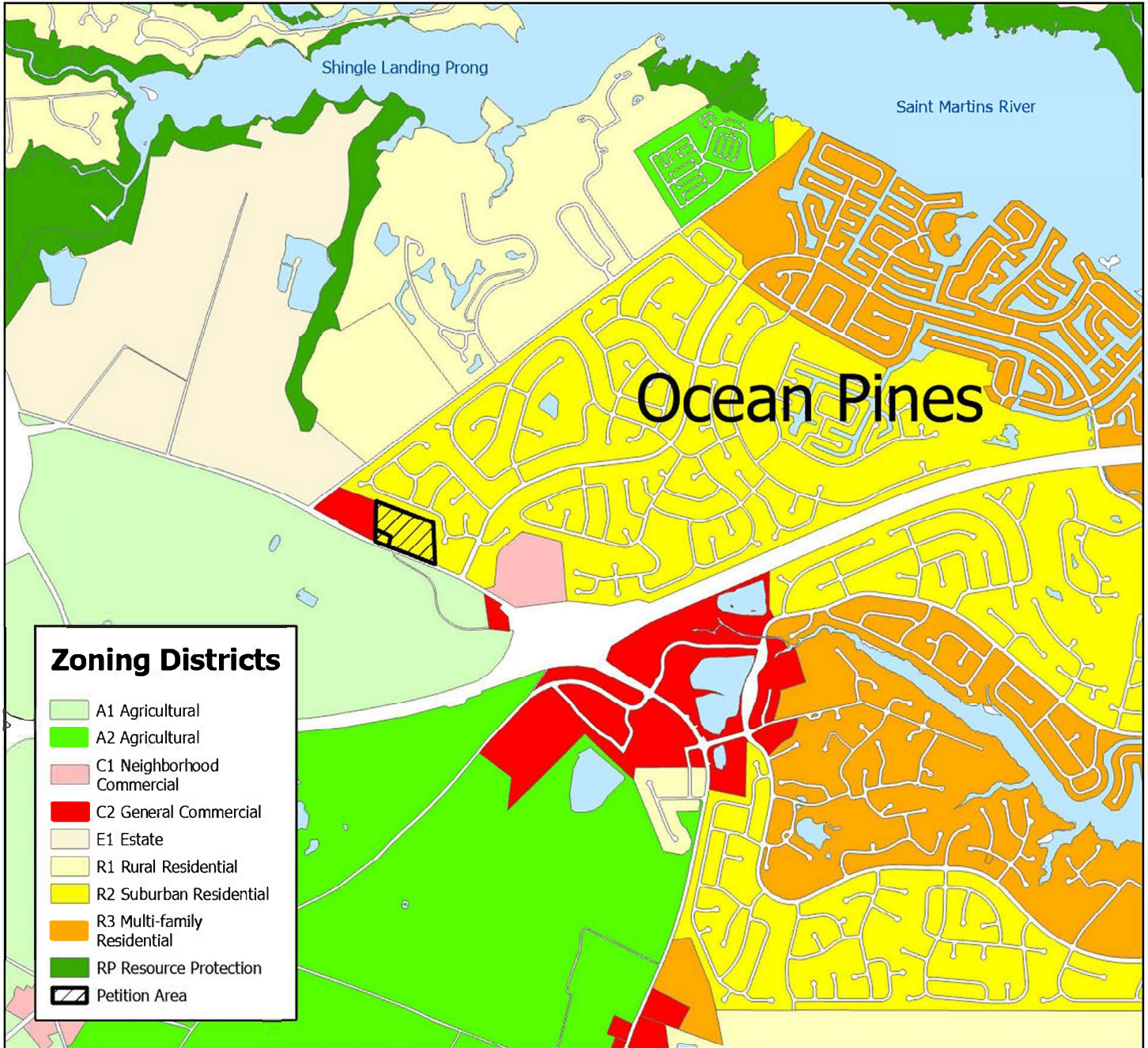
This map is intended for illustrative purposes and not for regulatory action.

WORCESTER COUNTY, MARYLAND



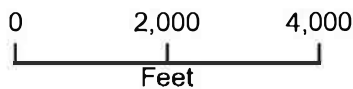
REZONING CASE NO. 453  
R-2 Suburban District to R-3 General Residential District  
Tax Map: 15, Parcel 130 & 191  
SDAT Account ID No. 2403005259 & 2403004821

ZONING MAP



DEPARTMENT OF DEVELOPMENT REVIEW & PERMITTING  
Technical Services Division

Prepared: February 2026  
Source: County GIS Layers, and  
2009 Official Zoning Map



Prepared By: K.L.Henry  
Reviewed By: J.K. Keener

This map is intended for illustrative purposes and not for regulatory action.



**MEMORANDUM**

TO: Worcester County Commissioners  
 FROM: Kim Reynolds, Budget Officer *Kimberly Reynolds*  
 DATE: May 22, 2026  
 SUBJECT: Budget Work Session Summary as of May 19, 2026

The adjustments at the May 19<sup>th</sup> Budget Work Session for FY2027 are summarized in the table below. FY2027 Revenues total \$300,172,146 and the FY2027 expenditures total \$300,424,872. After the FY2027 Budget Work Session Adjustments the budget at a deficit of \$252,726.

**May 19<sup>th</sup> work session adjustments**

	<b>FY2027 Department Requested Totals</b>	<b>FY2027 Committee Review Totals</b>	<b>FY2027 Budget Adjustments as of 5/12/26</b>	<b>FY2027 Proposed Budget Revenue &amp; Expenditure Totals 5/19/26</b>
<b>Revenues:</b>	<b>\$299,118,027</b>	<b>\$300,002,146</b>	<b>\$300,002,146</b>	<b>\$300,172,146</b>
<b>Motor Fuel Tax Rebate</b>			<b>\$170,000</b>	
<b>Expenditures:</b>	<b>\$302,074,373</b>	<b>\$298,631,635</b>	<b>\$298,631,635</b>	<b>\$300,584,274</b>
<b>Personnel Salaries &amp; Benefits</b>			<b>\$1,581,334</b>	<b>\$107,324</b>
<b>Grants to Towns</b>			<b>\$110,000</b>	
<b>Change in Reserve</b>			<b>\$253,700</b>	<b>(\$20,800)</b>
<b>Water Wastewater Loan</b>			<b>\$7,605</b>	<b>\$65</b>
<b>Elections - Voting Machines</b>				<b>\$288,230</b>
<b>Non-Profit Grant Requests</b>				<b>(\$433,041)</b>
<b>Extension Services</b>				<b>(\$85,334)</b>
<b>Board of Education Private Pre-K</b>				<b>(\$15,846)</b>
<b>Surplus/(Deficit)</b>	<b>(\$2,956,346)</b>	<b>\$1,370,511</b>	<b>(\$412,128)</b>	<b>(\$252,726)</b>

Please do not hesitate to call with any questions or concerns.

Attachments: FY2027 Proposed Budget Revenue Report 5/19/26 – Page 2  
 FY2027 Proposed Budget Expenditure Report 5/19/26 – Pages 3-4  
 Board of Education Requested Budget Updated 5/19/26 – Page 5-10

Worcester County						
Revenue Annual Budget by Account Classification Report						
	FY2027 Proposed Budget as of 5/19/26	FY2027 Budget Adjustments as of 5/12/26	Variance 5/19/26 vs 5/12/26 Budget Work Sessions	FY2027 Department Final	FY2026 Adopted Budget	Variance FY2027 Proposed Budget 5/19/26 vs FY26 Adopted
<b>Fund: 100 General Fund</b>						
Revenue						
PROP TAX - Property Taxes	\$ 201,568,215	\$ 201,568,215	\$ -	\$ 200,684,096	\$ 185,818,745	\$ 15,749,470
INC TAX - Income Tax	\$ 53,000,000	\$ 53,000,000	\$ -	\$ 53,000,000	\$ 53,000,000	\$ -
OTHER TAX - Other Taxes	\$ 19,340,000	\$ 19,340,000	\$ -	\$ 19,340,000	\$ 18,310,000	\$ 1,030,000
ST SHRD - State Shared	\$ 4,114,501	\$ 4,114,501	\$ -	\$ 4,114,501	\$ 3,525,791	\$ 588,710
FRNCH - Franchise Fees	\$ 23,000	\$ 23,000	\$ -	\$ 23,000	\$ 23,000	\$ -
LOSS DSP ASTS - Gain/Loss on Disposal of Assets	\$ 125,000	\$ 125,000	\$ -	\$ 125,000	\$ 125,000	\$ -
LIC/PRMT - Licenses and Permits	\$ 2,836,400	\$ 2,836,400	\$ -	\$ 2,836,400	\$ 2,864,115	\$ (27,715)
CHG SVC - Charges for Services	\$ 2,886,484	\$ 2,886,484	\$ -	\$ 2,886,484	\$ 2,673,454	\$ 213,030
INT/PEN - Interest & Penalties	\$ 6,000,000	\$ 6,000,000	\$ -	\$ 6,000,000	\$ 5,000,000	\$ 1,000,000
FINES - Fines & Forfeitures	\$ 46,000	\$ 46,000	\$ -	\$ 46,000	\$ 31,000	\$ 15,000
MISC - Miscellaneous	\$ 988,716	\$ 988,716	\$ -	\$ 818,716	\$ 610,557	\$ 378,159
INTGOV FED - Intergovernmental - Federal Revenue	\$ 376,711	\$ 376,711	\$ -	\$ 376,711	\$ 374,013	\$ 2,698
INTGOV ST - Intergovernmental - State Revenues	\$ 5,173,725	\$ 5,173,725	\$ -	\$ 5,173,725	\$ 4,747,382	\$ 426,343
OTH REV - Other Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TRNS IN - Transfers In	\$ 3,693,394	\$ 3,693,394	\$ -	\$ 3,693,394	\$ 4,292,960	\$ (599,566)
<b>General Fund Total Revenues:</b>	<b>\$ 300,172,146</b>	<b>\$ 300,172,146</b>	<b>\$ -</b>	<b>\$ 299,118,027</b>	<b>\$ 281,396,017</b>	<b>\$ 18,776,129</b>

# ITEM 10

<b>Worcester County</b>						
<b>Expense Annual Budget by Organization Report</b>						
	<b>FY2027 Proposed Budget as of 5/19/26</b>	<b>FY2027 Budget Adjustments as of 5/12/26</b>	<b>Variance 5/19/26 vs 5/12/26 Budget Work Sessions</b>	<b>FY2027 Department Final</b>	<b>FY2026 Adopted Budget</b>	<b>Variance FY2027 Proposed Budget 5/19/26 vs FY2026 Adopted</b>
<b>Fund: 100 General Fund</b>						
Expenditures						
100.1001 - General Fund,County Commissioners	\$ 2,216,185	\$ 2,193,045	\$ 23,140	\$ 2,215,923	\$ 2,052,027	\$ 164,158
100.1002 - General Fund,Circuit Court	\$ 2,403,224	\$ 2,403,224	\$ -	\$ 2,395,645	\$ 2,306,868	\$ 96,356
100.1003 - General Fund,Orphan's Court	\$ 82,307	\$ 82,307	\$ -	\$ 87,116	\$ 82,258	\$ 49
100.1004 - General Fund,State's Attorney	\$ 4,952,389	\$ 4,875,147	\$ 77,242	\$ 4,903,913	\$ 4,586,582	\$ 365,807
100.1005 - General Fund,Treasurer's Office	\$ 2,074,975	\$ 2,074,975	\$ -	\$ 2,083,955	\$ 1,922,151	\$ 152,824
100.1006 - General Fund,Elections Office	\$ 2,016,252	\$ 1,728,022	\$ 288,230	\$ 1,620,414	\$ 1,607,360	\$ 408,892
100.1007 - General Fund,Human Resources	\$ 945,376	\$ 945,376	\$ -	\$ 944,832	\$ 922,245	\$ 23,131
100.1008 - General Fund,Development, Review & Permits	\$ 3,210,702	\$ 3,206,083	\$ 4,619	\$ 3,507,829	\$ 3,275,019	\$ (64,317)
100.1010 - General Fund,Environmental Programs	\$ 3,456,886	\$ 3,454,563	\$ 2,323	\$ 3,541,011	\$ 2,922,851	\$ 534,035
100.1011 - General Fund,Information Technology	\$ 2,121,249	\$ 2,121,249	\$ -	\$ 1,564,710	\$ 1,715,141	\$ 406,108
100.1090 - General Fund,Other General Government	\$ 8,082,031	\$ 8,082,031	\$ -	\$ 7,984,091	\$ 6,338,740	\$ 1,743,291
100.1101 - General Fund,Sheriff's Office	\$ 22,506,839	\$ 22,506,839	\$ -	\$ 22,205,651	\$ 19,719,106	\$ 2,787,733
100.1102 - General Fund,Emergency Services	\$ 6,569,422	\$ 6,569,422	\$ -	\$ 6,488,993	\$ 6,048,302	\$ 521,120
100.1103 - General Fund,Jail	\$ 16,080,911	\$ 16,080,911	\$ -	\$ 16,042,439	\$ 15,835,173	\$ 245,738
100.1104 - General Fund,Fire Marshal	\$ 1,527,134	\$ 1,527,134	\$ -	\$ 1,526,236	\$ 1,466,260	\$ 60,874
100.1105 - General Fund,Volunteer Fire Departments	\$ 15,354,106	\$ 15,354,106	\$ -	\$ 15,292,740	\$ 13,731,465	\$ 1,622,641
100.1201 - General Fund,Maintenance	\$ 3,209,516	\$ 3,209,516	\$ -	\$ 3,194,342	\$ 3,020,407	\$ 189,109
100.1202 - General Fund,Roads	\$ 8,452,828	\$ 8,452,828	\$ -	\$ 8,323,666	\$ 7,611,106	\$ 841,722
100.1203 - General Fund,Public Works	\$ 1,604,817	\$ 1,604,817	\$ -	\$ 1,608,599	\$ 1,504,352	\$ 100,465
100.1204 - General Fund,Boat Landings	\$ 379,913	\$ 379,913	\$ -	\$ 379,913	\$ 406,513	\$ (26,600)
100.1205 - General Fund,Homeowner Convenience	\$ 1,006,341	\$ 1,006,341	\$ -	\$ 989,433	\$ 977,327	\$ 29,014
100.1206 - General Fund,Recycling	\$ 1,293,793	\$ 1,293,793	\$ -	\$ 1,279,247	\$ 1,243,380	\$ 50,413
100.1301 - General Fund,Health Department	\$ 7,113,658	\$ 7,113,658	\$ -	\$ 10,355,142	\$ 11,995,585	\$ (4,881,927)
100.1302 - General Fund,Mosquito Control	\$ 297,350	\$ 297,350	\$ -	\$ 296,587	\$ 295,322	\$ 2,028

Worcester County						
Expense Annual Budget by Organization Report						
	FY2027 Proposed Budget as of 5/19/26	FY2027 Budget Adjustments as of 5/12/26	Variance 5/19/26 vs 5/12/26 Budget Work Sessions	FY2027 Department Final	FY2026 Adopted Budget	Variance FY2027 Proposed Budget 5/19/26 vs FY2026 Adopted
100.1401 - General Fund,Commission on Aging	\$ 2,272,259	\$ 2,272,259	\$ -	\$ 2,224,279	\$ 1,996,322	\$ 275,937
100.1402 - General Fund,Other Social Services	\$ 636,368	\$ 989,408	\$ (353,040)	\$ 979,408	\$ 646,368	\$ (10,000)
100.1502 - General Fund,WOR-WIC Community College	\$ 2,775,142	\$ 2,775,142	\$ -	\$ 2,775,142	\$ 2,707,168	\$ 67,974
100.1505 - General Fund,Board of Education	\$ 137,032,927	\$ 137,048,773	\$ (15,846)	\$ 136,051,337	\$ 123,421,994	\$ 13,610,933
100.1601 - General Fund,Recreation Department	\$ 3,424,929	\$ 3,424,929	\$ -	\$ 3,366,470	\$ 3,326,111	\$ 98,818
100.1602 - General Fund,Parks Department	\$ 1,949,494	\$ 1,949,494	\$ -	\$ 1,929,124	\$ 1,746,021	\$ 203,473
100.1603 - General Fund,Libraries	\$ 5,152,547	\$ 5,152,547	\$ -	\$ 5,137,183	\$ 4,817,789	\$ 334,758
100.1604 - General Fund,Other Recreation & Culture	\$ 95,000	\$ 175,001	\$ (80,001)	\$ 175,001	\$ 95,000	\$ -
100.1701 - General Fund,Extension Service	\$ 302,984	\$ 388,318	\$ (85,334)	\$ 388,318	\$ 282,741	\$ 20,243
100.1702 - General Fund,Other Natural Resources	\$ 1,125,800	\$ 1,125,800	\$ -	\$ 1,125,800	\$ 615,800	\$ 510,000
100.1801 - General Fund,Economic Development	\$ 653,138	\$ 653,138	\$ -	\$ 658,798	\$ 632,807	\$ 20,331
100.1803 - General Fund,Tourism	\$ 1,930,274	\$ 1,930,274	\$ -	\$ 1,950,815	\$ 1,713,814	\$ 216,460
100.1901 - General Fund,Taxes Shared with Towns	\$ 396,338	\$ 396,338	\$ -	\$ 396,338	\$ 4,068,096	\$ (3,671,758)
100.1902 - General Fund,Grants to Towns	\$ 8,867,557	\$ 8,867,557	\$ -	\$ 8,757,557	\$ 6,802,170	\$ 2,065,387
100.1975 - General Fund,Debt Service	\$ 10,155,254	\$ 10,155,254	\$ -	\$ 10,155,254	\$ 10,080,635	\$ 74,619
100.1985 - General Fund,Interfund	\$ 6,696,657	\$ 6,717,392	\$ (20,735)	\$ 7,171,121	\$ 6,857,641	\$ (160,984)
<b>General Fund Total Expenditures:</b>	<b>\$ 300,424,872</b>	<b>\$ 300,584,274</b>	<b>\$ (159,403)</b>	<b>\$ 302,074,373</b>	<b>\$ 281,396,017</b>	<b>\$ 19,028,855</b>

**FY2027 Expense Budget Worksheet Report  
Department 1505 Board of Education**

**ITEM 10**

<b>Account</b>	<b>Account Description</b>	<b>FY2027 Proposed Budget as of 5/19/26</b>	<b>Variance FY2027 Proposed Budget as of 5/19/26 vs FY2027 Department Final</b>	<b>FY2027 Department Final</b>	<b>FY2026 Adopted Budget</b>	<b>Variance FY2027 Proposed Budget 5/19/26 vs FY2026 Adopted</b>	<b>Department Comments</b>
<b>Fund 100 - General Fund</b>							
Department <b>1505 - Board of Education</b>							
Location <b>200 - Administration</b>							
<i>Other Charges</i>							
7120.010	Other Non-Matching Expenses Appropriation for Board of Educ.	123,364,820	(182,564)	123,547,384	111,984,899	11,379,921	Reduction of Health Insurance Exp and decrease in Donnie Williams Grant.
7120.092	Other Non-Matching Expenses Non-Recurring Board of Ed	-	-	-	42,098	(42,098)	
7120.300	Other Non-Matching Expenses Board of Ed Employee Retirement	990,000	-	990,000	929,955	60,045	
7120.332	Other Non-Matching Expenses Board of Ed Restricted Programs	1,064,323	(15,846)	1,080,169	-	1,064,323	Updated MSDE Final Private Pre-K costs invoiced to the County.
7120.340	Other Non-Matching Expenses Teacher Pension Shift	993,784	-	993,784	672,312	321,472	
7170.040	Benefits & Insurance Other Post-Employment Benefits	10,620,000	1,180,000	9,440,000	9,792,730	827,270	Increase in OPEB Allocation from 80% to 90% per 4/21/26 meeting.
	<i>Other Charges Totals</i>	137,032,927	981,590	136,051,337	123,421,994	13,610,933	
	Location <b>200 - Administration Totals</b>	137,032,927	981,590	136,051,337	123,421,994	13,610,933	
	<b>Department 1505 - Board of Education</b>	<b>137,032,927</b>	<b>981,590</b>	<b>136,051,337</b>	<b>123,421,994</b>	<b>13,610,933</b>	

Board of Education

	FY2027 Requested Budget w/MSDE Final	FY2026 Adopted Budget	Dollar Variance +/- FY2026
<b>UNRESTRICTED BUDGET</b>			
<b>County Funding</b>			
Major State Aid Programs (Blueprint) Local Share:			
Foundation Program (Base)	51,652,227	50,232,572	1,419,655
College & Career Ready (CCR)*	499,161	473,750	25,411
Compensatory Education	15,850,739	15,941,218	(90,479)
Concentration of Poverty*	1,059,805	755,405	304,400
English Learners	1,020,917	1,112,043	(91,126)
Special Education	5,284,320	4,458,808	825,512
Transitional Supplemental Instruction (TSI)	-	135,800	(135,800)
Pre-kindergarten*	7,042,271	5,369,670	1,672,601
Career Ladder for Educators (NBC Teacher Salary)*	293,021	220,673	72,348
Blueprint Coordinator Local Share	127,500		
Additional Funding to meet Maintenance of Effort (MOE)	27,820,723	27,578,580	242,143
<b>MINIMUM COUNTY APPROPRIATION</b>	<b>110,650,684</b>	<b>106,278,519</b>	<b>4,372,165</b>
OPEB to meet current retire expenses	-	-	-
Additional Funding Requested Above MOE	12,714,136	5,706,380	7,007,756
<b>TOTAL UNRESTRICTED COUNTY APPROPRIATION</b>	<b>123,364,820</b>	<b>111,984,899</b>	<b>11,379,921</b>
Teacher Pension Shift to County* (County allocation is in state budget)	993,784	672,312	
Non-Recurring Expenses (computer software)	-	42,098	(42,098)
County Appropriation Retirement for Non-Teachers	990,000	929,955	60,045
County Appropriation School Construction	400,000	180,000	220,000
<b>TOTAL COUNTY APPROPRIATION</b>	<b>125,748,604</b>	<b>113,809,264</b>	<b>11,939,340</b>
<b>State &amp; Other Funding Sources</b>			
Major State Aid Programs (Blueprint) State Share:			
Foundation Program (Base)	9,115,099	8,864,571	250,528
Compensatory Education	10,567,159	10,627,478	(60,319)
English Learners	680,611	741,362	(60,751)
Special Education	3,522,880	2,972,538	550,342
Transportation	4,270,297	4,210,393	59,904
Other	3,295,682	2,617,772	677,910
<b>TOTAL STATE &amp; OTHER FUNDING</b>	<b>31,451,728</b>	<b>30,034,114</b>	<b>1,417,614</b>
<b>TOTAL UNRESTRICTED BUDGET</b>	<b>157,200,332</b>	<b>143,843,378</b>	<b>13,356,954</b>

	FY2027 Requested Budget	FY2026 Adopted Budget	Dollar Variance +/- FY2026
<b>RESTRICTED BUDGET</b>			
Restricted Major State Aid Programs (Blueprint) State Share:			
Pre-kindergarten	-	1,318,996	(1,318,996)
Concentration of Poverty	2,220,912	2,125,184	95,728
College & Career Ready (CCR)		133,858	(133,858)
Transitional Supplemental Instruction		35,080	(35,080)
National Board Certified		65,327	(65,327)
Blueprint Coordinator		22,500	(22,500)
Restricted Federal Funds	7,275,190	6,864,366	410,824
Restricted State Funding Early Childcare & Education	990,000	990,000	-
Restricted State Funding Adult Education	110,020	173,137	(63,117)
Restricted State Funding PreK Expansion	738,123	-	738,123
Restricted State Funding Teachers Retirement/Pension	9,188,738	8,799,000	389,738
Restricted State Funding Safety Grants	323,350	323,170	180
Restricted State Funding Ready for Kindergarten	-	-	-
Restricted State Funding Educational Support Prof Bonus	-	-	-
Restricted Programs Local: Pocomoke Middle Grant	-	-	-
Restricted Programs Local: Donnie Williams Grant	150,000	200,000	(50,000)
<b>TOTAL RESTRICTED BUDGET</b>	<b>20,996,333</b>	<b>21,050,618</b>	<b>(54,285)</b>

\*Document created by County Administration

# ITEM 10

## BOARD OF EDUCATION OF WORCESTER COUNTY

### REVENUES

REVENUE SOURCE	ACTUAL FY 23	ACTUAL FY 24	ACTUAL FY 25	APPROVED FY 26	RESTATED APPROVED FY 26	REQUESTED FY 27	RESTATED VARIANCE FY 26 TO FY 27
<b>UNRESTRICTED REVENUES</b>							
<b>COUNTY</b>							
R1010,R1020	\$ 100,085,947	\$ 99,706,640	\$ 105,393,692	\$ 111,984,899	\$ 111,984,899	\$ 123,364,820	\$ 11,379,921
+	-	-	-	42,098	42,098	-	(42,098)
<b>STATE</b>							
R2160	\$ 7,989,804	\$ 8,276,124	\$ 8,374,379	\$ 8,864,571	\$ 8,864,571	\$ 9,115,099	\$ 250,528
R2050	\$ 2,166,970	\$ 2,391,661	\$ 2,746,036	\$ 2,972,538	\$ 2,972,538	\$ 3,522,880	\$ 550,342
R2030	\$ 3,697,479	\$ 4,000,397	\$ 4,062,401	\$ 4,210,393	\$ 4,210,393	\$ 4,270,297	\$ 59,904
R2010	\$ 7,980,405	\$ 9,988,240	\$ 10,168,367	\$ 10,627,478	\$ 10,627,478	\$ 10,567,159	\$ (60,319)
R2130	\$ 448,740	\$ 490,866	\$ 598,862	\$ 741,362	\$ 741,362	\$ 680,611	\$ (60,751)
					\$ 1,318,996	\$ 2,002,473	\$ 683,477
					\$ 133,858	\$ 139,396	\$ 5,538
					\$ 35,080	\$ -	\$ (35,080)
					\$ 65,327	\$ 79,302	\$ 13,975
					\$ 22,500	\$ 22,500	\$ -
<b>TOTAL STATE FUNDING</b>					<b>\$ 28,992,103</b>	<b>\$ 30,399,717</b>	<b>\$ 1,407,614</b>
<b>OTHER</b>							
R1100	\$ 151,473	\$ 172,629	\$ 206,543	\$ 130,000	\$ 130,000	\$ 150,000	\$ 20,000
	\$ 567,011	\$ 567,011	\$ 567,011	\$ 567,011	\$ 567,011	\$ 567,011	\$ -
R1210, R1270	\$ 133,950	\$ 375,678	\$ 299,696	\$ 200,000	\$ 200,000	\$ 200,000	\$ -
R1280, R1290	\$ 5,932	\$ 15,958	\$ 14,301	-	-	\$ 10,000	\$ 10,000
R6030	\$ 13,954	\$ 2,111	\$ 3,717	\$ 80,000	\$ 80,000	\$ 50,000	\$ (30,000)
	\$ 15,201	\$ 15,657	\$ 16,127	\$ 15,000	\$ 15,000	\$ 15,000	\$ -
	\$ 26,147	-				-	-
	\$ 11,800	\$ 3,125				-	-
	\$ 31,831					-	-
	\$ 25,619	\$ 26,261	\$ 26,547	\$ 25,000	\$ 25,000	\$ 25,000	\$ -
	\$ 21,253	\$ 500				-	-
	\$ 4,287	\$ 962	\$ 445			-	-
		\$ 24,000				-	-
		\$ 13,918				-	-
		\$ 4,157				-	-
		\$ 26,654	\$ 127			-	-
		\$ 9,787	\$ 25,627			\$ 10,000	\$ 10,000
	\$ 30,339	\$ 45,281	\$ 34,963	\$ 25,000	\$ 25,000	\$ 25,000	\$ -
R6030	\$ 1,348,387	-				-	-
R6030	\$ 1,528,819	\$ 172,413	\$ 107,552	\$ 145,000	\$ 145,000	\$ 125,000	\$ (20,000)
<b>TOTAL UNRESTRICTED REVENUE</b>							
	<b>\$ 124,756,530</b>	<b>\$ 126,157,617</b>	<b>\$ 132,538,840</b>	<b>\$ 140,485,350</b>	<b>\$ 142,061,111</b>	<b>\$ 154,816,548</b>	<b>\$ 12,755,437</b>
<b>OTHER REQUESTS - COUNTY</b>							
<b>RECURRING</b>							
^	\$ 200,000	\$ 200,000	^				
^	\$ 100,000	\$ 100,000	^				
<b>NON-RECURRING</b>							
	\$ 205,000	\$ 815,000	\$ 60,000	\$ 180,000	\$ 180,000	\$ 400,000	\$ 220,000
<b>OTHER</b>							
	\$ 689,670	\$ 758,679	\$ 818,722	\$ 929,955	\$ 929,955	\$ 990,000	\$ 60,045
<b>TOTAL OTHER REQUESTS - COUNTY</b>							
	\$ 1,194,670	\$ 1,873,679	\$ 878,722	\$ 1,109,955	\$ 1,109,955	\$ 1,390,000	\$ 280,045
<b>TOTAL COUNTY APPROPRIATION</b>							
	\$ 101,280,617	\$ 101,580,319	\$ 106,272,414	\$ 113,809,264	\$ 113,809,264	\$ 125,748,604	\$ 11,939,340
<b>TOTAL BUDGET - ALL FUNDS</b>							
	<b>\$ 125,951,200</b>	<b>\$ 128,031,296</b>	<b>\$ 133,417,562</b>	<b>\$ 142,267,617</b>	<b>\$ 143,843,378</b>	<b>\$ 157,200,332</b>	<b>\$ 13,356,954</b>

\* State funding is based upon current law. Subject to final legislative action, these amounts could change.

Any decrease in State funding would result in an increased amount being requested from the County.

^ RESTATED TO INCLUDE RECURRING APPROPRIATIONS IN OPERATING BUDGET (\$200,000 IN TECHNOLOGY and \$100,000 IN CAPITAL OUTLAY)

+ NONRECURRING SOFTWARE IMPLEMENTATION COSTS

\*\* RESTATED TO REPORT BLUEPRINT FUNDING IN UNRESTRICTED BUDGET (PREVIOUSLY REPORTED IN RESTRICTED)

# ITEM 10

Board of Education of Worcester County  
Requested FY 27 Total Budget Summary by Category and Object of Expenditure

	Salaries and Wages	Contracted Services	Supplies and Materials	Other Charges	Land, Buildings, and Equipment	Transfers	Total by Category		RESTATED FY 26 Approved	Variance FY26 to FY27
							FY 27 Requested	FY 26 Approved		
<u>201</u> ADMINISTRATION	\$ 2,067,636	\$ 211,250	\$ 53,600	\$ 102,413	\$ 1,100	\$ -	\$ 2,435,999	\$ 2,282,886	\$ 2,282,886	\$ 153,113
INSTRUCTIONAL SUPPORT SERVICES/MID-LEVEL										
<u>202</u> ADMINISTRATION	\$ 9,843,754	\$ 86,200	\$ 442,900	\$ 64,800	\$ 5,000	\$ -	\$ 10,442,654	\$ 9,831,427	\$ 9,852,328	\$ 590,326
<u>203</u> INSTRUCTIONAL SALARIES & WAGES	\$ 61,359,877	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 61,359,877	\$ 55,710,590	\$ 57,001,180	\$ 4,358,697
<u>204</u> TEXTBOOKS and INSTRUCTIONAL SUPPLIES	\$ -	\$ -	\$ 3,422,421	\$ -	\$ -	\$ -	\$ 3,422,421	\$ 3,091,214	\$ 3,126,294	\$ 296,127
<u>205</u> OTHER INSTRUCTIONAL COSTS	\$ -	\$ 573,000	\$ -	\$ 827,246	\$ 116,500	\$ 85,000	\$ 1,601,746	\$ 1,145,941	\$ 1,279,799	\$ 321,947
<u>206</u> SPECIAL EDUCATION	\$ 15,027,920	\$ 539,700	\$ 163,300	\$ 88,400	\$ 43,239	\$ 128,000	\$ 15,990,559	\$ 14,289,373	\$ 14,289,373	\$ 1,701,186
<u>207</u> STUDENT PERSONNEL SERVICES	\$ 456,815	\$ 2,250	\$ 4,100	\$ 2,150	\$ -	\$ -	\$ 465,315	\$ 448,672	\$ 448,672	\$ 16,643
<u>208</u> HEALTH SERVICES	\$ 1,496,880	\$ 6,800	\$ 50,965	\$ 2,750	\$ 1,000	\$ -	\$ 1,558,395	\$ 1,497,152	\$ 1,497,152	\$ 61,243
<u>209</u> STUDENT TRANSPORTATION	\$ 639,354	\$ 7,627,405	\$ 79,759	\$ 150,023	\$ 35,000	\$ -	\$ 8,531,541	\$ 7,958,809	\$ 7,958,809	\$ 572,732
<u>210</u> OPERATION OF PLANT	\$ 4,803,643	\$ 860,800	\$ 1,030,600	\$ 3,763,988	\$ 67,300	\$ -	\$ 10,526,331	\$ 9,842,843	\$ 9,842,843	\$ 683,488
<u>211</u> MAINTENANCE OF PLANT	\$ 800,975	\$ 469,614	\$ 384,500	\$ 1,650	\$ 19,745	\$ -	\$ 1,676,484	\$ 1,463,836	\$ 1,463,836	\$ 212,648
<u>212</u> FIXED CHARGES	\$ -	\$ -	\$ -	\$ 36,563,946	\$ -	\$ -	\$ 36,563,946	\$ 32,693,411	\$ 32,788,743	\$ 3,775,204
<u>215</u> CAPITAL PLANNING	\$ 138,973	\$ 450	\$ 1,552	\$ 306	\$ 100,000	\$ -	\$ 241,281	\$ 229,196	\$ 229,196	\$ 12,085
<b>Total By Object</b>										
<b>FY 27 Requested</b>	\$ 96,635,827	\$ 10,377,469	\$ 5,633,697	\$ 41,567,672	\$ 388,884	\$ 213,000	\$ 154,816,548	\$ 140,485,350	\$ 142,061,110	\$ 12,755,438
<b>FY 26 Approved</b>	\$ 88,090,582	\$ 9,622,045	\$ 5,016,919	\$ 37,237,659	\$ 305,145	\$ 213,000	\$ 140,485,350			
<b>RESTATED FY 26 Approved</b>	\$ 89,402,073	\$ 9,622,045	\$ 5,051,999	\$ 37,466,849	\$ 305,145	\$ 213,000	\$ 142,061,111			
<b>Variance FY26 to FY27</b>	\$ 7,233,753	\$ 755,424	\$ 581,698	\$ 4,100,824	\$ 83,739	\$ -	\$ 12,755,437			

**Other Requests**

BIS	\$ 400,000
↓ Retirement Expenses	\$ 990,000
County Shift for Teacher Pension	\$ 993,784
<b>TOTAL BUDGET FY27</b>	<b>\$ 157,200,332</b>

**Board of Education of Worcester County  
Overview of FY27 Budget Request**

FY26 Approved Operating Budget overall	\$ 142,267,617	
FY26 Restated Approved Operating Budget overall	\$ 143,843,378	
FY27 Proposed Operating Budget overall	\$ 157,200,332	% Change over FY26
Increase/(Decrease) in Operating Budget Request	<b>\$ 13,356,954</b>	<b>9.29%</b>

**Requested FY27 Operating Increases by Area** **% Change over  
FY26**

**Employee Salary & Bus Contractor Rate Increases**

Salary Increases for Certificated Staff (including Fixed Charges) includes a step and \$4,000 scale adjustment	\$ 4,401,305	
Salary Increases for Support Staff (including Fixed Charges) includes a step and \$4,000 scale adjustment	\$ 2,178,705	
Increase in Substitute Pay (15%) increase starting to \$17.25/hr	\$ 175,000	
Rate Increases for Bus Contractors	<u>\$ 268,000</u>	
	\$ 7,023,010	4.88%

**Health Insurance, OPEB & Retirement Increases**

Health Insurance (16.6% est.)	\$ 2,702,755	
Increase for OPEB	\$ 298,133	
Shift of Teacher Pension to County	\$ 321,472	
Increase for Employee Retirement Expense	<u>\$ 60,045</u>	
	\$ 3,382,405	2.35%

**Increases for Student Programs / Services and Safety**

Pre-K3 positions ( 2 teachers, 2 EAs) (\$300,000 plus FICA)	\$ 322,950	
Dual Enrollment (including Blueprint funding)	\$ 305,538	
Additional Rise Program (1 teacher, 1 social worker, 3 EAs, Fixed Charges, Contracted Services, Supplies and Equip	\$ 602,239	
Bus Assistants on all Elementary Buses (\$264,695 plus FICA)	\$ 284,944	
Summer School (less Donnie Williams grant of \$150k)	<u>\$ 50,000</u>	
	\$ 1,565,671	1.09%

**Realignment & Adjustments of Operating Expenses**

Technology (MacBook Lease, iMacs)	\$ 254,890	
Realignment and Adjustment of Expenditures - Net changes		
Salaries & Wages: in-service pay, part-time	\$ 25,386	
Contracted Services: Operations & Maintenance	\$ 357,424	
Supplies & Materials: MOI, office supplies, medical supplies, meeting supplies, etc.	\$ 320,608	
Other Charges - Teacher recertifications, blanket insurance, fixed charges	\$ 145,061	
Land Building & Equipment: Vehicles, Athletic Equip	\$ 62,500	
Total Realignment and Adjustment - Net Changes	<u>\$ 910,979</u>	
	\$ 1,165,869	0.81%

**One-Time Capital Requests**

School Construction - BIS (increase over FY26)	\$ 220,000	0.15%
<b>Total</b>	<u><b>\$ 13,356,954</b></u>	<b>9.29%</b>

RESTRICTED PROGRAMS - LOCAL, STATE AND FEDERAL

Restricted funds listed below can only be spent as authorized by the administering agency (State and Federal government). The level of funding indicated for each program is an estimate. Projects may be discontinued or reduced in scope depending upon funds allocated by the funding source.

TOTAL ANTICIPATED RESTRICTED FUNDING		\$20,996,333		
		BUDGET FY 26	ESTIMATED FY 27	ESTIMATED FTEs
<b>FEDERAL FUNDS</b>				
01W	Title I Educationally Disadvantaged	\$ 1,730,085	\$ 1,897,874	15
0CX, 0CZ	Title III Language Acquisition	\$ 20,553	\$ 230,253	
0PA,0PT,9PD,0P V,0PG,9PB,0PB, 0PR,05N	Special Education	\$ 2,100,000	\$ 2,193,008	18.5
0MJ	JR ROTC Program	\$ 131,500	\$ 134,159	1.5
0CR	Title IIA, Systems of Support for Excellent Teaching & Leading	\$ 226,745	\$ 232,289	1.25
0VR	Career & Technology Education	\$ 250,000	\$ 250,000	
701	Laura Bush School Library Grant	\$ -	\$ 99,191	
0AB,0AJ,0AI,0 AX	Adult Education	\$ 79,495	\$ 114,495	
4FA,4SH,4TC	Title IV Student Support and Academic Enrichment	\$ 168,312	\$ 147,829	0.5
07E	21st Century After School Elementary (STAR)	\$ 400,000	\$ 400,000 **	
07X, 07A	21st Century After School Secondary (STAR)	\$ 400,000	\$ 400,000 **	1
07N	21st Century After School Secondary (STAR-North End)	\$ 400,000	\$ 400,000 **	
SCG	Stronger Connections Grant	\$ 849,024	\$ 682,122 ***	
09H	McKinney Vento & Supplemental Grants (not yet renewed - expected to be same)	\$ 36,980	\$ 22,298	
0CW	Vocational Rehabilitation - Pre ETS (TBD for FY26)	\$ 71,672	\$ 71,672	
<b>STATE FUNDS</b>				
JCB, 0JP, 0JC	Judy Hoyer Early Childcare And Education	\$ 990,000	\$ 990,000	8
0AG,0AL	Adult Education	\$ 173,137	\$ 110,020	
PKE	PreK Expansion	\$ -	\$ 738,123	9
CPG, CPP	Blueprint for Maryland's Future			
	Pre-Kindergarten	\$ 1,318,996	\$ -	
	Concentration of Poverty	\$ 2,125,184	\$ 2,220,912	8.5
	College & Career Ready (CCR)	\$ 133,858	\$ -	
	Transitional Supplemental Instruction	\$ 35,080	\$ -	
	National Board Certified	\$ 65,327	\$ -	
	Blueprint Coordinator	\$ 22,500	\$ -	
	Teachers Retirement & Pension	\$ 8,799,000	\$ 9,188,738	
	Safety Grants			
8SU	SRO	\$ 98,246	\$ 98,453	
0SU	SSFG	\$ 25,000	\$ 25,000	
0SJ	SSGP	\$ 199,924	\$ 199,897	
	Hate Crimes	\$ -	\$ -	
	Total Safety Grants	\$ 323,170	\$ 323,350	
<b>LOCAL FUNDS</b>				
0DM	Donnie Williams Grant	\$ 200,000	\$ 150,000	
<b>TOTAL RESTRICTED REVENUE</b>		<b>\$ 21,050,618</b>	<b>\$ 20,996,333</b>	<b>63.25</b>
			\$ 11,807,595	

\*\* The 21st Century grants are approved on a three year cycle, but the amount is not guaranteed to be the same for each year.

\*\*\* This is a 3 year grant that totals \$2,639,421.87.



Worcester County Government

One West Market Street | Room 1103 | Snow Hill MD 21863-1195

(410) 632-1194 | (410) 632-3131 (fax) | [admin@co.worcester.md.us](mailto:admin@co.worcester.md.us) | [www.co.worcester.md.us](http://www.co.worcester.md.us)

**MEMORANDUM**

TO: Worcester County Commissioners  
FROM: Charlene Sharpe, Legislative Analyst  
DATE: May 26, 2026  
RE: Legislative Session Report

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Jeannie Haddaway-Riccio and Ryan Snow of R & R Solutions, the county's lobbying firm, will provide a recap of the 2026 Legislative Session. They will review key legislation impacting the county as well as funding opportunities they've helped identify.

# R&R SOLUTIONS



# LEGISLATIVE IMPACT REPORT

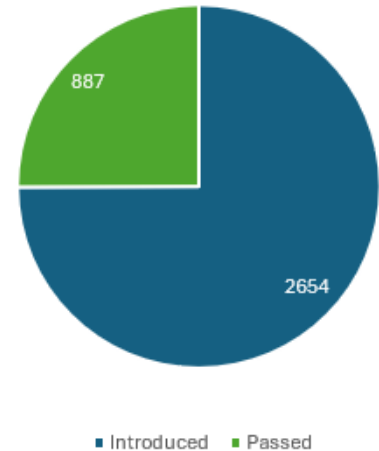
June 2026

## EXECUTIVE SUMMARY

Total Bills: 2,654 bills introduced of which 887 passed through the legislative process.

Total for Worcester County: 264 monitored, 14 supported and 11 opposed.

A total of 2,654 bills were introduced in the 2026 General Assembly, of which 887 bills were passed by both chambers over the course of this session, compared to 878 passed in 2025. Two Legislative Priorities passed in partnership with Senator Carozza, Delegate Hartman, and Delegate Anderson were both signed by Governor Moore, Senate President Bill Ferguson, and House Speaker Joseline Peña-Melnyk on Tuesday, May 26, 2026.



- [HB914/ SB681](#) Worcester County - Board of License Commissioners – Membership
- [HB1101/ SB846](#) Worcester County - Alcoholic Beverages - Temporary To-Go Event Permit and Class C Per Diem Municipal To-Go Beer, Wine, and Liquor License
- [Legislative Bond Initiative](#) Worcester County - Recycling Facility- In addition, \$100,000 as a local bond bill for planning and design of expanding the County Recycling Center to accommodate two baling lines at the same time was included in the capital budget.

## **FUNDING PENDING & IN THE PIPELINE**

**Senator Chris Van Hollen**

**Interior and Environment Congressionally Directed Spending Request**

***Ocean Pines/River Run Wastewater Infrastructure Project***

These funds will be used to replace a failing force main that has experienced numerous failures over the last five years and construct an interconnection between the River Run and Ocean Pines Sewer Systems to create redundancy in the event of an emergency.

Request: \$2,650,000

Status: Submitted to the U.S. Senate Appropriations Committee

**Senator Angela Alsobrooks**

**Agriculture Congressionally Directed Spending Request**

***Pocomoke City Health Department and 50 Plus Center Service Building Replacement***

This request seeks funding to replace the 75-year-old Pocomoke Health Department and 50 Plus Center with a new 13,500 SF facility.

Request: \$3,000,000

Status: Submitted to the U.S. Senate Appropriations Committee

**Maryland Department of Environment**

**Maryland Water Infrastructure Financing Administration**

**Drinking Water Revolving Loan Program (DWRLF)**

Herring Creek Water Main Interconnect

Request: \$2,944,150

Status: Included in the Draft Intended Use Plan (IUP)

Newark Lead Service Line Replacement & Cross Connection Control

Request: \$848,020

Status: Award notifications in June/July 2026

## 2026 GENERAL ASSEMBLY POST LEGISLATIVE REPORT

### Department of Legislative Services 90 Day Report

The Department of Legislative Services produces “**The 90 Day Report**” each year following Session. It is divided into 12 parts, each dealing with a major policy area. Each part contains a discussion of the majority of bills that passed in that policy area, including background information and comparisons to current law.

- **Budget and State Aid** (includes operating budget, capital budget, and state aid to local governments)
- **Taxes** (includes property taxes, income taxes, and tax sales)
- **State Government** (includes state agencies, offices, officials/regulations, elections, procurement, and cybersecurity)
- **Local Government** (includes counties and municipalities, and bi-county agencies)
- **Crimes, Corrections, Public Safety** (includes criminal law, criminal procedure, juvenile law, and public safety)
- **Courts and Civil Proceedings** (includes judges and court administration, real property, and family law)
- **Transportation and Motor Vehicles** (includes state highways, public transportation, bridges, and motor vehicle issues)
- **Business and Economic Issues** (includes business occupations and regulation, horse racing/gaming, economic development, unemployment insurance, and state/local alcohol laws)
- **Financial Institutions, Commercial Law, and Corporations** (includes financial institutions, and commercial law generally and consumer protections)
- **Health and Human Services** (includes public health – generally, health occupations, health insurance, and social services)
- **Natural Resources, Environment, and Agriculture** (includes natural resources, hunting/fishing, environment/energy, and agriculture)
- **Education** (includes primary and secondary education, community colleges, and libraries)

## Operating Budget and Budget Reconciliation and Financing Act

- **SB 282 – Operating Budget**
- **SB 284 – Budget Reconciliation and Financing Act**
- **Joint Chairmen’s Report Volume I 2026**

The General Assembly finalized the state’s Fiscal Year 2027 budget on April 6<sup>th</sup>, with both chambers passing the Budget Bill (SB 282) and the Budget Reconciliation and Financing Act (SB 284) following [conference committee](#).

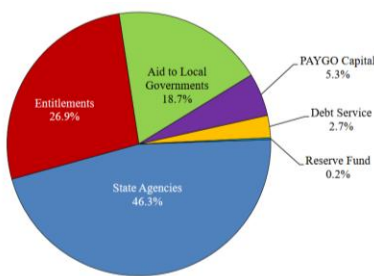
The \$71 billion FY27 budget exceeds benchmarks set by the Spending Affordability Committee, maintaining a \$250 million general fund balance and reducing the structural shortfall to \$552 million. The State also preserves \$2.4 billion in cash resources, including \$2.2 billion in the Rainy Day Fund. General fund spending decreases by \$91 million compared to FY 2026, while overall spending grows modestly by 1.2%.

The budget restores \$20 million for behavioral health services and \$27 million in disparity grants to local governments. Further, the budget includes investments to support services that support individuals with developmental disabilities, reduce childcare waitlists, expand access to pre-K education, support nursing homes, and economic development initiatives.

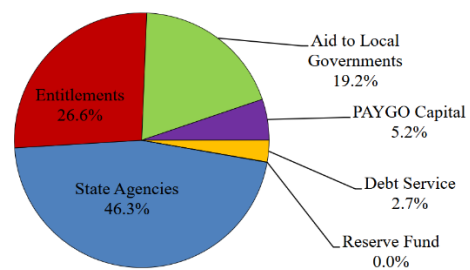
Additionally, the spending plan includes \$125 million in support of innovation and job creation initiatives. These investments will support emerging industries such as quantum computing and other large employers that are expanding in Maryland. The budget will fully fund the Blueprint for Maryland’s Future by including \$10.1 billion in State support for education and a \$335 million increase in direct aid to local schools.

With \$16.8 billion in Medicaid funding, the State will continue to provide coverage to approximately 1.5 million Marylanders, while also supporting efforts to ensure continued enrollment under new federal requirements set forth in the One Big Beautiful Bill Act. Lastly, the budget allocates \$100 million to reduce energy bills, alongside expanded assistance programs for households.

**FY2027 Local Aid**



**FY2026 Local Aid**



## Capital Budget

- [SB 283 – Capital Budget](#)
- [Joint Chairmen’s Report Volume II 2026](#)

The Administration, House, and Senate budget committees worked collaboratively on Maryland’s Fiscal Year 2027 Capital Budget, approving a total program of approximately \$6 billion. This total reflects a combination of general obligation bond financing, pay-as-you-go (PAYGO) funding, federal support, and revenue-backed investments across core infrastructure priorities.

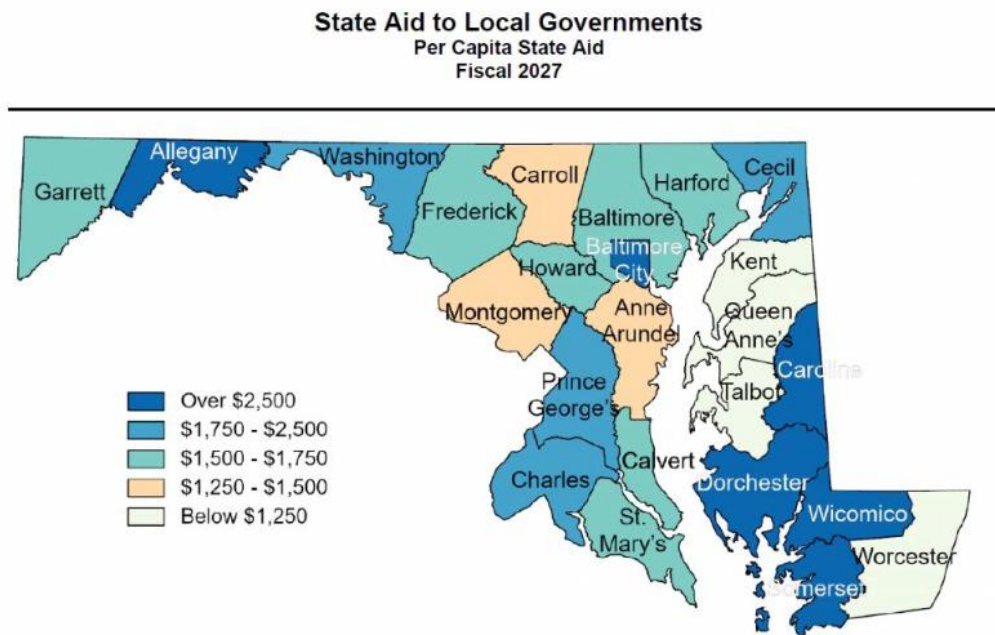
Of the total, approximately \$3.1 billion is allocated to the transportation program through the Consolidated Transportation Program (CTP). Excluding transportation, the current year capital program totals approximately \$2.8 billion, supporting a wide range of State facilities, public safety projects, and community investments. Collectively the current year’s total is approximately \$5.8 billion.

The non-transportation portion of the capital program includes \$1.8 billion in general obligation bonds authorized through the Maryland Consolidated Capital Bond Loan (MCCBL) of 2026. In addition, funding includes \$835 million in revenue funds, \$163.2 million in general funds, \$1.41 billion in special funds, and \$1.741 billion in federal funds, supporting a range of capital projects and priorities across Maryland.

The capital program also continues investments in school construction through the Built to Learn Fund, including \$69 million in PAYGO funding, alongside broader support for education, economic development, and public infrastructure. The approved budget maintains a focus on long-term affordability while advancing key projects across the State.

**Worcester County Specific Budget Items**

- Worcester County continues to rank low due to its high local tax base. It is also attributable to a high property tax base driven by real estate development in the Ocean City region. (Source: Maryland Department of Legislative Services)



- Police aid to Worcester County was reduced by \$41,301 from last year’s total. The Police Aid Funding Formula is based on the number of crimes committed in each jurisdiction. Worcester County’s rate will likely continue to trend down as more up-to-date data is provided. To date, CY2024 data is the most recent data. (Source: Maryland Department of Legislative Services)
- Local Health Grant funding for Worcester County is also trending down in Worcester County and in many rural areas of Maryland with Worcester experiencing an \$843,000 reduction in FY2027. This reduction is driven by new budget language adopted in the 2025 legislative session that limits the growth of funding and does not account for state employee salary increases. This impacts primarily the rural counties since most urban counties have county employees.

## WORCESTER COUNTY BILLS OF INTEREST

### LOCAL BILLS



#### **HB914/ SB681 Worcester County - Board of License Commissioners – Membership**

This bill increases from three to five the number of members on the Board of License Commissioners for Worcester County.

✓ ***Status: Passed and Signed Into Law***

#### **HB1101/ SB846 Worcester County - Alcoholic Beverages - Temporary To-Go Event Permit and Class C Per Diem Municipal To-Go Beer, Wine, and Liquor License**

This bill establishes a Class C per diem municipal to-go beer, wine, and liquor (BWL) license and a related temporary to-go event permit. The bill authorizes the Worcester County Board of License Commissioners to issue the license to Pocomoke City, the Town of Berlin, and the Town of Snow within a designated special event area.

✓ ***Status: Passed and Signed Into Law***

#### **Legislative Bond Initiative Worcester County - Recycling Facility**

Amended into the FY2027 Capital Budget, this Legislative Bond Initiative provides \$100,000 for planning and design of the County Recycling Center to expand the facility. The expansion will accommodate two baling lines.

✓ ***Status: Passed and Signed Into Law***

## ECONOMIC DEVELOPMENT

### **SB 388 – Economic Development – Delivering Economic Competitiveness and Advancing Development Efforts (DECADE) Act**

The Administration’s DECADE Act establishes a broad framework to support economic development and business growth in Maryland. The legislation expands the existing Build Our Future Grant Program by offering matching grants of up to \$2 million for infrastructure projects tied to emerging and high-growth industries. It also updates the Regional Institution Strategic Enterprise (RISE) Zone program, which connects businesses with nearby universities and federal research facilities to encourage job creation and regional investment.

In addition, the bill provides longer-term certainty for certain business tax credits related to research, development, and security contracting. Overall, the measure aims to streamline and coordinate existing economic development tools to attract and retain businesses in the state.

 ***Status: Passed with MACo Amendments and Signed Into Law***

## ENERGY AND ENVIRONMENT

### **HB 1532 – Utility RELIEF Act**

Following weeks of debate, the General Assembly passed HB 1532, its sweeping energy relief package. In the short term, officials estimate the bill will save the average household about \$150 annually on electric bills, largely through temporary reductions to the EmPOWER Maryland energy efficiency program.

The bill includes a one-year moratorium on the use of forecast test years in setting utility rates, while the Public Service Commission studies the practice. It also prohibits ratepayers from funding the salaries of utility company executives and includes efforts to reduce the effects of data centers. Further, it incorporates investments in solar energy and new oversight of transmission infrastructure.

 ***Status: Passed with MACo Amendments and Signed Into Law***

**HB 925 – Sewage Sludge – Per- and Polyfluoroalkyl Substances – Regulation**

This regulates the use of sewage sludge (biosolids) by restricting land application when certain PFAS (“forever chemicals”) exceed set levels, effectively limiting where and how contaminated sludge can be spread. Attempting to address concerns about contamination and public health, it also creates a phased compliance framework, allowing temporary practices like blending sludge under specific conditions and requiring monitoring and testing to track PFAS levels over time. This bill works to shift sludge use away from contaminated applications and toward regulated, monitored handling standards.

✓ ***Status: Passed with MACo Amendments and Signed Into Law***

**TRANSPORTATION****HB 559 – Transportation - Highway User Revenues Capital Grants – Calculation**

This bill would have increased the amount of funds from the Gasoline and Motor Vehicle Revenue Account (GMVRA) that the Maryland Department of Transportation (MDOT) must annually provide to local governments through capital transportation grants. Starting in fiscal year 2028, it would have made the permanent the distribution required for fiscal years 2026 and 2027.

***Status: Did not pass but provided an excellent opportunity for testimony***

## FEDERAL ITEMS OF INTEREST

### H.R. 1340 – More Homes on the Market Act (2025)

Sponsors: Rep. Mike Kelly (R-PA) and Rep. Jimmy Panetta (D-CA)

### H.R. 3526 Uplifting First-Time Homebuyers Act (2025)

Sponsors: Rep. Van Duyne (R-TX) and Rep. Brownley (D-CA)

In summer 2025, we advocated for real estate legislation on Capitol Hill joining the Mid-Shore Board of Realtors, the Coastal Association of Realtors, Maryland Association of Realtors, and the National Association of Realtors for a full day of advocacy with Maryland’s Congressional Delegation. Our advocacy included meeting with Congressman Andy Harris to present four federal legislative priorities. He agreed to support all four of those bills. As a result of our meeting, he also agreed to sign on as a cosponsor of H.R. 3526, which helps first-time homebuyers purchase a home. Those same two principals also joined members of the Coastal Association of Realtors, Maryland Association of Realtors, and the National Association of Realtors to advocate for real estate related legislation on Capitol Hill. Our advocacy included presenting four federal legislative priorities to Congressman Andy Harris who agreed to support all four of those bills. As a result of our meeting, he also agreed to sign on as a cosponsor of H.R. 3526.



### Funding for Dredge Currituck

In January 2026, Congressman Harris announced \$40 million in funding for a new shallow-draft dredging vessel to replace Dredge Currituck. The new vessel will assist with East Coast navigation channels and address sediment buildup that has limited vessel access in Maryland and other heavily used East Coast waterways. Dredge Currituck is one of only two shallow-draft dredges in the Corps’ fleet and has no private-sector equivalent.

### Federal Farm Bill

The U.S. House of Representatives passed the Farm, Food, and National Security Act of 2026 (H.R. 7567) on April 30, 2026. This sweeping agricultural legislation is now pending in the Senate. The package reauthorizes U.S. Department of Agriculture (USDA) and nutrition programs through FY2031.



Worcester County Recreation & Parks

6030 Public Landing Road | Snow Hill MD 21863 | (410) 632-2144 | [www.PlayMarylandsCoast.org](http://www.PlayMarylandsCoast.org)

## MEMORANDUM

TO: Weston S. Young, Chief Administrative Officer  
Candace Savage, Deputy Chief Administrative Officer

FROM: Kelly Rados, Director of Recreation & Parks

DATE: May 22, 2026

SUBJECT: Northern Worcester Athletic Complex – Multipurpose Field Turf concerns

This year we have had multiple issues with the Bermudagrass coming out of dormancy. Multipurpose Fields 1, 2, 3, and 5 at Northern Worcester Athletic Complex (NWAC) have taken the most damage and are experiencing bare playing surfaces due to spring dead spot and winter kill on these Bermuda surfaces. The increased usage in the fall on these fields, February blizzard conditions, spring play on dormant grass, and late frost conditions have all contributed to the current field conditions.

Our solution to the current field conditions at NWAC is to sprig all four fields in the needed areas. Collins Wharf Sod is already scheduled to complete the Field 2 renovation on June 23 from the vandalism that occurred last fall, so additional sprigs could be added to the order to be addressed at the same time.

The estimated cost for this is \$25,694.24.

- Total Sprig price: \$21,500 (4 acres)
- 1 Application of Oxadiazon = \$563.04
- 46-0-0 application = \$2,352
- Tribute Total = \$1,279.20

We have a savings in the Recreation Budget account 100.1601.400.6100.270 – Administrative Expense Tournament Fees of \$23,000 that could be used towards these costs. The additional expenses could be covered within the Parks budget.

The sprigs will take 8 to 10 weeks to grow in, which will mean 4 out of the 5 multipurpose fields would be unavailable and completely closed until September. Current Recreation programs including soccer clinics, Coastal LAX clinic, Brazilian soccer camp could all be played on Field 4. Drop-in Soccer will move to John Walter Smith Park. Pop Warner would be able to utilize Field 4 to begin practices and other locations will be visited.

cc: Jacob Stephens, Deputy Director of Recreation & Parks  
Darcy Billetdeaux, Parks Superintendent



Worcester County Recreation & Parks

6030 Public Landing Road | Snow Hill MD 21863 | (410) 632-2144 | [www.PlayMarylandsCoast.org](http://www.PlayMarylandsCoast.org)

## MEMORANDUM

TO: Weston S. Young, Chief Administrative Officer  
Candace Savage, Deputy Chief Administrative Officer

FROM: Kelly Rados, Director of Recreation & Parks

DATE: May 21, 2026

SUBJECT: FY2027 Program Open Space (POS) Allocation Recommendation

The Maryland POS Director, Hilary D. Bell, has notified our department that Worcester County has been awarded \$703,754 for FY2027.

Upon your approval to accept the Program Open Space allocation for FY27, our Department will prepare/complete the Annual Program for FY2027. This plan will come before the Commissioners for approval at the next Commissioners' meeting so that it can be submitted to the state by the deadline; June 30, 2026.

The FY27 proposed projects include the following:

- Herring Creek Nature Park – Bathroom Replacement - \$100,000
  - o Replacement of bathroom at Herring Creek. The current bathroom is a compostable toilet that is past its useful life. The unit is failing structurally and requires replacement. The project will include demolition of the existing unit, purchase of a new bathroom, and installation of the bathroom.
- Newtown Park – Multi-Purpose Field Renovation - \$60,000
  - o Improvements to the 300' by 360' multi-purpose field at Newtown Park. The renovations needed include site preparation, new irrigation, sprigging Bermuda grass and soil amendments. The existing lights on the field will remain. The project will allow for a better and safer surface for a wide variety of recreation activities; soccer, field hockey, lacrosse, flag football, ultimate frisbee, etc.
- Isle of Wight Nature Park – Pavillion addition - \$175,000
  - o Building and installation of a new Pavilion at Isle of Wight Nature Park. The project will include site preparation, building materials, installation, concrete, and site amenities. The proposed pavilion will allow for a wide variety of recreation uses and additional revenue sources.
- Northern Worcester Athletic Complex – Concessions, Bathroom, Pavilion Upgrade - \$150,000
  - o Renovate the bathrooms, install hood system in concessions, replace roof on pavilion and concessions.
  - o This project was proposed for FY26 and approved by Commissioners, however it doesn't reach its 20-year requirement until June 2026.
  - o Project will fall under the NWAC Masterplan and Development project application that is currently open.

### Program Open Space Update

Our Department currently has \$1,664,932.85 in available POS funding. This includes the FY27 allocation and our unencumbered balance. Our Department will be encumbering \$800,000 of available Program Open Space funding towards the master planning and development of NWAC/Lions Club Property. There are several projects scheduled to be closed and completed in which remaining funds will be diverted back to our balance.

cc: Jacob Stephens, Deputy Director of Recreation & Parks



Wes Moore, Governor  
Aruna Miller, Lt. Governor  
Josh Kurtz, Secretary  
David Goshorn, Deputy Secretary

May 1, 2026

Kelly Rados, Director  
Department of Recreation and Parks  
6030 Public Landing Road  
Snow Hill, MD 21863

RE: FY 2027 Program Open Space Local Share Apportionments

Dear Ms. Rados:

The Maryland Department of Natural Resources would like to share with you the Fiscal Year (FY) 2027 Program Open Space (POS) Local funding amounts.

A total of **\$50,108,361** was appropriated in POS Local funds for use by Maryland’s counties and Baltimore City for FY 2027. Pursuant to Natural Resources Article §5-905(a)(1), we are notifying you that Worcester County received a total of **\$703,754** that will be applied to the county's available funds as of July 1, 2026.

The chart below shows the county’s unencumbered balance as of the May 6, 2026, Board of Public Works meeting and the FY 2027 apportionment, which will become available July 1, 2026. Since Worcester County has met its local land acquisition goal in the current, approved Land Preservation, Parks, and Recreation Plan (LPPRP), up to 100 percent of the FY 2027 apportionment may be used for acquisition or park development projects per Chapter 443 of the 2025 General Assembly. This applies to a local governing body’s apportionment not yet encumbered as of July 1, 2025 and future annual apportionment.

	Total Balance	Amount of Balance Eligible for Park Development
<b>Unencumbered Balance as of May 6, 2026*</b>	<b>\$961,178.85</b>	<b>\$961,178.85</b>
<b>FY 2027 Apportionment Available July 1, 2026</b>	<b>\$703,754.00</b>	<b>\$703,754.00</b>
<b>Total</b>	<b>\$1,664,932.85</b>	<b>\$1,664,932.85</b>

\* State law provides up to seven (7) years to encumber appropriations, after which, the appropriations may be cancelled. The unencumbered balance shown here may include funds that may be subject to cancellation at the end of the fiscal year if they are over the seven-year timeframe.

Please note that all requests for reimbursement for POS Local projects should be submitted to the Department no later than five (5) years after the Board of Public Works approval date of that project. This will help us to assist your management of vital program funding. Program staff will continue to contact local jurisdictions regarding project status and request your continued cooperation in completing and closing out projects in a timely manner.

Thank you for your continued support of POS. If you have any questions, please contact me at 410-260-8450.

Sincerely,

Hilary D. Bell  
Director, Land Acquisition and Planning

cc: Michael McQuarrie, POS Local Administrator



Worcester County Government

One West Market Street | Room 1103 | Snow Hill MD 21863-1195

(410) 632-1194 | (410) 632-3131 (fax) | admin@co.worcester.md.us | www.co.worcester.md.us

## MEMORANDUM

To: Worcester County Commissioners  
 From: Ed Welch, Procurement Officer  
 Date: May 13, 2026  
 Ref: Local Vendor Preference – Executive Summary

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Administration is requesting that the Commissioners review and discuss the Pros and Cons of implementing a **Local Vendor Preference Policy** for use with future Invitations to Bid and Requests for Proposal.

### 1. Purpose

This memo outlines the strategic implications of adopting a **Local Vendor Preference Policy** for Worcester County public procurement. It focuses on major purchases of over \$25,000 evaluating the balance between economic growth and fiscal stewardship.

### 2. Pros (Economic & Operational Advantages)

- A. Economic Multiplier: Retaining capital within Worcester County supports local businesses through increased spending within the community.
- B. Operational Resilience: Local proximity of vendors helps ensure faster response times for the delivery of supplies and services.
- C. Work Force Development: Consistent local contracting incentivizes regional firms to invest in workforce hiring, training, and certifications.

### 3. Cons (Fiscal & Market Risks)

- A. Less Competitive Pricing: Local preference could act as a subsidy for potential inefficiencies of vendors, resulting in increased spending (loss of economies of scale).
- B. Reciprocal Border Risks: Maryland reciprocity laws may trigger retaliatory exclusions of Worcester businesses from neighboring jurisdictions like Accomack, County, Virginia or Sussex County, Delaware.
- C. Competitive Deterrence: Perceived bias may discourage high-capacity regional firms from bidding, leading to a long-term increase in prices.
- D. State/Federal grants mandate open competition, so local preference use on those projects may disqualify the county from these funds.
- E. Relatively low \$25,000 competitive bid threshold means even minor capital improvements are subject to increased policy complexities.

### 4. Current Policy

- A. The current applicable policy is (Resolution 18-19) Resolution Revising and Re-adopting Financial Management Rules and Procedures for County Departments. It only addresses a local preference regarding “non-bid items’ which are defined as those under \$25,000.

**II. General Purchasing Procedures.** These procedures generally govern all purchasing. Additional specific procedures may apply to certain categories of purchases which are identified in Section III.

- A. Items Requiring Competitive Bidding: With the exception of vehicles, any items, or group of items, purchased under the same contract from the same vendor, estimated to be in excess of \$25,000 shall be purchased in accordance with bidding procedures referenced in Section IV hereof. Unless waived by the County Commissioners, competitive bidding is required for purchase of all vehicles regardless of the estimated price.
- B. Items Not Requiring Bidding: Where formal bidding is not required it shall be the responsibility of the Department Head to solicit comparative prices to perform the work or supply the products in accordance with the specifications from known suppliers of such products in accordance with the following guidelines: for items estimated to cost between \$10,000 and \$24,999, at least three proposals shall be solicited; for items estimated to cost between \$2,000 and \$9,999, at least two proposals shall be solicited; and for items estimated to cost below \$2,000, comparative proposals are preferred but not required, provided that in all cases, the Department Head shall make purchases with consideration to best possible price and value.
- C. Priority to Worcester County Vendors: Department Heads shall make an affirmative effort to give priority to Worcester County Vendors when purchasing non-bid items. Lowest available price criteria may be waived in favor of business location.

- B. County bid documents currently have the following language:

**ACCEPTANCE OR REJECTION OF BIDS**

1. Unless otherwise specified, the Contract will be awarded to the most responsible and responsive Vendor complying with the provisions of the Bid Documents, provided the bid does not exceed the funds available, and it is in the best interest of the County to accept it. The County reserves the right to reject the Bid Documents of any Vendor who has previously failed to perform properly in any way or complete on time contracts of a similar nature; or a Bid Document from a Vendor who, investigation shows, is not in a position to perform the Contract; or Bid Documents from any person, firm, or corporation which is in arrears or in default to the County for any debt or contract.

2. Completed Bid Documents from Vendors debarred from doing business with the State of Maryland or the Federal Government will not be accepted.
3. In determining a Vendor's responsibility, the County may consider the following qualifications, in addition to price:
  - a. Ability, capacity, and skill to provide the commodities or services required within the specified time, including future maintenance and service, and including current financial statement or other evidence of pecuniary resources and necessary facilities.
  - b. Character, integrity, reputation, experience and efficiency.
  - c. Quality of past performance on previous or existing contracts, including a list of current and past contracts and other evidence of performance ability.
  - d. Previous and existing compliance with laws and ordinances relating to contracts with the County and to the Vendor's employment practices.
  - e. Evidence of adequate insurance to comply with Contract terms and conditions.
  - f. Statement of current workload and capacity to perform/provide the Goods and/or Services.
  - g. Explanation of methods to be used in fulfilling the Contract.
  - h. The Vendor, if requested, will be prepared to supply evidence of its qualifications, listed above, and its capacity to provide/perform the Goods and/or Services; such evidence to be supplied within a specified time and to the satisfaction of the County.
4. In determining a Vendor's responsiveness, the County will consider whether the Bid Document conforms in all material respects to the Bid Documents. The County reserves the right to waive any irregularities that may be in its best interest to do so.
5. The County will have the right to reject any and all Bid Documents, where applicable to accept in whole or in part, to add or delete quantities, to waive any informalities or irregularities in the Bid Document received, to reject a Bid Document not accompanied by required Bid security or other data required by the Bid Documents, and to accept or reject any Bid Document which deviates from specifications when in the best interest of the County. Irrespective of any of the foregoing, the County will have the right to award the Contract in its own best interests.

## 5. Example of Local Preference Policy

Definition:

"Local Vendor" is defined as a business entity that meets at least one of the following criteria:

- Principal Office: Maintains a primary physical headquarters or registered office within Worcester, Wicomico, or Somerset County.

- Regional Operations: Maintains a physical branch office, warehouse, or manufacturing facility within the Local Area that has been operational for at least six (6) months prior to the bid submission. This regional operation must employ a workforce where at least 75% of the employees assigned to the County contract are residents of the Local Area.

#### Preference Mechanism:

- Competitive Sealed Bids (IFB):  
**A 5% price preference could be applied to bids from Worcester County vendors.**  
A lower 3% price preference could be applied to bids from Wicomico or Somerset County vendors. Local Vendors may be awarded the contract if they are within the listed percentages of the lowest responsive and responsible non-local vendor.
- Request for Proposals (RFP): Local Vendors could receive additional evaluation points equal to those percentages of the total points available.
- Preference Ceiling: A "not to exceed" dollar amount could be defined to cap the preference amount for large projects.

#### Mandatory Local Sub-Contracting Requirement:

Any vendor receiving the 5% local preference must commit to the following:

- Local Utilization: At least 75% of the total dollar value of all sub-contracts associated with the project must be awarded to sub-contractors or suppliers located within the Local Area.
- Documentation: Bidders would submit a Local Sub-Contractor Plan with their bid.

#### Verification and Exceptions:

- Good Standing: All primary and sub-contractors must be in "Good Standing" with the Maryland State Department of Assessments and Taxation (SDAT).
- Availability Waiver: If a vendor can demonstrate that a specific trade or material is not available within the Local Area, they may request a partial waiver of the 75% requirement in writing prior to contract award.
- Federal & State Funding: These requirements do not apply to any purchases using Federal or State funds, loans, or grants.

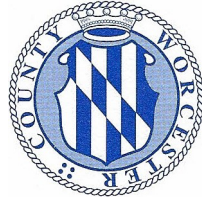
**6. Other Regional Jurisdictions / Agencies**

The following is a list of other purchasing departments within the area showing their local vendor preference policies.

<u>Agency</u>	<u>Defined Pref.</u>	<u>Formal SOP</u>
<b>City of Salisbury</b>	<b>Yes *</b>	No
<b>Salisbury University</b>	No	No
<b>Somerset County</b>	No	No
<b>Town of Ocean City</b>	No	No
<b>Wicomico County</b>	No	No
<b>Wicomico Schools</b>	No	No
<b>Wor-Wic</b>	No	No
<b>Worcester County</b>	<b>Yes</b>	No

*\*There is a resolution pending in Salisbury to repeal all local vendor preferences from their procurement policies & procedures.*

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**Worcester County**  
 DEPARTMENT OF PUBLIC WORKS  
 6113 TIMMONS ROAD  
 SNOW HILL, MD 21863

DALLAS BAKER JR., P.E.  
 DIRECTOR

JANA POTVIN  
 DEPUTY DIRECTOR

**MEMORANDUM**

**TO:** Weston Young P.E., Chief Administrative Officer  
 Candace Savage, CGFM, Deputy Chief Administrative Officer  
**FROM:** Dallas Baker Jr., P.E., Director *Dallas Baker Jr*  
**DATE:** May 26, 2026  
**SUBJECT:** Water Bill Adjustment Policy

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Public Works is requesting Commissioner approval to formally adopt the updated Water Leak Adjustment Policy, developed in collaboration with the members of the Water and Sewer Committee. The updated policy supersedes the 2010 Water Leak Adjustment Policy and establishes a uniform, transparent framework for adjusting water and sewer utility bills in cases involving leaks, billing errors, unexplained high-water use, and other qualifying events.

**Policy Overview**

The updated policy introduces three categories of adjustment available to domestic and commercial customers: Relief Adjustments, Outdoor Leak Adjustments, and Unexplained High-Water Use Adjustments. Relief Adjustments reduce water consumption charges for customers experiencing valid high-water use due to leaks, theft, vandalism, or other documented unintended water loss. Outdoor Leak Adjustments reduce sewer charges when a non-sewer contributing leak is identified and repaired. Unexplained High-Water Use Adjustments address situations in which the cause of elevated consumption cannot be determined. Each adjustment type is subject to eligibility requirements, documentation standards, and frequency limitations designed to ensure consistency and protect the financial integrity of the utility enterprise fund.

**Key Updates from the 2010 Policy**

The revised policy reflects advances in metering technology and current utility practices. Notable updates include formalized eligibility criteria with defined documentation requirements, a structured appeals process through a Grievance Committee, clear frequency limitations on adjustments (36-month eligibility for Relief Adjustments, 60-month for Unexplained High-Water Use Adjustments), and provisions addressing meter testing, billing errors, and late fee waivers. The policy also clarifies what customers are responsible for paying while their adjustment request is being reviewed.

**Recommendation**

Public Works recommends the Commissioners approve the attached Water Leak Adjustment Policy. The policy provides consistent treatment for all utility customers while protecting the financial integrity of the County's water and sewer enterprise fund. Please let me know if you have any questions.

*A Team of Teams making a Difference*

Attachments:

2010 Water Leak Adjustment Policy

2026 Water Leak Adjustment Policy Update

2026 Water Leak Adjustment Policy Flow Chart

cc: Robert Mitchell  
Roscoe Leslie  
Ondrea Starzhevskiy  
Quinn Dittrich  
Jana Potvin  
Lee Beauchamp

RESOLUTION NO. 26-\_\_

RESOLUTION ADOPTING POLICIES AND PROCEDURES FOR ADJUSTMENTS TO WATER BILLS

RECITALS

WHEREAS, in accordance with the provisions of Section PW 5-310 of the Public Works Article of the Code of Public Local Laws of Worcester County, Maryland ("the Code"), the County Commissioners of Worcester County, Maryland ("the Commissioners") annually adopt Sanitary Service Area budgets, assessments and charges for each sanitary service area in Worcester County, Maryland ("the County"); and

WHEREAS, Subsection PW 5-310(c) of the Code provides that user charges shall be assessed based upon the best available determination of the volume of water used or wastewater discharged; and

WHEREAS, the Commissioners recognize the need to protect the financial integrity of the utility enterprise fund while providing reasonable relief to customers experiencing unusual or unintended water loss;

WHEREAS, water conservation rates have been established in all sanitary service areas which provide a tiered rate structure with the lowest rate for a basic level of water usage and progressively higher tiered rate for water usage in excess of the basic level of use; and

WHEREAS, the County previously adopted a Water Leak Adjustment Policy in 2010 to provide relief to customers experiencing unusual or unintended water loss, and it has become necessary to review and update that policy to reflect current utility practices, advances in metering technology, and evolving standards for equitable and consistent billing adjustments; and

WHEREAS, the Commissioners find it necessary and proper to establish a uniform, fair, and transparent policy governing the adjustment of water and sewer utility charges in cases of billing error, leaks, extraordinary circumstances, and other qualifying events;

NOW, THEREFORE, BE IT RESOLVED by the County Commissioners of Worcester County, Maryland that the following policy is hereby adopted to address billing issues that arise during the financial management of the service areas,

AND, BE IT FURTHER RESOLVED that this Resolution shall take effect upon its passage. PASSED AND ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

ATTEST:

Worcester County Commissioners

Weston S. Young
Chief Administrative Officer

Theodore J. Elder
President

---

Madison J. Bunting, Jr.  
Vice President

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Caryn G. Abbott  
Commissioner

---

Anthony W. Bertino, Jr.  
Commissioner

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Eric J. Fiori  
Commissioner

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Joseph M. Mitrecic  
Commissioner

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Diane Purnell  
Commissioner

<b>Policy Name</b>	Water Leak Adjustment Policy
<b>Adopted</b>	[ Date of Adoption ]
<b>Effective</b>	[ Effective Date ]
<b>Administered by</b>	Department of Public Works, Water and Wastewater Division
<b>Supersedes</b>	2010
<b>Review Cycle</b>	Every three (3) years, or as directed by the Board of County Commissioners

**I. PURPOSE/OBJECTIVE**

The purpose of this policy is to establish a fair, consistent, and transparent framework for adjusting water and sewer utility bills when a customer experiences unusually high consumption due to a leak on the customer’s side of the meter. The policy aims to:

1. Provide Relief to Customers: Reduce financial burden caused by unforeseen water loss due to leaks, pipe breaks, or other mechanical failures.
2. Promote Timely Repairs: Encourage customers to promptly identify and repair leaks, helping conserve water and protect the utility infrastructure.
3. Ensure Consistency: Apply adjustments uniformly across all customers to maintain fairness in billing practices.
4. Protect Utility Revenue: Balance customer relief with the financial sustainability of the water and sewer system.
5. Enhance Customer Service: Offer a transparent and easily understandable process for requesting adjustments, including clear eligibility, documentation, and limitation criteria.

**II. DEFINITIONS**

1. **Billing Error:** An incorrect charge applied to a customer’s account due to meter misreading, data entry mistake, or other administrative or technical error.
2. **Customer:** Any person, property owner, tenant, or entity that receives water and/or sewer service from the utility and is responsible for payment of the associated charges.
3. **Department:** Worcester County Department of Public Works
4. **Non-Sewer Contributing Leak:** A water loss from a customer’s plumbing, fixtures, or pipes that escapes externally (e.g., landscaping, outdoor irrigation, yard flooding, or runoff) and does not enter the sewer system.
5. **Meter:** A device that measures and records the volume of water consumed on a property for billing purposes, with readings collected by County personnel at regular intervals (e.g., quarterly).
6. **Relief Adjustment:** Reduction of the water consumption charges available to domestic and commercial customers.
7. **Sewer Contributing Leak:** A water loss from a customer’s plumbing, fixtures, or pipes that flows into the sewer system.
8. **Usage:** The total volume of water measured by the customer’s meter during a specific

billing period, including all water supplied for domestic, commercial, or other authorized purposes, and recorded in gallons.

9. **Outdoor Leak Adjustment:** Reduction in sewer charges available to domestic and commercial customers for non-sewer contributing leaks that have not entered the sewer system.
10. **Unexplained High-Water Usage Adjustment:** Reduction of the water consumption charges available to domestic and commercial customers where the cause for the high-water usage cannot be determined.

### III. GENERAL INFORMATION

#### 1. Billing

- a. Bills are sent quarterly and are due 30 days after they are invoiced. The due date will be indicated on the bill.

#### 2. Fees

- a. Accounts that are delinquent over 30 days from the date of billing shall be assessed a \$5.00 penalty, plus 3% interest per quarter.
- b. Late fees and interest will be waived for billing errors.
- c. A one-time waiver of late fees and interest will be granted upon request for customers with no history of late payments.

#### 3. Billing Errors

- a. In the event of a confirmed billing error attributable to the Department, the County shall correct the error and issue a revised bill.
- b. Adjustments for billing errors may be applied retroactively for up to six (6) months from the date the error is discovered.
- c. Where a meter is determined to be inaccurate, consumption shall be estimated using the customer's average metered consumption for the preceding twelve (12) months of reliable readings.

#### 4. Financial Responsibility of Customer

- a. While a leak adjustment is under consideration, the customer shall pay consumption-related water and sewer charges equal to the average metered consumption for the preceding twelve (12) months of reliable readings for the account in addition to all other fees and charges on the bill under consideration.
- b. The remaining consumption-related water and sewer charges will be suspended until a determination is made on the pending leak adjustment request. If an adjustment is made, the customer shall be required to pay the remaining account balance within 30 days.

### IV. LEAK ADJUSTMENTS

#### 1. Eligibility

- a. Relief Adjustments and Outdoor Leak Adjustments are offered to domestic and commercial customers upon their request when there is valid high-water use such as leaks, theft, vandalism, or other documented unintended water use. To qualify:
  - i. The customer must submit a completed application form within thirty (30) days of the billing date.

- ii. The leak must have been repaired within thirty (30) days of discovery or notification by the Department.
- iii. The usage in question is equal to or exceeds three (3) times the customer's usage for the preceding twelve (12) months of reliable readings. Water use by the customer has returned to pre-leak levels.
- iv. The customer must provide documentation demonstrating repair, which may include a paid invoice from a licensed plumber, contractor affidavit, or photographic evidence.
- v. No adjustments will be made available for construction water accounts.
- b. Unexplained High-Water Use Adjustments are offered to domestic and commercial customers upon their request when there is unexplained high-water use. To qualify:
  - i. The customer must submit a completed application form within thirty (30) days of the billing date.
  - ii. The usage in question is equal to or exceeds three (3) times the customer's usage for the preceding twelve (12) months of reliable readings. Water use by the customer has returned to pre-leak levels.
  - iii. The customer may request that the meter be pulled and tested by the County for accuracy at the customer's cost. If the meter is found to be accurate, the bill will be eligible for an Unexplained High-Water Use Adjustment. If the meter is found to be inaccurate, the testing fee will be waived, and the high-water use will be treated as a billing error.

## 2. Limitations

- a. Customers will be eligible for a Relief Adjustment, or for a combination of a Relief Adjustment and an Outdoor Leak Adjustment, once within a 36-month period. This 36-month eligibility period will reset upon a change in property ownership, but will not reset with a change in tenants.
- b. Customers will be eligible for an Unexplained High-Water Use Adjustment once within a 60-month period. This period will reset with a change in property ownership, but not with a change in tenants.
- c. Adjustments will not apply to irrigation systems unless the customer demonstrates that the leak was sudden, accidental, and not due to lack of maintenance.
- d. No adjustment shall be granted for negligence, willful damage, or failure to repair known plumbing deficiencies.
- e. Any adjustment granted under this policy may be voided and reversed by the County if the County determines that the customer obtained the adjustment through the submission of false or fraudulent information. In such cases, the full original charges shall be reinstated, and the customer shall be liable for any outstanding balance.

## 3. Relief Adjustment

- a. A Relief Adjustment is calculated by charging a domestic customer for high-water use at the current adopted rate using the customer's average metered consumption for the preceding twelve (12) months of reliable readings. The sewer charges will not be adjusted.
- b. The Relief Adjustment applies to domestic and commercial customers and may

apply to no more than two sequential quarterly bills.

#### 4. **Outdoor Leak Adjustment**

- a. When a non-sewer contributing leak is found, an Outdoor Leak Adjustment will be applied. This adjustment is calculated by setting the sewer usage to the same water usage as the customer Relief Adjustment. Proof that the leak has been repaired must be provided before an adjustment will be granted.
- b. The Outdoor Leak Adjustment is for domestic and commercial customers and may apply to no more than two sequential quarterly bills.

#### 5. **Unexplained High-Water Usage Adjustment**

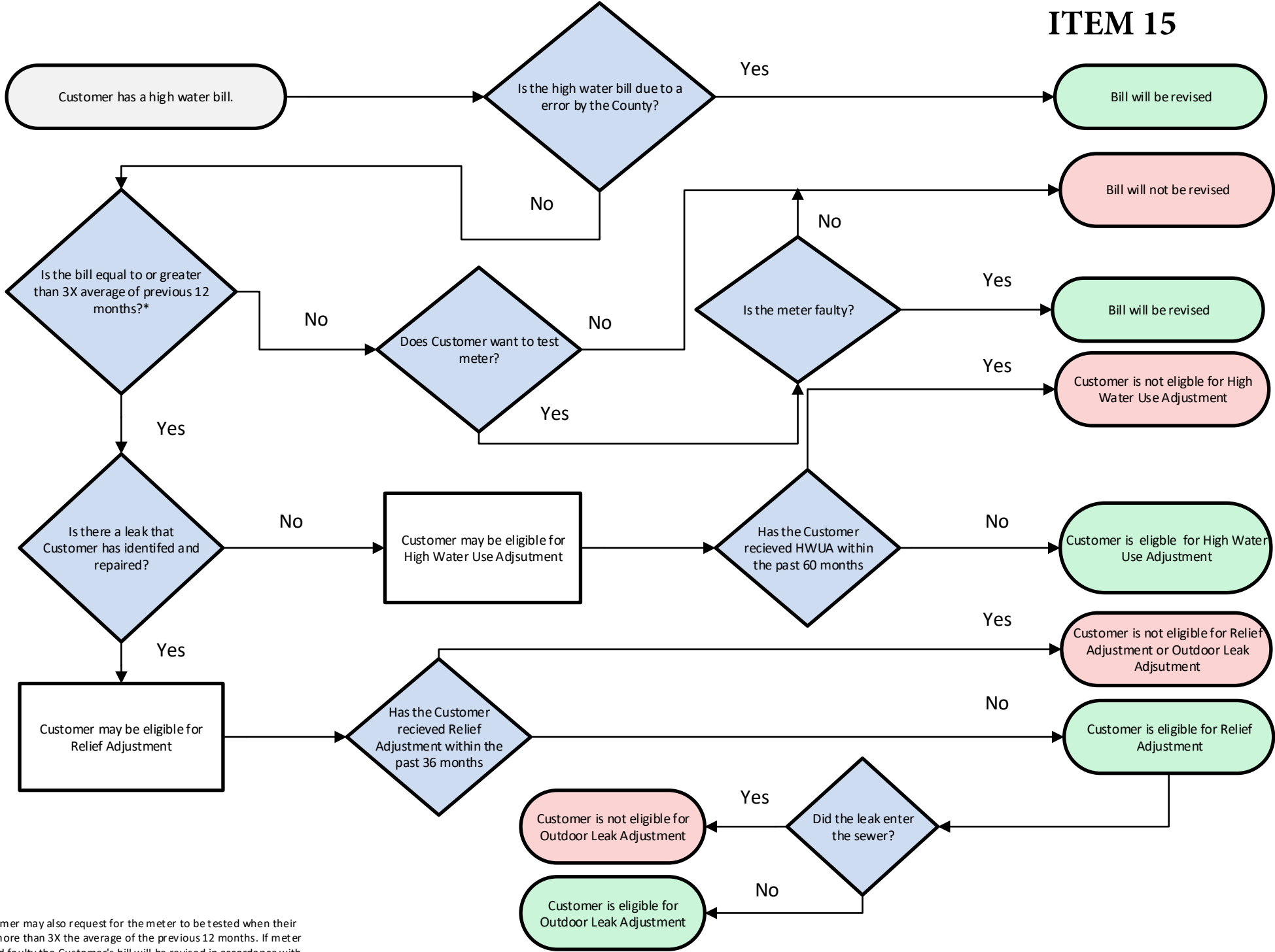
- a. When there is unexplained high-water usage, the adjustment will be calculated using the customer's average metered consumption for the preceding twelve (12) months of reliable readings. The sewer charges will not be adjusted.
- b. The Unexplained High-Water Leak Adjustment is for domestic and commercial customers and may apply to no more than two sequential quarterly bills.

### **V. APPEALS**

If the property owner is still disputing the bill, they may request in writing to have it reviewed by the Grievance Committee, consisting of the Director of Public Works, Deputy Director of Public Works, Enterprise Fund Controller and County Finance Officer, or their designated representative.

The written appeal must be submitted within 14 days of receipt of the denial notification or the final adjusted bill, whichever is applicable. Appeals not received within 14 days will be considered waived.

# ITEM 15



\*Customer may also request for the meter to be tested when their bill is more than 3X the average of the previous 12 months. If meter is found faulty the Customer's bill will be revised in accordance with the Policy. If the meter is working as intended, the Customer may be eligible for other Adjustments.

RESOLUTION NO. 10 - 18**RESOLUTION ADOPTING POLICIES AND PROCEDURES  
FOR ADJUSTMENTS TO WATER BILLS**

WHEREAS, in accordance with the provisions of Section PW 5-310 of the Public Works Article of the Code of Public Local Laws of Worcester County, Maryland ("the Code"), the County Commissioners of Worcester County, Maryland ("the Commissioners") annually adopt Sanitary Service Area budgets, assessments and charges for each sanitary service area in Worcester County, Maryland ("the County"); and

WHEREAS, Subsection PW 5-310(c) of the Code provides that user charges shall be assessed based upon the best available determination of the volume of water used or wastewater discharged; and

WHEREAS, water conservation rates have been established in all sanitary service areas which provide a tiered rate structure with the lowest rates for a basic level of water usage and progressively higher tiered rates for water usage in excess of the basic level of use; and

WHEREAS, the Commissioners have determined that it is in the best interests of the County and the customers in each service area to establish a formal policy to address billing issues that arise during the financial management of the service areas.

NOW, THEREFORE, BE IT RESOLVED by the County Commissioners of Worcester County, Maryland that the following policy is hereby adopted to address billing issues that arise during the financial management of the service areas:

1. **General Information – Billing/Collections Schedule**

- A. Bills are sent quarterly and are due 30 days after they are invoiced. The due date will be indicated on the bill. After the due date has passed, a penalty of \$5 is applied to the bill and the outstanding balance is charged interest at a rate of 3% per quarter. At this time, a penalty notice is sent to the customer notifying them that they now have an additional 10 business days to pay the bill or an additional \$50 administrative fee will be added to the account and service termination procedures will begin.

2. **Billing Errors**

- A. If an error is made in the meter reading or calculation of the bill, an adjustment will be made to correct the bill to the appropriate amount.

## 3. Leaks

- A. To qualify for a bill adjustment under this policy, leak repairs must be made within 14 days of notification by the County unless the water service is turned off.
- B. The property owner must provide proof of the leak and repair from a licensed plumber.
- C. In the case of water leaks where the leaking water did not flow into the sewer system and the water leak was not the result of lawn irrigation activities, the adjustment will involve reducing the sewer portion of the bill as follows:
  - i) An adjustment will be made to reduce the sewer portion of the bill to the owner's average quarterly use as calculated using the past four (4) valid non leak-impacted quarterly meter readings.
  - ii) In cases where the leak has caused water usage of over 100,000 gallons of usage and where conservation rates are in effect, a further reduction in the bill will be made by charging for all water usage in the top two rate tiers at the rate of the lower tier.
- D. In the case of water leaks where the leaking water flowed into the sewer system, the water bill will be adjusted by eliminating the use of the highest conservation rate tier as follows:
  - i) In cases where the leaking water has flowed into the sewer system and the leak has caused water usage of over 45,000 gallons and where conservation rates are in effect, a reduction in the bill will be made by charging all water and sewer use in the top two rate tiers at the rate of the lower of those two tiers.
  - ii) "Self" repairs for leaks will be considered for adjustment based on evidence of consumption returning to normal and by written request of the property owner with details of the circumstances and the date of repair.

## 4. Administrative fees

- A. Administrative fees are not waived unless the account was incorrectly charged and/or terminated.

5. **Penalty/interest**

A. If the property owner has never been late on their account before, a one-time waiver of the penalty and interest will be granted.

6. **Unexplainable high readings**


A. The property owner may request that the meter be pulled and tested by the County for accuracy at the property owner's cost. If the meter is found to be accurate, the bill will not be adjusted. If the meter is found to be inaccurate, the testing fee will be waived and the bill will be adjusted based on the average quarterly use as calculated using the past four (4) quarterly meter readings.

B. If the property owner is still disputing the bill, they may ask in writing to have it reviewed by the Grievance Committee consisting of the Director of Public Works, Deputy Director of Public Works, Enterprise Fund Controller and County Finance Officer, or their designated representative.

AND, BE IT FURTHER RESOLVED that this Resolution shall take effect upon its passage.

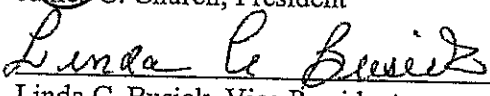
PASSED AND ADOPTED this 18<sup>th</sup> day of May, 2010.

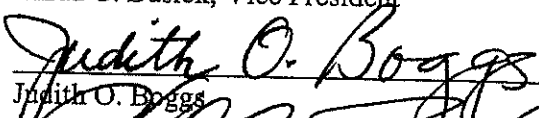
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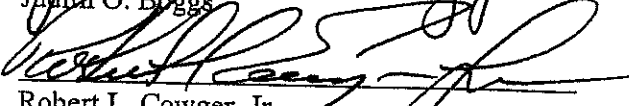
  
Gerald T. Mason  
Chief Administrative Officer

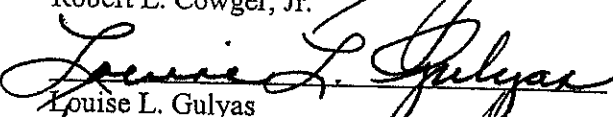
WORCESTER COUNTY COMMISSIONERS

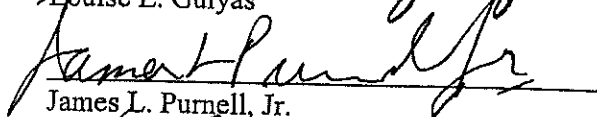
  
James C. Church, President

  
Linda C. Busick, Vice President

  
Judith O. Boggs

  
Robert L. Cowger, Jr.

  
Louise L. Gulyas

  
James L. Purnell, Jr.

  
Virgil L. Shockley





OFFICE OF THE TREASURER

# Worcester County

GOVERNMENT CENTER  
ONE WEST MARKET STREET, ROOM 1105  
P.O. Box 248  
SNOW HILL, MARYLAND  
21863

# ITEM 16

TEL: 410-632-0686  
FAX: 410-632-3003

Ondrea Starzhevskiy  
Finance Officer  
  
Vacant  
Deputy Finance Officer

## MEMORANDUM

TO: Worcester County Commissioners  
FROM: Quinn M. Dittrich, CPA, Enterprise Fund Controller  
DATE: May 26, 2026  
SUBJECT: Financial Impact of Potential Customer Refunds – Update

The purpose of this memorandum is to provide the County Commissioners with updated information from the May 19, 2026, Commissioner meeting and to request direction on what actions to take. This information is regarding the potential issuance of refunds to customers affected by the adopted Fiscal Year 2026 Usage Fee structure, specifically related to customers with multiple Equivalent Dwelling Units (EDUs).

Any refunds and/or credits issued would reduce revenues without benefiting the financial position of the affected water and wastewater service areas. The estimated refunds/credits are possible and would be a direct reduction from available fund balance within each affected service area. Additionally, each affected service area is projected to operate at a deficit in the proposed Fiscal Year 2027 Budget or is heavily supported already by the General Fund.

Estimated refunds were calculated by reapplying the adopted tiered usage rates as though each customer's number of EDUs had been incorporated into their tier thresholds, which is proposed in the Fiscal Year 2027 Budget, and comparing those recalculated charges to the amounts actually billed. These amounts remain estimated, as Fiscal Year 2026 billing activity is not yet complete and projections for the fourth quarter were based on Fiscal Year 2025 consumption trends. Based on current estimates, total potential refunds across all affected service areas are projected at approximately \$446,000. Previous estimates were \$462,000. The service areas, number of customers with multiple EDUs that were affected, and the expected refunds are listed below:

Service Area	Number of Customers	Estimated Refund
Mystic Harbour	54	\$218,283
Newark	3	\$5,013
Ocean Pines	53	\$190,463
Riddle Farm	4	\$29,933
River Run	25	\$2,723
<b>Total</b>	<b>139</b>	<b>\$446,415</b>

Staff's intent in providing this information is to ensure that the Commissioners fully understand the operational and financial implications associated with any potential refund scenario. Staff will proceed with action as directed by the Commissioners. Based on the Commissioners' direction, staff would either proceed with applying the credits to impacted customers during the fourth quarter billing cycle, take no further action regarding the issuance of such credits, or implement an alternative approach as directed by the Commissioners.



Worcester County Department of Environmental Programs

Worcester County Government Center, 1 West Market Street, Rm 1306 | Snow Hill MD 21863

Tel: (410) 632-1220 | Fax: (410) 632-2012

## Memorandum

**To:** Weston S. Young, P.E., Chief Administrative Officer  
Candace Savage, CGFM, Deputy Chief Administrative Officer

**From:** Robert J. Mitchell, LEHS, REHS/RS   
Director, Environmental Programs

**Subject:** **Commercial EDU Flow Rates**  
Transition to 250 gpd/EDU Consistent Value

**Date:** 5/22/26

The FY 2027 Enterprise Funds Operating Budget submitted by the Enterprise Fund Controller was developed using the assumption that commercial Equivalent Dwelling Units (EDUs) would be established at 250 gallons per day (gpd). Proposed rate structure changes would also modify usage tier calculations by considering the number of EDUs assigned to a customer before quarterly usage totals are evaluated for tier determinations. While the residential EDU figure was previously addressed, the commercial EDU figure is now proposed for similar adjustment.

At their March 18, 2025, meeting, the County Commissioners approved Public Works' request to establish residential EDUs at 250 gpd across all County-owned water and sewer districts. Worcester County currently operates eleven (11) water and/or sewer service districts, with previous residential EDU values ranging from 110 to 300 gpd. Establishing a consistent residential EDU value improves planning consistency, supports master planning efforts, and provides a uniform method for tracking residential capacity across all districts.

For commercial properties, it is proposed to adjust allocated EDUs to 250 gpd where existing allocations were originally based on 275 to 300 gpd. Several districts, including Ocean Pines, Newark, and portions of Mystic Harbour, already utilize 250 gpd allocations. To maintain a flow-neutral process, existing commercial allocations above 250 gpd would be converted to equivalent EDU totals that preserve the property's originally allocated flow. Consistent with the County's prior sanitary commission conversion process, calculations would be rounded to the nearest whole EDU. Commercial allocations will continue to be reviewed and updated through property fit out and permitting processes for both regulatory and billing purposes. A district-wide review of affected commercial accounts has been completed and the necessary revisions coordinated with the Treasurer's Office.

The previously approved residential EDU changes and the proposed commercial adjustments are supported by the EDU Flow Rate Analysis prepared by George, Miles & Buhr (GMB), review by the internal Water & Sewer Work Group, historical flow data, and prior in-house evaluations. Public Works Article Section PW 5-204 authorizes the Commissioners to establish fee assessments, while Section PW 5-310 governs the annual approval of service area budgets, assessments, and charges. Although Maryland law does not mandate a 250 gpd EDU standard, the value has substantial historical precedent and is widely utilized throughout the state.

Attached examples from Ocean Pines (Examples #1 to #3), Mystic Harbour & West Ocean City (Example #4), and Riddle Farm (Example #5) demonstrate that while some base fees may increase, overall customer bills are generally reduced once usage adjustments are applied. As previously noted, all affected commercial accounts were

# ITEM 17

analyzed during development of the proposed operating budgets. Allocated flows and financial stability remain critical to ensuring treatment facilities operate within permitted capacity while generating sufficient revenue for operations, maintenance, and future infrastructure replacement.

While the proposed commercial EDU value will be incorporated into future planning documents and master plans, acknowledgement of the change should also be included within the annual budget resolution. Proposed resolution language can specifically address the revised allocation methodology and associated fee assessments.

We respectfully request the County Commissioners approve this final realignment of commercial EDU flow assessments to 250 gpd. Please let me know if you have any questions.

## Attachments

cc: Roscoe Leslie/County Attorney  
Ondrea Starzhevskiy/Finance  
Quinn Dittrich/Finance  
Dallas Baker/DPW

# ITEM 17

1

FY26				FY27				Difference	
24 300 GPD EDUs				29 250 GPD EDUs					
Base Fee	\$209 per EDU	5,016.00		Base Fee	\$219.45 per EDU	6,364.05		1,348.05	
Usage Fee		22,500	112.50	Usage Fee		652,500	3,262.50	(6,232.50)	
		625,500	9,382.50			652,500	3,262.50		
		648,000	9,495.00						
Debt Service	\$36 per EDU	864.00		Debt Service	\$18 per EDU	522.00		(342.00)	
<b>Total</b>				<b>Total</b>				<b>(5,226.45)</b>	

2

FY26				FY27				Difference	
29 300 GPD EDUs				35 250 GPD EDUs					
Base Fee	\$209 per EDU	6,061.00		Base Fee	\$219.45 per EDU	7,680.75		1,619.75	
Usage Fee		22,500	112.50	Usage Fee		787,500	3,937.50	(7,582.50)	
		760,500	11,407.50			787,500	3,937.50		
		783,000	11,520.00						
Debt Service	\$36 per EDU	1,044.00		Debt Service	\$18 per EDU	630.00		(414.00)	
<b>Total</b>				<b>Total</b>				<b>(6,376.75)</b>	

3

FY26				FY27				Difference	
8 300 GPD EDUs				10 250 GPD EDUs					
Base Fee	\$209 per EDU	1,672.00		Base Fee	\$219.45 per EDU	2,194.50		522.50	
Usage Fee		22,500	112.50	Usage Fee		225,000	1,125.00	(1,890.00)	
		193,500	2,902.50			225,000	1,125.00		
		216,000	3,015.00						
Debt Service	\$36 per EDU	288.00		Debt Service	\$18 per EDU	180.00		(108.00)	
<b>Total</b>				<b>Total</b>				<b>(1,475.50)</b>	

# ITEM 17

4

FY26				FY27				Difference
21 300 GPD MYH EDUs 43 280 GPD WOC EDUs				25 250 GPD MYH EDUs 48 250 GPD WOC EDUs				
MYH Base Fee	\$300 per EDU	6,300.00		MYH Base Fee	\$315 per EDU	7,875.00	1,575.00	
WOC Base Fee	\$139.38 per EDU	5,993.34		WOC Base Fee	\$139.38 per EDU	6,690.24	696.90	
Usage Fee		22,500	112.50	Usage Fee		562,500	2,812.50	
		544,500	8,167.50			-		
		567,000	8,280.00			562,500	2,812.50	
MYH Debt Service	\$66 per EDU	1,386.00		MYH Debt Service	\$66 per EDU	1,650.00	264.00	
<b>Total</b>				<b>Total</b>				<b>(2,931.60)</b>
		21,959.34				19,027.74		

5

FY26				FY27				Difference
6 300 GPD EDUs				7 250 GPD EDUs				
Base Fee	\$350 per EDU	2,100.00		Base Fee	\$367.50 per EDU	2,572.50	472.50	
Usage Fee		22,500	112.50	Usage Fee		157,500	787.50	
		139,500	2,092.50			-		
		162,000	2,205.00			157,500	787.50	
Debt Service	\$9 per EDU	54.00		Debt Service	\$18 per EDU	63.00	9.00	
<b>Total</b>				<b>Total</b>				<b>(936.00)</b>
		4,359.00				3,423.00		



OFFICE OF THE TREASURER

# Worcester County

GOVERNMENT CENTER  
ONE WEST MARKET STREET, ROOM 1105  
P.O. Box 248  
SNOW HILL, MARYLAND  
21863

## MEMORANDUM

TEL: 410-632-0686  
FAX: 410-632-3003

# ITEM 18

Ondrea Starzhevskiy  
Finance Officer

Vacant  
Deputy Finance Officer

TO: Worcester County Commissioners  
FROM: Quinn M. Dittrich, CPA, Enterprise Fund Controller  
DATE: May 26, 2026  
SUBJECT: Draft Enterprise Fund Budget Adoption Resolution  
Water & Wastewater Enterprise Funds – FY27

The adjustments at the May 19<sup>th</sup> Budget Work Session for FY2027 are summarized in the table below. Revenues and expenditures total \$28,060,370 with requested General Fund support totaling \$818,701 to cover budgeted deficits as well as an Operational Grant for Briddletown in the amount of \$31,500.

	<b>2027 Proposed Budget as of 6/2/26</b>	<b>Adjustment</b>	<b>2027 Proposed Budget as of 5/19/26</b>
Revenues	28,060,370	2,644	28,057,726
Expenditures	25,660,370	2,644	25,657,726
<u>Expenditures - Capital</u>	<u>2,400,000</u>	<u>-</u>	<u>2,400,000</u>
Balanced budget	-	-	-

Also attached for your review and approval is a draft copy of the resolution adopting the Water & Wastewater Enterprise Fund Budgets and Fees for July 1, 2026 through June 30, 2027, FY2027 Water & Wastewater Budget Summary, Service Area Budget Summary, Service Area Budget Detail.

Please let me know if you have any further questions or concerns.

Attachments:

- Draft FY 2027 Water & Wastewater Budget Resolution
- Miscellaneous Fees
- FY 2027 Water & Wastewater Budget Summary
- FY 2027 Water & Wastewater Service Areas' Budget Summary
- FY 2027 Water & Wastewater Service Areas' Budget Detail

## RESOLUTION NO.

**RESOLUTION ADOPTING SANITARY SERVICE AREA  
BUDGETS, ASSESSMENTS AND CHARGES AND ESTABLISHING  
CLASSIFICATIONS FOR JULY 1, 2026 THROUGH JUNE 30, 2027**

WHEREAS, pursuant to Section 5-310 of the Public Works Article of the Code of Public Local Laws of Worcester County, Maryland, the County Commissioners of Worcester County do hereby adopt the following Sanitary Service Area budgets, assessments and charges and make the following classifications for the purpose of such budgets and assessments for the year July 1, 2026 through June 30, 2027.

I. IT IS HEREBY RESOLVED by the County Commissioners of Worcester County, Maryland that the following budgets, charges and assessments are adopted and the following classifications made:

**A. ASSATEAGUE POINTE**

1. The budget attached hereto and appropriately labeled is hereby adopted; and
2. Quarterly Flat user rates are established at \$190.30 per park trailer, which includes water and sewer service.
3. Quarterly Flat user rates are established at \$324.38 per equivalent dwelling unit (hereinafter referred to as EDU) for sewer service only.
4. Quarterly Commercial flat rate charge \$142.73 per EDU for sewer service only.
5. Unimproved Lots - Quarterly Accessibility charge \$204.00 per EDU (Not yet connected).

**B. BRIDDLINGTON**

1. The budget attached hereto and appropriately labeled is hereby adopted; and
2. Quarterly Flat Domestic user rates are hereby established at \$94.50 per EDU which includes water service only.
3. Quarterly Minimum Commercial user rates are hereby established at \$54.50 per EDU which includes water service only
  - a. Additional commercial water charges based on usage as follows:
    - (1) \$11.00 per 1,000 gallons
4. Flat Swimming pool charge - \$100.00 quarterly.
5. Flat Irrigation system charge - \$100.00 quarterly.
6. Unimproved Lots - Quarterly Accessibility charge \$46.33 per EDU (Not yet connected).

**C. EDGEWATER ACRES**

1. The budget attached hereto and appropriately labeled is hereby adopted; and
2. Quarterly user rates are hereby set as follows:
  - a. Domestic minimum water & sewer \$241.50
  - b. Additional water charges based on usage as follows per EDU:
    - (1) \$8.00 per 1,000 gallons up to 22,500 gallons, and
    - (2) \$15.00 per 1,000 gallons over 22,500
  - c. Flat Domestic water only (not metered) \$228.75
  - d. Flat Domestic sewer only (not metered) \$192.75
3. Unimproved Lots - Quarterly Accessibility charge \$124.95 per EDU (Not yet connected).

## D. THE LANDINGS

1. The budget attached hereto and appropriately labeled is hereby adopted; and
2. Quarterly Domestic and Commercial user rates are hereby established as follows:
  - a. Minimum water & sewer \$378.00 per EDU
  - b. Additional water and sewer charges based on usage as follows per EDU:
    - (1) \$5.00 per 1,000 gallons up to 22,500 gallons, and
    - (2) \$15.00 per 1,000 gallons over 22,500 gallons
3. Unimproved Lots - Quarterly Accessibility charge \$321.30 per EDU (Not yet connected).
4. Lewis Road domestic water-only minimum set at \$94.50 per quarter.
5. Lewis Road sewer assessment for debt service is hereby established at \$105 per EDU quarterly.

## E. LIGHTHOUSE SOUND

1. The budget attached hereto and appropriately labeled is hereby adopted; and
2. Quarterly Flat Domestic and Commercial user rates are hereby established as follows:
  - a. Improved Lots - Quarterly sewer service only charge \$285.98 per EDU.
  - b. Unimproved Lots - Quarterly accessibility charge \$171.36 per EDU (Not yet connected).

## F. MYSTIC HARBOUR

1. The budget attached hereto and appropriately labeled is hereby adopted; and
2. Quarterly Domestic and Commercial user rates are hereby established as follows:
  - a. Minimum water & sewer \$315.00 per EDU
  - b. Additional water and sewer charges based on usage as follows per EDU:
    - (1) \$5.00 per 1,000 gallons up to 22,500 gallons, and
    - (2) \$15.00 per 1,000 gallons over 22,500 gallons
  - c. Flat rate domestic sewer only service \$320.63
3. Sunset Village – The Sunset Village Home Owner’s Association shall pay \$78.75 flat rate per EDU quarterly for water service.
4. Mystic Harbour sewer assessment for debt service is hereby established at \$66.00 per EDU quarterly.
5. Unimproved Lots - Quarterly accessibility charge \$267.75 per EDU (Not yet connected).

## G. NEWARK

1. The budget attached hereto and appropriately labeled is hereby adopted; and
2. Quarterly Domestic and Commercial user rates are hereby established as follows:
  - a. Minimum water & sewer \$294.00 per EDU
  - b. Additional water and sewer charges based on usage as follows per EDU:
    - (1) \$5.00 per 1,000 gallons up to 22,500 gallons, and
    - (2) \$15.00 per 1,000 gallons over 22,500 gallons
3. Quarterly Flat Domestic sewer only \$304.88 per EDU
4. Newark water assessments are hereby established at \$27.00 per water EDU quarterly.
5. Newark sewer assessments are hereby established at \$55.00 per sewer EDU quarterly.
6. Unimproved Lots - Quarterly accessibility charge \$249.90 per EDU (Not yet connected).

## H. OCEAN PINES

1. The budget attached hereto and appropriately labeled is hereby adopted; and
2. Quarterly Domestic and Commercial user rates are hereby set as follows:
  - a. Minimum water and sewer \$219.45 per EDU
  - b. Additional domestic water and sewer charge based on usage as follows per EDU:
    - (1) \$5.00 per 1,000 gallons up to 22,500 gallons, and
    - (2) \$15.00 per 1,000 gallons over 22,500 gallons
3. Quarterly Flat rate domestic sewer only service \$248.96 per EDU
4. Standard assessments for debt service are hereby established at \$18.00 per EDU quarterly.
5. New Ocean Pines customers who have already paid the required equity contribution do not pay the standard assessment for debt service (as referenced in item 4 above), but instead shall pay supplemental assessments for additional debt service hereby established at \$16.00 per EDU per quarter.
6. White Horse Park lots shall pay a quarterly water and sewer flat rate of \$168.00 per lot.
7. Unimproved Lots - Quarterly accessibility charge \$186.53 per EDU (Not yet connected).

## I. RIDDLE FARM

1. The budget attached hereto and appropriately labeled is hereby adopted; and
2. Quarterly Domestic and Commercial user rates are hereby established as follows:
  - a. Minimum water & sewer \$367.50 per EDU
  - b. Additional domestic water and sewer charges based on usage as follows per EDU:
    - (1) \$5.00 per 1,000 gallons up to 22,500 gallons, and
    - (2) \$15 per 1,000 gallons over 22,500 gallons
4. Unimproved Lots - Quarterly Accessibility charge \$312.38 per EDU (Not yet connected).
5. Riddle Farm assessment for debt service is hereby established at \$9.00 per EDU quarterly.

## J. RIVER RUN

1. The budget attached hereto and appropriately labeled is hereby adopted; and
2. River Run shall pay to Ocean Pines Service Area for water as provided by contract at the following rates:
  - a. Minimum quarterly water \$76.81 per EDU
  - b. Additional water charges based on usage as follows per EDU:
    - (1) \$1.25 per 1,000 gallons up to 22,500 gallons, and
    - (2) \$3.75 per 1,000 gallons over 22,500 gallons
3. User rates are hereby set as follows:
  - a. Flat sewer at \$262.88 per quarter per EDU.
4. Unimproved Lots - Quarterly Accessibility charge \$217.01 per EDU (Not yet connected).

## K. WEST OCEAN CITY

1. The budget attached hereto and appropriately labeled is hereby adopted; and
2. Quarterly Domestic and Commercial user rates for sewer are hereby established as follows:
  - a. Flat sewer \$139.38 per EDU
3. Unimproved Lots - Quarterly Accessibility charge \$46.75 per EDU (Not yet connected).

## L. LEACHATE

1. Leachate will be charged at \$0.02 per gallon

## M. COST OF SERVICE ALLOCATION

1. The cost of services shall be allocated 25% water and 75% sewer

# ITEM 18

II. BE IT FURTHER RESOLVED by the County Commissioners of Worcester County, Maryland that special service fees based upon actual cost are hereby adopted for special services required on all properties in all service areas (see Attachment A).

III. BE IT FURTHER RESOLVED by the County Commissioners of Worcester County, Maryland that late fees and interest are hereby established as follows:

A. For those bills issued on a quarterly basis the following late fees and interest shall be levied:

1. Accounts that are delinquent over 30 days from the date of billing shall be assessed a \$5.00 penalty plus 3% interest per quarter.

IV. BE IT FURTHER RESOLVED by the County Commissioners of Worcester County, Maryland that the Water and Wastewater Services departmental budget stamped as approved the 2<sup>nd</sup> day of June, 2026 and on file with the Worcester County Treasurers' Office are incorporated herein and made a part hereof.

V. BE IT FURTHER RESOLVED that classifications are adopted as follows:

- A. Properties are classified as subdivisions and business or industrial based upon existing land use or committed zoning. Residential properties are classified as subdivisions and all others are classified as business or industrial. Determinations as to equivalent dwelling unit assignments are made in accordance with Section 5-310 of the Public Works Article of the Code of Public Local Laws of Worcester County, Maryland.
- B. Commercial and residential EDU allocations are to be allocated at 250 gallons per day (gpd). Existing commercial properties that were previously allocated above 250 gpd will be re-allocated their capacity in EDUs by rounding to the nearest whole EDU number.

VI. BE IT FURTHER RESOLVED that this Resolution shall not prohibit the charging of contract charges as authorized by Section 5-310(g) of the Public Works Article of the Code of Public Local Laws of Worcester County, Maryland.

VII. BE IT FURTHER RESOLVED by the County Commissioners of Worcester County, Maryland that the Sanitary Service Area budgets, assessments and charges and the classifications established herein are adopted this 2<sup>nd</sup> day of June, 2026.

## WATER & WASTEWATER HOOK UP AND RELATED FEES FY 2027

	FY27	FY26
<b>WATER SERVICE INSTALLATION WITHOUT FIRE SERVICE</b>		
1" - Existing Homes Only	3,500	3,500
<b>WATER SERVICE INSTALLATION WITH FIRE SERVICE</b>		
1.0"	4,500	4,500
1.5"	7,100	7,100
2.0"	8,850	8,850
<b>SEWER SERVICE INSTALLATION</b>		
Sewer lateral	3,300	3,300
Ocean Pines - Tank/Lateral Install and Tank Fee	6,500	6,500
Sewer Service Connection (customer purchases grinder pump)	3,500	3,500
Snug Harbor Sub-Area Section 1- (Local share)	3,355	3,355
Snug Harbor Sub-Area Section 2- (Construction Costs & Grinder Pump)	15,000	15,000
Edgewater Acres Sewer- Sussex County Fee	<b>10,700 A</b>	<b>7,700</b>
<b>FUTURE CAPITAL IMPROVEMENT CHARGE PER EDU</b>		
Edgewater Water/Sewer	750	750
Landings Water/Sewer	750	750
Lighthouse Sound Sewer	750	750
Mystic Harbour Water	500	500
Mystic Harbour Sewer	1,000	1,000
Newark Water/Sewer	750	750
Ocean Pines Water/Sewer	750	750
Riddle Farm Water/Sewer	750	750
River Run Water	950	950
West Ocean City Sewer	<b>750</b>	750
<b>EQUITY CONTRIBUTIONS &amp; CONSTRUCTION COSTS PER EDU</b>		
Landings Service Area		
Water	4,666	4,666
Sewer	13,625	13,625
Lighthouse Sound Service Area		
Sewer	6,100	6,100
Mystic Harbour Service Area		
Water	3,000	3,000
Sewer	<b>9,812</b>	<b>9,548</b>
Newark Service Area		
Water/Sewer	<b>8,484</b>	<b>8,156</b>
Ocean Pines Service Area		
Water	3,000	3,000
Sewer	<b>12,337</b>	<b>12,193</b>
Pines Plaza Water & Sewer Construction	5,300	5,300
Gum Point Road Sewer Construction	2,763	2,763
Gum Point Road Sewer Connection (customer purchases grinder pump)	3,500	3,500
Riddle Farm Service Area		
Water (Including Route 50 Corridor Water)	6,323	6,323
Route 50 Corridor Water Construction	2,853	2,853
Sewer	<b>9,148</b>	<b>9,112</b>
Route 50 Corridor Sewer	4,926 B	4,926
Snug Harbour Sub-Area Section 3		
Sewer (includes equity contrib, con costs, hookup & misc fees)	<b>28,813</b>	<b>21,813</b>

**A**- Fee set by Sussex County. Good through 6/30/26- subject to change after that date.

**B** - The additional money the County collects for the sewer is distributed per the Contract.

**WORCESTER COUNTY  
WATER & WASTEWATER ENTERPRISE FUND  
REQUESTED FEE SCHEDULE  
FISCAL YEAR 2027**

TERMINATION SERVICE FEE	\$ 50.00
REQUEST WATER SHUT-OFF	\$ 25.00
REQUEST WATER TURN-ON	\$ 25.00
CALL IN DURING NON-WORKING HOURS, IF HOMEOWNERS PROBLEM	\$ 100.00
TEST WATER METER (IF METER PROVES TO BE ACCURATE)	\$ 62.50
RETURNED CHECK	\$ 25.00
REQUEST SPECIAL METER READING (I.E. ATTORNEY, REALTOR ETC.)	\$ 25.00
BULK WATER SALE	
ANNUAL PERMIT CHARGE	\$ 50.00
Metered usage shall be billed at \$5.00 per thousand gallons with a \$5.00 connection charge	

<b>Worcester County</b>				
<b>Annual Budget by Fund Category Report</b>				
<b>Water &amp; Wastewater Service Areas</b>				
	2027 Proposed Budget	2026 Adopted Budget	\$ Variance	% Variance
<b>W&amp;WW - Water &amp; Wastewater</b>				
Revenue				
LOSS DSP ASTS - Gain/Loss on Disposal of Assets	\$0.00	\$100,000.00	(\$100,000.00)	-100%
CHG SVC - Charges for Services	\$20,183,945.00	\$18,752,099.00	\$1,431,846.00	8%
INT/PEN - Interest & Penalties	\$284,500.00	\$235,500.00	\$49,000.00	21%
MISC - Miscellaneous	\$78,070.00	\$76,539.00	\$1,531.00	2%
OP GRT - Operating Grant	\$31,500.00	\$631,500.00	(\$600,000.00)	-95%
OTH REV - Other Revenue	\$6,016,421.00	\$2,212,363.00	\$3,804,058.00	172%
TRNS IN - Transfers In	\$238,111.00	\$1,287,811.00	(\$1,049,700.00)	-82%
DEBT SRV REV - Debt Service Revenue	\$1,227,823.00	\$875.00	\$1,226,948.00	138,014%
Revenue Totals	\$28,060,370.00	\$23,296,687.00	\$4,763,683.00	20%
Expenditures				
PERS SVCS - Personnel Services	\$7,798,513.00	\$7,417,897.00	\$380,616.00	5%
SUPP & MAT - Supplies & Materials	\$2,695,104.00	\$2,384,876.00	\$310,228.00	13%
MAINT & SVCS - Maintenance & Services	\$8,500,626.00	\$8,560,480.00	(\$59,854.00)	-1%
OTHR CHGS - Other Charges	\$3,279,912.00	\$330,250.00	\$2,949,662.00	893%
INTFND CHGS - Interfund Charges	\$2,970,238.00	\$0.00	\$2,970,238.00	
CAP EQ - Capital Equipment	\$2,815,977.00	\$4,493,184.00	(\$1,677,207.00)	-37%
Expenditure Totals	\$28,060,370.00	\$23,186,687.00	\$4,873,683.00	21%
<b>Water &amp; Wastewater Totals</b>	<b>\$0.00</b>	<b>\$110,000.00</b>	<b>(\$110,000.00)</b>	<b>-100%</b>

<b>Worcester County</b>				
<b>Annual Budget by Fund Category Report</b>				
<b>Shared Facilities</b>				
	<b>2027 Proposed Budget</b>	<b>2026 Adopted Budget</b>	<b>\$ Variance</b>	<b>% Variance</b>
<b>W&amp;WW - Water &amp; Wastewater</b>				
Revenue				
INT/PEN - Interest & Penalties	\$0.00	\$10,000.00	(\$10,000.00)	-100%
OTH REV - Other Revenue	\$40,000.00	\$1,263.00	\$38,737.00	3,067%
Revenue Totals	\$40,000.00	\$11,263.00	\$28,737.00	255%
Expenditures				
SUPP & MAT - Supplies & Materials	\$0.00	\$199.00	(\$199.00)	-99%
MAINT & SVCS - Maintenance & Services	\$40,000.00	\$1,064.00	\$38,936.00	3,653%
Expenditure Totals	\$40,000.00	\$1,263.00	\$38,737.00	3,067%
<b>Net Grand Totals:</b>	\$0.00	\$10,000.00	(\$10,000.00)	-100%

<b>Worcester County</b>				
<b>Annual Budget by Fund Category Report</b>				
<b>Support</b>				
	2027 Proposed Budget	2026 Adopted Budget	\$ Variance	% Variance
<b>W&amp;WW - Water &amp; Wastewater</b>				
Revenue				
OTH REV - Other Revenue	\$528,500.00	\$473,600.00	\$54,900.00	12%
Revenue Totals	\$528,500.00	\$473,600.00	\$54,900.00	12%
Expenditures				
SUPP & MAT - Supplies & Materials	\$188,400.00	\$173,500.00	\$14,900.00	9%
MAINT & SVCS - Maintenance & Services	\$163,500.00	\$163,500.00	\$0.00	0%
OTHR CHGS - Other Charges	\$6,600.00	\$6,600.00	\$0.00	0%
CAP EQ - Capital Equipment	\$170,000.00	\$130,000.00	\$40,000.00	31%
Expenditure Totals	\$528,500.00	\$473,600.00	\$54,900.00	12%
<b>Net Grand Totals:</b>	\$0.00	\$0.00	\$0.00	+++

<b>Worcester County</b>				
<b>Annual Budget by Fund Category Report</b>				
<b>Construction</b>				
	<b>2027 Proposed Budget</b>	<b>2026 Adopted Budget</b>	<b>\$ Variance</b>	<b>% Variance</b>
<b>W&amp;WW - Water &amp; Wastewater</b>				
Revenue				
OTH REV - Other Revenue	\$525,077.00	\$981,100.00	(\$456,023.00)	-46%
Revenue Totals	\$525,077.00	\$981,100.00	(\$456,023.00)	-46%
Expenditures				
SUPP & MAT - Supplies & Materials	\$97,000.00	\$27,000.00	\$70,000.00	259%
MAINT & SVCS - Maintenance & Services	\$204,100.00	\$154,100.00	\$50,000.00	32%
CAP EQ - Capital Equipment	\$223,977.00	\$800,000.00	(\$576,023.00)	-72%
Expenditure Totals	\$525,077.00	\$981,100.00	(\$456,023.00)	-46%
<b>Net Grand Totals:</b>	\$0.00	\$0.00	\$0.00	+++

<b>Worcester County</b>				
<b>Annual Budget by Fund Category Report</b>				
<b>Assateague Pointe</b>				
	2027 Proposed Budget	2026 Adopted Budget	\$ Variance	% Variance
<b>W&amp;WW - Water &amp; Wastewater</b>				
Revenue				
CHG SVC - Charges for Services	\$581,915.00	\$525,078.00	\$56,837.00	11%
INT/PEN - Interest & Penalties	\$4,600.00	\$4,600.00	\$0.00	0%
OTH REV - Other Revenue	\$2,500.00	\$2,500.00	\$0.00	0%
TRNS IN - Transfers In	(\$12,792.00)	\$131,169.00	(\$143,961.00)	-110%
Revenue Totals	\$576,223.00	\$663,347.00	(\$87,124.00)	-13%
Expenditures				
PERS SVCS - Personnel Services	\$228,320.00	\$220,124.00	\$8,196.00	4%
SUPP & MAT - Supplies & Materials	\$110,535.00	\$104,070.00	\$6,465.00	6%
MAINT & SVCS - Maintenance & Services	\$180,511.00	\$169,569.00	\$10,942.00	6%
OTHR CHGS - Other Charges	\$56,857.00	\$10,929.00	\$45,928.00	420%
CAP EQ - Capital Equipment	\$0.00	\$158,655.00	(\$158,655.00)	-100%
Expenditure Totals	\$576,223.00	\$663,347.00	(\$87,124.00)	-13%
<b>Net Grand Totals:</b>	\$0.00	\$0.00	\$0.00	+++

<b>Worcester County</b>				
<b>Annual Budget by Fund Category Report</b>				
<b>Bridgetown</b>				
	2027 Proposed Budget	2026 Adopted Budget	\$ Variance	% Variance
<b>W&amp;WW - Water &amp; Wastewater</b>				
Revenue				
CHG SVC - Charges for Services	\$20,000.00	\$19,840.00	\$160.00	1%
INT/PEN - Interest & Penalties	\$500.00	\$500.00	\$0.00	0%
OP GRT - Operating Grant	\$31,500.00	\$31,500.00	\$0.00	0%
TRNS IN - Transfers In	\$6,744.00	\$23,477.00	(\$16,733.00)	-71%
Revenue Totals	\$58,744.00	\$75,317.00	(\$16,573.00)	-22%
Expenditures				
PERS SVCS - Personnel Services	\$9,205.00	\$13,050.00	(\$3,845.00)	-29%
SUPP & MAT - Supplies & Materials	\$1,645.00	\$1,712.00	(\$67.00)	-4%
MAINT & SVCS - Maintenance & Services	\$47,729.00	\$47,263.00	\$466.00	1%
OTHR CHGS - Other Charges	\$165.00	\$79.00	\$86.00	104%
CAP EQ - Capital Equipment	\$0.00	\$13,213.00	(\$13,213.00)	-100%
Expenditure Totals	\$58,744.00	\$75,317.00	(\$16,573.00)	-22%
<b>Net Grand Totals:</b>	\$0.00	\$0.00	\$0.00	+++

<b>Worcester County</b>				
<b>Annual Budget by Fund Category Report</b>				
<b>Edgewater Acres</b>				
	2027 Proposed Budget	2026 Adopted Budget	\$ Variance	% Variance
<b>W&amp;WW - Water &amp; Wastewater</b>				
Revenue				
CHG SVC - Charges for Services	\$370,100.00	\$339,360.00	\$30,740.00	9%
INT/PEN - Interest & Penalties	\$1,600.00	\$1,600.00	\$0.00	0%
TRNS IN - Transfers In	(\$29,936.00)	\$90,857.00	(\$120,793.00)	-133%
DEBT SRV REV - Debt Service Revenue	\$875.00	\$875.00	\$0.00	0%
Revenue Totals	\$342,639.00	\$432,692.00	(\$90,053.00)	-21%
Expenditures				
PERS SVCS - Personnel Services	\$55,373.00	\$78,541.00	(\$23,168.00)	-29%
SUPP & MAT - Supplies & Materials	\$11,857.00	\$8,193.00	\$3,664.00	45%
MAINT & SVCS - Maintenance & Services	\$225,186.00	\$190,466.00	\$34,720.00	18%
OTHR CHGS - Other Charges	\$50,223.00	\$1,976.00	\$48,247.00	2,437%
CAP EQ - Capital Equipment	\$0.00	\$153,516.00	(\$153,516.00)	-100%
Expenditure Totals	\$342,639.00	\$432,692.00	(\$90,053.00)	-21%
<b>Net Grand Totals:</b>	\$0.00	\$0.00	\$0.00	+++

<b>Worcester County</b>				
<b>Annual Budget by Fund Category Report</b>				
<b>Landings</b>				
	2027 Proposed Budget	2026 Adopted Budget	\$ Variance	% Variance
<b>W&amp;WW - Water &amp; Wastewater</b>				
Revenue				
LOSS DSP ASTS - Gain/Loss on Disposal of Assets	\$0.00	\$100,000.00	(\$100,000.00)	-100%
CHG SVC - Charges for Services	\$556,500.00	\$613,784.00	(\$57,284.00)	-9%
INT/PEN - Interest & Penalties	\$3,000.00	\$3,000.00	\$0.00	0%
TRNS IN - Transfers In	\$511,280.00	\$341,522.00	\$169,758.00	50%
Revenue Totals	\$1,070,780.00	\$1,058,306.00	\$12,474.00	1%
Expenditures				
PERS SVCS - Personnel Services	\$182,568.00	\$197,442.00	(\$14,874.00)	-8%
SUPP & MAT - Supplies & Materials	\$50,444.00	\$43,987.00	\$6,457.00	15%
MAINT & SVCS - Maintenance & Services	\$659,542.00	\$627,407.00	\$32,135.00	5%
OTHR CHGS - Other Charges	\$178,226.00	\$15,760.00	\$162,466.00	1,031%
CAP EQ - Capital Equipment	\$0.00	\$73,710.00	(\$73,710.00)	-100%
Expenditure Totals	\$1,070,780.00	\$958,306.00	\$112,474.00	12%
<b>Net Grand Totals:</b>	\$0.00	\$100,000.00	(\$100,000.00)	-100%

<b>Worcester County</b>				
<b>Annual Budget by Fund Category Report</b>				
<b>Lighthouse Sound</b>				
	2027 Proposed Budget	2026 Adopted Budget	\$ Variance	% Variance
<b>W&amp;WW - Water &amp; Wastewater</b>				
Revenue				
CHG SVC - Charges for Services	\$140,200.00	\$134,211.00	\$5,989.00	4%
INT/PEN - Interest & Penalties	\$800.00	\$800.00	\$0.00	0%
TRNS IN - Transfers In	(\$22,775.00)	(\$1,817.00)	(\$20,958.00)	1,154%
Revenue Totals	\$118,225.00	\$133,194.00	(\$14,969.00)	-11%
Expenditures				
PERS SVCS - Personnel Services	\$43,585.00	\$64,516.00	(\$20,931.00)	-32%
SUPP & MAT - Supplies & Materials	\$18,885.00	\$17,464.00	\$1,421.00	8%
MAINT & SVCS - Maintenance & Services	\$38,533.00	\$34,386.00	\$4,147.00	12%
OTHR CHGS - Other Charges	\$7,222.00	\$4,367.00	\$2,855.00	65%
CAP EQ - Capital Equipment	\$10,000.00	\$12,461.00	(\$2,461.00)	-20%
Expenditure Totals	\$118,225.00	\$133,194.00	(\$14,969.00)	-11%
<b>Net Grand Totals:</b>	\$0.00	\$0.00	\$0.00	+++

<b>Worcester County</b>				
<b>Annual Budget by Fund Category Report</b>				
<b>Mystic Harbour</b>				
	2027 Proposed Budget	2026 Adopted Budget	\$ Variance	% Variance
<b>W&amp;WW - Water &amp; Wastewater</b>				
Revenue				
CHG SVC - Charges for Services	\$2,945,800.00	\$2,880,774.00	\$65,026.00	2%
INT/PEN - Interest & Penalties	\$18,000.00	\$18,000.00	\$0.00	0%
TRNS IN - Transfers In	\$582,197.00	\$379,616.00	\$202,581.00	53%
Revenue Totals	\$3,545,997.00	\$3,278,390.00	\$267,607.00	8%
Expenditures				
PERS SVCS - Personnel Services	\$969,341.00	\$929,348.00	\$39,993.00	4%
SUPP & MAT - Supplies & Materials	\$585,984.00	\$544,092.00	\$41,892.00	8%
MAINT & SVCS - Maintenance & Services	\$1,323,926.00	\$1,185,054.00	\$138,872.00	12%
OTHR CHGS - Other Charges	\$319,746.00	\$58,959.00	\$260,787.00	442%
CAP EQ - Capital Equipment	\$347,000.00	\$560,937.00	(\$213,937.00)	-38%
Expenditure Totals	\$3,545,997.00	\$3,278,390.00	\$267,607.00	8%
<b>Net Grand Totals:</b>	\$0.00	\$0.00	\$0.00	+++

<b>Worcester County</b>				
<b>Annual Budget by Fund Category Report</b>				
<b>Mystic Harbour Debt Service</b>				
	2027 Proposed Budget	2026 Adopted Budget	\$ Variance	% Variance
<b>W&amp;WW - Water &amp; Wastewater</b>				
Revenue				
TRNS IN - Transfers In	\$80,121.00	\$0.00	\$80,121.00	
DEBT SRV REV - Debt Service Revenue	\$442,200.00	\$0.00	\$442,200.00	
Revenue Totals	\$522,321.00	\$0.00	\$522,321.00	+++
Expenditures				
OTHR CHGS - Other Charges	\$522,321.00	\$0.00	\$522,321.00	
Expenditure Totals	\$522,321.00	\$0.00	\$522,321.00	+++
<b>Net Grand Totals:</b>	\$0.00	\$0.00	\$0.00	+++

<b>Worcester County</b>				
<b>Annual Budget by Fund Category Report</b>				
<b>Newark</b>				
	2027 Proposed Budget	2026 Adopted Budget	\$ Variance	% Variance
<b>W&amp;WW - Water &amp; Wastewater</b>				
Revenue				
CHG SVC - Charges for Services	\$249,500.00	\$232,960.00	\$16,540.00	7%
INT/PEN - Interest & Penalties	\$3,000.00	\$3,000.00	\$0.00	0%
MISC - Miscellaneous	\$78,070.00	\$76,539.00	\$1,531.00	2%
OTH REV - Other Revenue	\$400.00	\$400.00	\$0.00	0%
TRNS IN - Transfers In	\$18,386.00	\$94,924.00	(\$76,538.00)	-81%
Revenue Totals	\$349,356.00	\$407,823.00	(\$58,467.00)	-14%
Expenditures				
PERS SVCS - Personnel Services	\$154,521.00	\$189,440.00	(\$34,919.00)	-18%
SUPP & MAT - Supplies & Materials	\$55,556.00	\$56,036.00	(\$480.00)	-1%
MAINT & SVCS - Maintenance & Services	\$100,765.00	\$135,173.00	(\$34,408.00)	-25%
OTHR CHGS - Other Charges	\$38,514.00	\$7,778.00	\$30,736.00	395%
CAP EQ - Capital Equipment	\$0.00	\$19,396.00	(\$19,396.00)	-100%
Expenditure Totals	\$349,356.00	\$407,823.00	(\$58,467.00)	-14%
<b>Net Grand Totals:</b>	\$0.00	\$0.00	\$0.00	+++

<b>Worcester County</b>				
<b>Annual Budget by Fund Category Report</b>				
<b>Newark Debt Service</b>				
	2027 Proposed Budget	2026 Adopted Budget	\$ Variance	% Variance
<b>W&amp;WW - Water &amp; Wastewater</b>				
Revenue				
TRNS IN - Transfers In	(\$7,225.00)	\$0.00	(\$7,225.00)	-722,500%
DEBT SRV REV - Debt Service Revenue	\$65,688.00	\$0.00	\$65,688.00	
Revenue Totals	\$58,463.00	\$0.00	\$58,463.00	+++
Expenditures				
OTHR CHGS - Other Charges	\$58,463.00	\$0.00	\$58,463.00	
Expenditure Totals	\$58,463.00	\$0.00	\$58,463.00	+++
<b>Net Grand Totals:</b>	\$0.00	\$0.00	\$0.00	+++

<b>Worcester County</b>				
<b>Annual Budget by Fund Category Report</b>				
<b>Ocean Pines</b>				
	2027 Proposed Budget	2026 Adopted Budget	\$ Variance	% Variance
<b>W&amp;WW - Water &amp; Wastewater</b>				
Revenue				
CHG SVC - Charges for Services	\$10,706,480.00	\$9,797,029.00	\$909,451.00	9%
INT/PEN - Interest & Penalties	\$119,000.00	\$95,000.00	\$24,000.00	25%
OTH REV - Other Revenue	\$353,500.00	\$753,500.00	(\$400,000.00)	-53%
TRNS IN - Transfers In	\$317,021.00	(\$347,736.00)	\$664,757.00	-191%
Revenue Totals	\$11,496,001.00	\$10,297,793.00	\$1,198,208.00	12%
Expenditures				
PERS SVCS - Personnel Services	\$5,301,148.00	\$4,785,224.00	\$515,924.00	11%
SUPP & MAT - Supplies & Materials	\$1,193,337.00	\$1,132,399.00	\$60,938.00	5%
MAINT & SVCS - Maintenance & Services	\$3,342,678.00	\$3,034,172.00	\$308,506.00	10%
OTHR CHGS - Other Charges	\$318,838.00	\$158,808.00	\$160,030.00	101%
CAP EQ - Capital Equipment	\$1,340,000.00	\$1,187,190.00	\$152,810.00	13%
Expenditure Totals	\$11,496,001.00	\$10,297,793.00	\$1,198,208.00	12%
<b>Net Grand Totals:</b>	\$0.00	\$0.00	\$0.00	+++

<b>Worcester County</b>				
<b>Annual Budget by Fund Category Report</b>				
<b>Ocean Pines Debt Service</b>				
	2027 Proposed Budget	2026 Adopted Budget	\$ Variance	% Variance
<b>W&amp;WW - Water &amp; Wastewater</b>				
Revenue				
TRNS IN - Transfers In	\$462,545.00	\$0.00	\$462,545.00	
DEBT SRV REV - Debt Service Revenue	\$685,112.00	\$0.00	\$685,112.00	
Revenue Totals	\$1,147,657.00	\$0.00	\$1,147,657.00	+++
Expenditures				
OTHR CHGS - Other Charges	\$1,147,657.00	\$0.00	\$1,147,657.00	
Expenditure Totals	\$1,147,657.00	\$0.00	\$1,147,657.00	+++
<b>Net Grand Totals:</b>	\$0.00	\$0.00	\$0.00	+++

<b>Worcester County</b>				
<b>Annual Budget by Fund Category Report</b>				
<b>Riddle Farm</b>				
	2027 Proposed Budget	2026 Adopted Budget	\$ Variance	% Variance
<b>W&amp;WW - Water &amp; Wastewater</b>				
Revenue				
CHG SVC - Charges for Services	\$1,751,350.00	\$1,609,875.00	\$141,475.00	9%
INT/PEN - Interest & Penalties	\$7,000.00	\$7,000.00	\$0.00	0%
OP GRT - Operating Grant	\$0.00	\$600,000.00	(\$600,000.00)	-100%
OTH REV - Other Revenue	\$4,566,444.00	\$0.00	\$4,566,444.00	
TRNS IN - Transfers In	(\$868,482.00)	\$402,351.00	(\$1,270,833.00)	-316%
Revenue Totals	\$5,456,312.00	\$2,619,226.00	\$2,837,086.00	108%
Expenditures				
PERS SVCS - Personnel Services	\$398,861.00	\$507,161.00	(\$108,300.00)	-21%
SUPP & MAT - Supplies & Materials	\$297,385.00	\$193,725.00	\$103,660.00	54%
MAINT & SVCS - Maintenance & Services	\$876,314.00	\$1,674,096.00	(\$797,782.00)	-48%
OTHR CHGS - Other Charges	\$518,514.00	\$43,164.00	\$475,350.00	1,101%
INTFND CHGS - Interfund Charges	\$2,970,238.00	\$0.00	\$2,970,238.00	
CAP EQ - Capital Equipment	\$395,000.00	\$201,080.00	\$193,920.00	96%
Expenditure Totals	\$5,456,312.00	\$2,619,226.00	\$2,837,086.00	108%
<b>Net Grand Totals:</b>	\$0.00	\$0.00	\$0.00	+++

<b>Worcester County</b>				
<b>Annual Budget by Fund Category Report</b>				
<b>Riddle Farm Debt Service</b>				
	2027 Proposed Budget	2026 Adopted Budget	\$ Variance	% Variance
<b>W&amp;WW - Water &amp; Wastewater</b>				
Revenue				
TRNS IN - Transfers In	(\$12,723.00)	\$0.00	(\$12,723.00)	-1,272,300%
DEBT SRV REV - Debt Service Revenue	\$33,948.00	\$0.00	\$33,948.00	
Revenue Totals	\$21,225.00	\$0.00	\$21,225.00	+++
Expenditures				
OTHR CHGS - Other Charges	\$21,225.00	\$0.00	\$21,225.00	
Expenditure Totals	\$21,225.00	\$0.00	\$21,225.00	+++
<b>Net Grand Totals:</b>	\$0.00	\$0.00	\$0.00	+++

<b>Worcester County</b>				
<b>Annual Budget by Fund Category Report</b>				
<b>River Run</b>				
	<b>2027 Proposed Budget</b>	<b>2026 Adopted Budget</b>	<b>\$ Variance</b>	<b>% Variance</b>
<b>W&amp;WW - Water &amp; Wastewater</b>				
Revenue				
CHG SVC - Charges for Services	\$450,800.00	\$398,066.00	\$52,734.00	13%
INT/PEN - Interest & Penalties	\$1,000.00	\$1,000.00	\$0.00	0%
TRNS IN - Transfers In	\$300,677.00	\$25,993.00	\$274,684.00	1,057%
Revenue Totals	\$752,477.00	\$425,059.00	\$327,418.00	77%
Expenditures				
PERS SVCS - Personnel Services	\$136,412.00	\$123,329.00	\$13,083.00	11%
SUPP & MAT - Supplies & Materials	\$44,533.00	\$45,574.00	(\$1,041.00)	-2%
MAINT & SVCS - Maintenance & Services	\$226,453.00	\$203,665.00	\$22,788.00	11%
OTHR CHGS - Other Charges	\$15,079.00	\$10,020.00	\$5,059.00	50%
CAP EQ - Capital Equipment	\$330,000.00	\$42,471.00	\$287,529.00	677%
Expenditure Totals	\$752,477.00	\$425,059.00	\$327,418.00	77%
<b>Net Grand Totals:</b>	\$0.00	\$0.00	\$0.00	+++

<b>Worcester County</b>				
<b>Annual Budget by Fund Category Report</b>				
<b>West Ocean City</b>				
	<b>2027 Proposed Budget</b>	<b>2026 Adopted Budget</b>	<b>\$ Variance</b>	<b>% Variance</b>
<b>W&amp;WW - Water &amp; Wastewater</b>				
Revenue				
CHG SVC - Charges for Services	\$2,411,300.00	\$2,201,122.00	\$210,178.00	10%
INT/PEN - Interest & Penalties	\$126,000.00	\$91,000.00	\$35,000.00	38%
TRNS IN - Transfers In	(\$1,086,927.00)	\$147,455.00	(\$1,234,382.00)	-837%
Revenue Totals	\$1,450,373.00	\$2,439,577.00	(\$989,204.00)	-41%
Expenditures				
PERS SVCS - Personnel Services	\$319,179.00	\$309,722.00	\$9,457.00	3%
SUPP & MAT - Supplies & Materials	\$39,543.00	\$36,925.00	\$2,618.00	7%
MAINT & SVCS - Maintenance & Services	\$1,071,389.00	\$940,565.00	\$130,824.00	14%
OTHR CHGS - Other Charges	\$20,262.00	\$11,810.00	\$8,452.00	72%
CAP EQ - Capital Equipment	\$0.00	\$1,140,555.00	(\$1,140,555.00)	-100%
Expenditure Totals	\$1,450,373.00	\$2,439,577.00	(\$989,204.00)	-41%
<b>Net Grand Totals:</b>	\$0.00	\$0.00	\$0.00	+++

Water & Wastewater			Budget Worksheet Report			
	Account Number	Account Description	2027 Proposed Budget	2026 Adopted Budget	\$ Variance	% Variance
<b>Fund: 505 - Shared Facilities/Escrow</b>						
REVENUES						
<i>INT/PEN - Interest &amp; Penalties</i>						
	4700	Interest On Investments	0.00	10,000.00	(10,000.00)	-100%
<i>Account Classification Total: INT/PEN - Interest &amp; Penalties</i>			\$0.00	\$10,000.00	(\$10,000.00)	-100%
<i>OTH REV - Other Revenue</i>						
	5855	Payments By Developers	40,000.00	1,263.00	38,737.00	3067%
<i>Account Classification Total: OTH REV - Other Revenue</i>			\$40,000.00	\$1,263.00	\$38,737.00	3067%
REVENUES Total			\$40,000.00	\$11,263.00	\$28,737.00	255%
EXPENSES						
<i>SUPP &amp; MAT - Supplies &amp; Materials</i>						
	6200.020	Other Supplies & Materials Materials	0.00	199.00	(199.00)	-100%
<i>Account Classification Total: SUPP &amp; MAT - Supplies &amp; Materials</i>			\$0.00	\$199.00	(\$199.00)	-100%
<i>MAINT &amp; SVCS - Maintenance &amp; Services</i>						
	6530.100	Consulting Services Professional Fees	40,000.00	0.00	40,000.00	N/A
	6540.090	Vehicle Operating Expenses Vehicle/Equip - Support Group	0.00	1,064.00	(1,064.00)	-100%
<i>Account Classification Total: MAINT &amp; SVCS - Maintenance &amp; Services</i>			\$40,000.00	\$1,064.00	\$38,936.00	3659%
EXPENSES Total			\$40,000.00	\$1,263.00	\$38,737.00	3067%
Fund REVENUE Total: 505 - Shared Facilities/Escrow			\$40,000.00	\$11,263.00	\$28,737.00	255%
Fund EXPENSE Total: 505 - Shared Facilities/Escrow			\$40,000.00	\$1,263.00	\$38,737.00	3067%
<b>Fund Total: 505 - Shared Facilities/Escrow</b>			\$0.00	\$10,000.00	(\$10,000.00)	-100%

Water & Wastewater			Budget Worksheet Report			
	Account Number	Account Description	2027 Proposed Budget	2026 Adopted Budget	\$ Variance	% Variance
<b>Fund: 510 - Support</b>						
REVENUES						
<i>OTH REV - Other Revenue</i>						
	5830	Reimb Benefits From Service Area	358,500.00	0.00	358,500.00	N/A
	5850	Other Revenue	0.00	343,600.00	(343,600.00)	-100%
	5870	Reimb Equip/Veh Service Areas	170,000.00	130,000.00	40,000.00	31%
<i>Account Classification Total: OTH REV - Other Revenue</i>			\$528,500.00	\$473,600.00	\$54,900.00	12%
REVENUES Total			\$528,500.00	\$473,600.00	\$54,900.00	12%
EXPENSES						
<i>SUPP &amp; MAT - Supplies &amp; Materials</i>						
	6100.010	Administrative Expense Administrative Expenses	90,000.00	90,000.00	0.00	0%
	6110.090	Supplies & Equipment Computers & Printers	2,900.00	0.00	2,900.00	N/A
	6110.340	Supplies & Equipment Safety Program Equipment	6,000.00	6,000.00	0.00	0%
	6110.390	Supplies & Equipment Small Equipment	2,000.00	2,000.00	0.00	0%
	6130.045	Equipment Maintenance Other Equipment Maint/Repair	10,500.00	10,500.00	0.00	0%
	6130.055	Equipment Maintenance Roads Management System	50,000.00	38,000.00	12,000.00	32%
	6150.050	Uniforms & Personal Equipment Uniforms	7,000.00	7,000.00	0.00	0%
	6200.020	Other Supplies & Materials Materials	20,000.00	20,000.00	0.00	0%
<i>Account Classification Total: SUPP &amp; MAT - Supplies &amp; Materials</i>			\$188,400.00	\$173,500.00	\$14,900.00	9%
<i>MAINT &amp; SVCS - Maintenance &amp; Services</i>						
	6530.100	Consulting Services Professional Fees	25,000.00	25,000.00	0.00	0%
	6540.020	Vehicle Operating Expenses Fuel - WC Fleet	50,000.00	50,000.00	0.00	0%
	6540.030	Vehicle Operating Expenses Vehicle Maintenance	70,000.00	70,000.00	0.00	0%
	6540.060	Vehicle Operating Expenses Vehicle Equipment	12,500.00	12,500.00	0.00	0%
	6550.270	Building Site Expenses Telephone	6,000.00	6,000.00	0.00	0%
<i>Account Classification Total: MAINT &amp; SVCS - Maintenance &amp; Services</i>			\$163,500.00	\$163,500.00	\$0.00	0%
<i>OTHR CHGS - Other Charges</i>						
	7000.060	Travel, Training & Expense Educational Training	6,600.00	6,600.00	0.00	0%

Water & Wastewater			Budget Worksheet Report			
	Account Number	Account Description	2027 Proposed Budget	2026 Adopted Budget	\$ Variance	% Variance
<i>Account Classification Total: OTHR CHGS - Other Charges</i>			\$6,600.00	\$6,600.00	\$0.00	0%
<i>CAP EQ - Capital Equipment</i>						
	9010.010	Capital Equipment New Vehicles	170,000.00	130,000.00	40,000.00	31%
<i>Account Classification Total: CAP EQ - Capital Equipment</i>			\$170,000.00	\$130,000.00	\$40,000.00	31%
EXPENSES Total			\$528,500.00	\$473,600.00	\$54,900.00	12%
Fund REVENUE Total: 510 - Support			\$528,500.00	\$473,600.00	\$54,900.00	12%
Fund EXPENSE Total: 510 - Support			\$528,500.00	\$473,600.00	\$54,900.00	12%
<b>Fund Total: 510 - Support</b>			\$0.00	\$0.00	\$0.00	0%

Water & Wastewater			Budget Worksheet Report			
	Account Number	Account Description	2027 Proposed Budget	2026 Adopted Budget	\$ Variance	% Variance
<b>Fund: 511 - Construction</b>						
REVENUES						
<i>OTH REV - Other Revenue</i>						
	5830	Reimb Benefits From Service Area	301,100.00	0.00	301,100.00	N/A
	5850	Other Revenue	0.00	181,100.00	(181,100.00)	-100%
	5870	Reimb Equip/Veh Service Areas	223,977.00	800,000.00	(576,023.00)	-72%
<i>Account Classification Total: OTH REV - Other Revenue</i>			\$525,077.00	\$981,100.00	(\$456,023.00)	-46%
REVENUES Total			\$525,077.00	\$981,100.00	(\$456,023.00)	-46%
EXPENSES						
<i>SUPP &amp; MAT - Supplies &amp; Materials</i>						
	6110.340	Supplies & Equipment Safety Program Equipment	2,500.00	2,500.00	0.00	0%
	6110.390	Supplies & Equipment Small Equipment	11,000.00	1,000.00	10,000.00	1000%
	6110.420	Supplies & Equipment Tools & Supplies	80,000.00	20,000.00	60,000.00	300%
	6150.050	Uniforms & Personal Equipment Uniforms	3,500.00	3,500.00	0.00	0%
<i>Account Classification Total: SUPP &amp; MAT - Supplies &amp; Materials</i>			\$97,000.00	\$27,000.00	\$70,000.00	259%
<i>MAINT &amp; SVCS - Maintenance &amp; Services</i>						
	6530.100	Consulting Services Professional Fees	50,000.00	0.00	50,000.00	N/A
	6540.020	Vehicle Operating Expenses Fuel - WC Fleet	40,000.00	40,000.00	0.00	0%
	6540.030	Vehicle Operating Expenses Vehicle Maintenance	45,000.00	45,000.00	0.00	0%
	6540.080	Vehicle Operating Expenses Heavy Equipment Maintenance	60,000.00	60,000.00	0.00	0%
	6550.270	Building Site Expenses Telephone	3,100.00	3,100.00	0.00	0%
	6550.280	Building Site Expenses Tipping Fees	6,000.00	6,000.00	0.00	0%
<i>Account Classification Total: MAINT &amp; SVCS - Maintenance &amp; Services</i>			\$204,100.00	\$154,100.00	\$50,000.00	32%

Water & Wastewater			Budget Worksheet Report			
	Account Number	Account Description	2027 Proposed Budget	2026 Adopted Budget	\$ Variance	% Variance
<i>CAP EQ - Capital Equipment</i>						
	9010.010	Capital Equipment New Vehicles	223,977.00	800,000.00	(576,023.00)	-72%
<i>Account Classification Total: CAP EQ - Capital Equipment</i>			\$223,977.00	\$800,000.00	(\$576,023.00)	-72%
EXPENSES Total			\$525,077.00	\$981,100.00	(\$456,023.00)	-46%
Fund REVENUE Total: 511 - Construction			\$525,077.00	\$981,100.00	(\$456,023.00)	-46%
Fund EXPENSE Total: 511 - Construction			\$525,077.00	\$981,100.00	(\$456,023.00)	-46%
<b>Fund Total: 511 - Construction</b>			\$0.00	\$0.00	\$0.00	0%

Water & Wastewater			Budget Worksheet Report			
	Account Number	Account Description	2027 Proposed Budget	2026 Adopted Budget	\$ Variance	% Variance
<b>Fund: 520 - Assateague Point</b>						
REVENUES						
<i>CHG SVC - Charges for Services</i>						
	5000.100	Domestic Water Service	98,900.00	95,288.00	3,612.00	4%
	5005.100	Commercial Water Service	1,815.00	4,125.00	(2,310.00)	-56%
	5010.100	Domestic Sewer Service	416,200.00	407,138.00	9,062.00	2%
	5015.100	Commercial Sewer Service	34,800.00	14,702.00	20,098.00	137%
	5020.200	Additional Assessments - Accessibility Sewer Accessibility	30,200.00	3,825.00	26,375.00	690%
<i>Account Classification Total: CHG SVC - Charges for Services</i>			\$581,915.00	\$525,078.00	\$56,837.00	11%
<i>INT/PEN - Interest &amp; Penalties</i>						
	4710	Penalty/Fees	4,600.00	4,600.00	0.00	0%
<i>Account Classification Total: INT/PEN - Interest &amp; Penalties</i>			\$4,600.00	\$4,600.00	\$0.00	0%
<i>OTH REV - Other Revenue</i>						
	5850	Other Revenue	2,500.00	2,500.00	0.00	0%
<i>Account Classification Total: OTH REV - Other Revenue</i>			\$2,500.00	\$2,500.00	\$0.00	0%
<i>TRNS IN - Transfers In</i>						
	5975.100	Transfers From (To) Reserve	(12,792.00)	0.00	(12,792.00)	0%
	5975.200	Transfers From Other Funds	0.00	131,169.00	(131,169.00)	-100%
<i>Account Classification Total: TRNS IN - Transfers In</i>			(\$12,792.00)	\$131,169.00	(\$143,961.00)	-110%
REVENUES Total			\$576,223.00	\$663,347.00	(\$87,124.00)	-13%
EXPENSES						
<i>PERS SVCS - Personnel Services</i>						
	6000.100	Personnel Services Salaries	74,990.00	69,494.00	5,496.00	8%
	6000.200	Personnel Services Salaries-Support Group	69,590.00	64,055.00	5,535.00	9%
	6000.300	Personnel Services Salaries-Construction	2,025.00	3,031.00	(1,006.00)	-33%
	6000.400	Personnel Services Overtime Pay	3,360.00	6,030.00	(2,670.00)	-44%
	6010.020	Benefits Contingency	22.00	55.00	(33.00)	-60%
	6010.025	Benefits Deferred Comp Match	1,481.00	1,270.00	211.00	17%
	6010.030	Benefits Hospitalization Insurance	40,667.00	37,507.00	3,160.00	8%
	6010.050	Benefits Retirement	19,578.00	18,137.00	1,441.00	8%

Water & Wastewater			Budget Worksheet Report			
	Account Number	Account Description	2027 Proposed Budget	2026 Adopted Budget	\$ Variance	% Variance
	6010.060	Benefits Social Security Taxes	11,183.00	10,453.00	730.00	7%
	6010.070	Benefits Unemployment Insurance	29.00	55.00	(26.00)	-47%
	6010.090	Benefits Workmans Compensation Ins	1,246.00	2,895.00	(1,649.00)	-57%
	6010.120	Benefits Long Term Disability	353.00	206.00	147.00	71%
	6010.130	Benefits Life Insurance	298.00	234.00	64.00	27%
	6010.140	Benefits FSA & PSA Admin and EAP Program	195.00	253.00	(58.00)	-23%
	6010.150	Benefits Retirement Administration Fee	133.00	264.00	(131.00)	-50%
	6010.900	Benefits OPEB contribution	3,170.00	6,185.00	(3,015.00)	-49%
<i>Account Classification Total: PERS SVCS - Personnel Services</i>			\$228,320.00	\$220,124.00	\$8,196.00	4%
<i>SUPP &amp; MAT - Supplies &amp; Materials</i>						
	6100.010	Administrative Expense Administrative Expenses	8,000.00	5,701.00	2,299.00	40%
	6110.060	Supplies & Equipment Chemicals	25,000.00	55,000.00	(30,000.00)	-55%
	6110.065	Supplies & Equipment Water Chemicals	35,000.00	0.00	35,000.00	N/A
	6110.090	Supplies & Equipment Computers & Printers	62.00	0.00	62.00	N/A
	6110.340	Supplies & Equipment Safety Program Equipment	480.00	4,395.00	(3,915.00)	-89%
	6110.390	Supplies & Equipment Small Equipment	238.00	133.00	105.00	79%
	6110.420	Supplies & Equipment Tools & Supplies	2,000.00	1,188.00	812.00	68%
	6130.045	Equipment Maintenance Other Equipment Maint/Repair	806.00	651.00	155.00	24%
	6130.055	Equipment Maintenance Roads Management System	1,344.00	995.00	349.00	35%
	6130.060	Equipment Maintenance Software Licensing	700.00	700.00	0.00	0%
	6150.050	Uniforms & Personal Equipment Uniforms	565.00	467.00	98.00	21%
	6200.010	Other Supplies & Materials Lab Testing	31,200.00	31,200.00	0.00	0%
	6200.020	Other Supplies & Materials Materials	3,140.00	3,140.00	0.00	0%
	6200.030	Other Supplies & Materials Testing Supplies	2,000.00	500.00	1,500.00	300%
<i>Account Classification Total: SUPP &amp; MAT - Supplies &amp; Materials</i>			\$110,535.00	\$104,070.00	\$6,465.00	6%
<i>MAINT &amp; SVCS - Maintenance &amp; Services</i>						
	6500.010	Systems Maintenance Collection System Maintenance	15,000.00	10,000.00	5,000.00	50%
	6500.012	Systems Maintenance Grinder Pump	50,000.00	50,000.00	0.00	0%

Water & Wastewater			Budget Worksheet Report			
	Account Number	Account Description	2027 Proposed Budget	2026 Adopted Budget	\$ Variance	% Variance
	6500.020	Systems Maintenance Water Plant/System Maint	15,000.00	15,000.00	0.00	0%
	6500.030	Systems Maintenance Wastewater Treatment Plant Maint	15,000.00	15,000.00	0.00	0%
	6500.040	Systems Maintenance WWW Paving	2,000.00	2,000.00	0.00	0%
	6500.070	Systems Maintenance Contractor Water Install/Repair	8,000.00	8,000.00	0.00	0%
	6500.075	Systems Maintenance Contractor Sewer Install/Repair	5,000.00	5,000.00	0.00	0%
	6530.100	Consulting Services Professional Fees	918.00	12,492.00	(11,574.00)	-93%
	6540.090	Vehicle Operating Expenses Vehicle/Equip - Support Group	10,318.00	8,802.00	1,516.00	17%
	6550.020	Building Site Expenses Buildings & Grounds Maintenance	3,000.00	1,977.00	1,023.00	52%
	6550.060	Building Site Expenses Electricity	40,000.00	40,000.00	0.00	0%
	6550.180	Building Site Expenses Pest Control/Termite Insp	1,023.00	1,023.00	0.00	0%
	6550.270	Building Site Expenses Telephone	285.00	219.00	66.00	30%
	6550.280	Building Site Expenses Tipping Fees	46.00	56.00	(10.00)	-18%
	6700.500	Other Maint. & Svcs Water & Wastewater Construction	14,921.00	0.00	14,921.00	N/A
<i>Account Classification Total: MAINT &amp; SVCS - Maintenance &amp; Services</i>			\$180,511.00	\$169,569.00	\$10,942.00	6%
<i>OTHR CHGS - Other Charges</i>						
	7000.060	Travel, Training & Expense Educational Training	507.00	409.00	98.00	24%
	7170.100	Benefits & Insurance Property & Liability Insurance	17,000.00	10,520.00	6,480.00	62%
	7200.010	Bond & Interest Expense Interest Expense	12,826.00	0.00	12,826.00	N/A
	7200.025	Bond & Interest Expense Bond Principal Expense	26,524.00	0.00	26,524.00	N/A
<i>Account Classification Total: OTHR CHGS - Other Charges</i>			\$56,857.00	\$10,929.00	\$45,928.00	420%

Water & Wastewater			Budget Worksheet Report			
	Account Number	Account Description	2027 Proposed Budget	2026 Adopted Budget	\$ Variance	% Variance
<i>CAP EQ - Capital Equipment</i>						
	9010	Capital Equipment	0.00	158,655.00	(158,655.00)	-100%
<i>Account Classification Total: CAP EQ - Capital Equipment</i>			\$0.00	\$158,655.00	(\$158,655.00)	-100%
EXPENSES Total			\$576,223.00	\$663,347.00	(\$87,124.00)	-13%
Fund REVENUE Total: 520 - Assateague Point			\$576,223.00	\$663,347.00	(\$87,124.00)	-13%
Fund EXPENSE Total: 520 - Assateague Point			\$576,223.00	\$663,347.00	(\$87,124.00)	-13%
<b>Fund Total: 520 - Assateague Point</b>			\$0.00	\$0.00	\$0.00	

Water & Wastewater			Budget Worksheet Report			
	Account Number	Account Description	2027 Proposed Budget	2026 Adopted Budget	\$ Variance	% Variance
<b>Fund: 525 - Bridgetown</b>						
REVENUES						
<i>CHG SVC - Charges for Services</i>						
	5000.100	Domestic Water Service	17,400.00	16,640.00	760.00	5%
	5005.100	Commercial Water Service	1,100.00	1,000.00	100.00	10%
	5005.200	Commercial Water Usage	1,500.00	2,200.00	(700.00)	-32%
<i>Account Classification Total: CHG SVC - Charges for Services</i>			\$20,000.00	\$19,840.00	\$160.00	1%
<i>INT/PEN - Interest &amp; Penalties</i>						
	4710	Penalty/Fees	500.00	500.00	0.00	0%
<i>Account Classification Total: INT/PEN - Interest &amp; Penalties</i>			\$500.00	\$500.00	\$0.00	0%
<i>OP GRT - Operating Grant</i>						
	5815	Operating Grant	31,500.00	31,500.00	0.00	0%
<i>Account Classification Total: OP GRT - Operating Grant</i>			\$31,500.00	\$31,500.00	\$0.00	0%
<i>TRNS IN - Transfers In</i>						
	5975.200	Transfers From Other Funds	6,744.00	23,477.00	(16,733.00)	-71%
<i>Account Classification Total: TRNS IN - Transfers In</i>			\$6,744.00	\$23,477.00	(\$16,733.00)	-71%
REVENUES Total			\$58,744.00	\$75,317.00	(\$16,573.00)	-22%
EXPENSES						
<i>PERS SVCS - Personnel Services</i>						
	6000.100	Personnel Services Salaries	3,807.00	3,384.00	423.00	13%
	6000.200	Personnel Services Salaries-Support Group	954.00	3,374.00	(2,420.00)	-72%
	6000.300	Personnel Services Salaries-Construction	1,265.00	1,599.00	(334.00)	-21%
	6000.400	Personnel Services Overtime Pay	120.00	107.00	13.00	12%
	6010.020	Benefits Contingency	1.00	3.00	(2.00)	-67%
	6010.025	Benefits Deferred Comp Match	90.00	36.00	54.00	150%
	6010.030	Benefits Hospitalization Insurance	1,542.00	2,288.00	(746.00)	-33%
	6010.050	Benefits Retirement	725.00	1,110.00	(385.00)	-35%
	6010.060	Benefits Social Security Taxes	450.00	639.00	(189.00)	-30%
	6010.070	Benefits Unemployment Insurance	1.00	3.00	(2.00)	-67%
	6010.090	Benefits Workmans Compensation Ins	63.00	177.00	(114.00)	-64%

Water & Wastewater			Budget Worksheet Report			
	Account Number	Account Description	2027 Proposed Budget	2026 Adopted Budget	\$ Variance	% Variance
	6010.120	Benefits Long Term Disability	13.00	13.00	0.00	0%
	6010.130	Benefits Life Insurance	11.00	14.00	(3.00)	-21%
	6010.140	Benefits FSA & PSA Admin and EAP Program	10.00	15.00	(5.00)	-33%
	6010.150	Benefits Retirement Administration Fee	7.00	16.00	(9.00)	-56%
	6010.900	Benefits OPEB contribution	146.00	272.00	(126.00)	-46%
<i>Account Classification Total: PERS SVCS - Personnel Services</i>			\$9,205.00	\$13,050.00	(\$3,845.00)	-29%
<i>SUPP &amp; MAT - Supplies &amp; Materials</i>						
	6100.010	Administrative Expense Administrative Expenses	757.00	757.00	0.00	0%
	6110.090	Supplies & Equipment Computers & Printers	5.00	0.00	5.00	N/A
	6110.340	Supplies & Equipment Safety Program Equipment	35.00	35.00	0.00	0%
	6110.390	Supplies & Equipment Small Equipment	37.00	12.00	25.00	208%
	6110.420	Supplies & Equipment Tools & Supplies	1.00	1.00	0.00	0%
	6130.045	Equipment Maintenance Other Equipment Maint/Repair	23.00	62.00	(39.00)	-63%
	6130.055	Equipment Maintenance Roads Management System	113.00	83.00	30.00	36%
	6130.060	Equipment Maintenance Software Licensing	4.00	4.00	0.00	0%
	6150.050	Uniforms & Personal Equipment Uniforms	26.00	41.00	(15.00)	-37%
	6200.010	Other Supplies & Materials Lab Testing	600.00	600.00	0.00	0%
	6200.020	Other Supplies & Materials Materials	44.00	117.00	(73.00)	-62%
<i>Account Classification Total: SUPP &amp; MAT - Supplies &amp; Materials</i>			\$1,645.00	\$1,712.00	(\$67.00)	-4%
<i>MAINT &amp; SVCS - Maintenance &amp; Services</i>						
	6500.040	Systems Maintenance WWW Paving	1,000.00	1,000.00	0.00	0%
	6500.070	Systems Maintenance Contractor Water Install/Repair	3,500.00	3,500.00	0.00	0%
	6530.100	Consulting Services Professional Fees	195.00	41.00	154.00	376%
	6540.090	Vehicle Operating Expenses Vehicle/Equip - Support Group	699.00	712.00	(13.00)	-2%
	6550.270	Building Site Expenses Telephone	11.00	10.00	1.00	10%
	6550.280	Building Site Expenses Tipping Fees	18.00	0.00	18.00	N/A
	6700.200	Other Maint. & Svcs Payment to Water Utility	42,000.00	42,000.00	0.00	0%

Water & Wastewater			Budget Worksheet Report			
	Account Number	Account Description	2027 Proposed Budget	2026 Adopted Budget	\$ Variance	% Variance
	6700.500	Other Maint. & Svcs Water & Wastewater Construction	306.00	0.00	306.00	N/A
<i>Account Classification Total: MAINT &amp; SVCS - Maintenance &amp; Services</i>			\$47,729.00	\$47,263.00	\$466.00	1%
<i>OTHR CHGS - Other Charges</i>						
	7000.060	Travel, Training & Expense Educational Training	15.00	39.00	(24.00)	-62%
	7170.100	Benefits & Insurance Property & Liability Insurance	150.00	40.00	110.00	275%
<i>Account Classification Total: OTHR CHGS - Other Charges</i>			\$165.00	\$79.00	\$86.00	109%
<i>CAP EQ - Capital Equipment</i>						
	9010	Capital Equipment	0.00	213.00	(213.00)	-100%
	9010.090	Capital Equipment Other WWW Equipment	0.00	13,000.00	(13,000.00)	-100%
<i>Account Classification Total: CAP EQ - Capital Equipment</i>			\$0.00	\$13,213.00	(\$13,213.00)	-100%
EXPENSES Total			\$58,744.00	\$75,317.00	(\$16,573.00)	-22%
Fund REVENUE Total: 525 - Briddletown			\$58,744.00	\$75,317.00	(\$16,573.00)	-22%
Fund EXPENSE Total: 525 - Briddletown			\$58,744.00	\$75,317.00	(\$16,573.00)	-22%
<b>Fund Total: 525 - Briddletown</b>			\$0.00	\$0.00	\$0.00	

Water & Wastewater			Budget Worksheet Report			
	Account Number	Account Description	2027 Proposed Budget	2026 Adopted Budget	\$ Variance	% Variance
<b>Fund: 530 - Edgewater Acres</b>						
REVENUES						
<i>CHG SVC - Charges for Services</i>						
	5000.100	Domestic Water Service	151,900.00	113,920.00	37,980.00	33%
	5000.200	Domestic Water Usage	8,750.00	40,000.00	(31,250.00)	-78%
	5010.100	Domestic Sewer Service	183,200.00	185,440.00	(2,240.00)	-1%
	5010.200	Domestic Sewer Usage	26,250.00	0.00	26,250.00	N/A
<i>Account Classification Total: CHG SVC - Charges for Services</i>			\$370,100.00	\$339,360.00	\$30,740.00	9%
<i>INT/PEN - Interest &amp; Penalties</i>						
	4710	Penalty/Fees	1,600.00	1,600.00	0.00	0%
<i>Account Classification Total: INT/PEN - Interest &amp; Penalties</i>			\$1,600.00	\$1,600.00	\$0.00	0%
<i>TRNS IN - Transfers In</i>						
	5975.100	Transfers From (To) Reserve	(29,936.00)	0.00	(29,936.00)	0%
	5975.200	Transfers From Other Funds	0.00	90,857.00	(90,857.00)	-100%
<i>Account Classification Total: TRNS IN - Transfers In</i>			(\$29,936.00)	\$90,857.00	(\$120,793.00)	-133%
<i>DEBT SRV REV - Debt Service Revenue</i>						
	5980	Front Foot/EDU Revenue	875.00	875.00	0.00	0%
<i>Account Classification Total: DEBT SRV REV - Debt Service Revenue</i>			\$875.00	\$875.00	\$0.00	0%
REVENUES Total			\$342,639.00	\$432,692.00	(\$90,053.00)	-21%
EXPENSES						
<i>PERS SVCS - Personnel Services</i>						
	6000.100	Personnel Services Salaries	27,312.00	26,049.00	1,263.00	5%
	6000.200	Personnel Services Salaries-Support Group	9,332.00	24,182.00	(14,850.00)	-61%
	6000.300	Personnel Services Salaries-Construction	113.00	126.00	(13.00)	-10%
	6000.400	Personnel Services Overtime Pay	210.00	1,190.00	(980.00)	-82%
	6010.020	Benefits Contingency	8.00	20.00	(12.00)	-60%
	6010.025	Benefits Deferred Comp Match	887.00	211.00	676.00	320%
	6010.030	Benefits Hospitalization Insurance	8,706.00	12,759.00	(4,053.00)	-32%
	6010.050	Benefits Retirement	4,546.00	6,687.00	(2,141.00)	-32%
	6010.060	Benefits Social Security Taxes	2,788.00	3,857.00	(1,069.00)	-28%

Water & Wastewater			Budget Worksheet Report			
	Account Number	Account Description	2027 Proposed Budget	2026 Adopted Budget	\$ Variance	% Variance
	6010.070	Benefits Unemployment Insurance	10.00	20.00	(10.00)	-50%
	6010.090	Benefits Workmans Compensation Ins	454.00	1,067.00	(613.00)	-57%
	6010.120	Benefits Long Term Disability	86.00	76.00	10.00	13%
	6010.130	Benefits Life Insurance	74.00	86.00	(12.00)	-14%
	6010.140	Benefits FSA & PSA Admin and EAP Program	71.00	93.00	(22.00)	-24%
	6010.150	Benefits Retirement Administration Fee	48.00	97.00	(49.00)	-51%
	6010.900	Benefits OPEB contribution	728.00	2,021.00	(1,293.00)	-64%
<i>Account Classification Total: PERS SVCS - Personnel Services</i>			\$55,373.00	\$78,541.00	(\$23,168.00)	-29%
<i>SUPP &amp; MAT - Supplies &amp; Materials</i>						
	6100.010	Administrative Expense Administrative Expenses	4,805.00	3,158.00	1,647.00	52%
	6110.090	Supplies & Equipment Computers & Printers	67.00	0.00	67.00	N/A
	6110.340	Supplies & Equipment Safety Program Equipment	227.00	160.00	67.00	42%
	6110.390	Supplies & Equipment Small Equipment	183.00	53.00	130.00	245%
	6110.420	Supplies & Equipment Tools & Supplies	840.00	1.00	839.00	83900%
	6130.045	Equipment Maintenance Other Equipment Maint/Repair	352.00	280.00	72.00	26%
	6130.055	Equipment Maintenance Roads Management System	1,444.00	824.00	620.00	75%
	6130.060	Equipment Maintenance Software Licensing	497.00	497.00	0.00	0%
	6150.050	Uniforms & Personal Equipment Uniforms	272.00	187.00	85.00	45%
	6200.010	Other Supplies & Materials Lab Testing	1,500.00	1,500.00	0.00	0%
	6200.020	Other Supplies & Materials Materials	670.00	533.00	137.00	26%
	6200.030	Other Supplies & Materials Testing Supplies	1,000.00	1,000.00	0.00	0%
<i>Account Classification Total: SUPP &amp; MAT - Supplies &amp; Materials</i>			\$11,857.00	\$8,193.00	\$3,664.00	45%
<i>MAINT &amp; SVCS - Maintenance &amp; Services</i>						
	6500.010	Systems Maintenance Collection System Maintenance	7,000.00	5,000.00	2,000.00	40%
	6500.020	Systems Maintenance Water Plant/System Maint	4,000.00	5,000.00	(1,000.00)	-20%
	6500.025	Systems Maintenance Water Meters - System Maint	1,000.00	0.00	1,000.00	N/A
	6500.040	Systems Maintenance WWW Paving	1,500.00	1,500.00	0.00	0%

Water & Wastewater			Budget Worksheet Report			
	Account Number	Account Description	2027 Proposed Budget	2026 Adopted Budget	\$ Variance	% Variance
	6500.070	Systems Maintenance Contractor Water Install/Repair	5,500.00	5,500.00	0.00	0%
	6530.100	Consulting Services Professional Fees	1,103.00	408.00	695.00	170%
	6540.090	Vehicle Operating Expenses Vehicle/Equip - Support Group	5,543.00	3,210.00	2,333.00	73%
	6550.020	Building Site Expenses Buildings & Grounds Maintenance	10,000.00	1,000.00	9,000.00	900%
	6550.060	Building Site Expenses Electricity	8,000.00	8,000.00	0.00	0%
	6550.270	Building Site Expenses Telephone	848.00	848.00	0.00	0%
	6550.280	Building Site Expenses Tipping Fees	63.00	0.00	63.00	N/A
	6700.100	Other Maint. & Svcs Payment to Sewer Utility	95,000.00	90,000.00	5,000.00	6%
	6700.200	Other Maint. & Svcs Payment to Water Utility	80,000.00	70,000.00	10,000.00	14%
	6700.500	Other Maint. & Svcs Water & Wastewater Construction	5,629.00	0.00	5,629.00	N/A
<i>Account Classification Total: MAINT &amp; SVCS - Maintenance &amp; Services</i>			\$225,186.00	\$190,466.00	\$34,720.00	18%
<i>OTHR CHGS - Other Charges</i>						
	7000.060	Travel, Training & Expense Educational Training	221.00	176.00	45.00	26%
	7170.100	Benefits & Insurance Property & Liability Insurance	3,200.00	1,800.00	1,400.00	78%
	7200.010	Bond & Interest Expense Interest Expense	15,255.00	0.00	15,255.00	N/A
	7200.025	Bond & Interest Expense Bond Principal Expense	31,547.00	0.00	31,547.00	N/A
<i>Account Classification Total: OTHR CHGS - Other Charges</i>			\$50,223.00	\$1,976.00	\$48,247.00	2442%
<i>CAP EQ - Capital Equipment</i>						
	9010	Capital Equipment	0.00	153,516.00	(153,516.00)	-100%
<i>Account Classification Total: CAP EQ - Capital Equipment</i>			\$0.00	\$153,516.00	(\$153,516.00)	-100%
EXPENSES Total			\$342,639.00	\$432,692.00	(\$90,053.00)	-21%
Fund REVENUE Total: 530 - Edgewater Acres			\$342,639.00	\$432,692.00	(\$90,053.00)	-21%
Fund EXPENSE Total: 530 - Edgewater Acres			\$342,639.00	\$432,692.00	(\$90,053.00)	-21%
<b>Fund Total: 530 - Edgewater Acres</b>			\$0.00	\$0.00	\$0.00	

Water & Wastewater			Budget Worksheet Report			
	Account Number	Account Description	2027 Proposed Budget	2026 Adopted Budget	\$ Variance	% Variance
<b>Fund: 535 - Landings</b>						
REVENUES						
<i>LOSS DSP ASTS - Gain/Loss on Disposal of Assets</i>						
	4600	Sale Of Fixed Assets	0.00	100,000.00	(100,000.00)	-100%
<i>Account Classification Total: LOSS DSP ASTS - Gain/Loss on Disposal of Assets</i>			\$0.00	\$100,000.00	(\$100,000.00)	-100%
<i>CHG SVC - Charges for Services</i>						
	5000.100	Domestic Water Service	129,000.00	103,080.00	25,920.00	25%
	5000.200	Domestic Water Usage	17,500.00	17,500.00	0.00	0%
	5010.100	Domestic Sewer Service	357,500.00	290,520.00	66,980.00	23%
	5010.200	Domestic Sewer Usage	52,500.00	52,500.00	0.00	0%
	5020	Additional Assessments - Accessibility	0.00	50,184.00	(50,184.00)	-100%
	5040	Hook-Ups	0.00	100,000.00	(100,000.00)	-100%
<i>Account Classification Total: CHG SVC - Charges for Services</i>			\$556,500.00	\$613,784.00	(\$57,284.00)	-9%
<i>INT/PEN - Interest &amp; Penalties</i>						
	4710	Penalty/Fees	3,000.00	3,000.00	0.00	0%
<i>Account Classification Total: INT/PEN - Interest &amp; Penalties</i>			\$3,000.00	\$3,000.00	\$0.00	0%
<i>TRNS IN - Transfers In</i>						
	5975.200	Transfers From Other Funds	511,280.00	341,522.00	169,758.00	50%
<i>Account Classification Total: TRNS IN - Transfers In</i>			\$511,280.00	\$341,522.00	\$169,758.00	50%
REVENUES Total			\$1,070,780.00	\$1,058,306.00	\$12,474.00	1%
EXPENSES						
<i>PERS SVCS - Personnel Services</i>						
	6000.100	Personnel Services Salaries	84,782.00	89,895.00	(5,113.00)	-6%
	6000.200	Personnel Services Salaries-Support Group	31,978.00	30,963.00	1,015.00	3%
	6000.300	Personnel Services Salaries-Construction	5,311.00	5,083.00	228.00	4%
	6000.400	Personnel Services Overtime Pay	1,480.00	933.00	547.00	59%
	6010.020	Benefits Contingency	25.00	51.00	(26.00)	-51%
	6010.025	Benefits Deferred Comp Match	1,842.00	411.00	1,431.00	348%
	6010.030	Benefits Hospitalization Insurance	26,574.00	33,171.00	(6,597.00)	-20%
	6010.050	Benefits Retirement	16,122.00	16,725.00	(603.00)	-4%

Water & Wastewater			Budget Worksheet Report			
	Account Number	Account Description	2027 Proposed Budget	2026 Adopted Budget	\$ Variance	% Variance
	6010.060	Benefits Social Security Taxes	9,315.00	9,699.00	(384.00)	-4%
	6010.070	Benefits Unemployment Insurance	32.00	51.00	(19.00)	-37%
	6010.090	Benefits Workmans Compensation Ins	1,409.00	2,670.00	(1,261.00)	-47%
	6010.120	Benefits Long Term Disability	287.00	190.00	97.00	51%
	6010.130	Benefits Life Insurance	242.00	216.00	26.00	12%
	6010.140	Benefits FSA & PSA Admin and EAP Program	221.00	233.00	(12.00)	-5%
	6010.150	Benefits Retirement Administration Fee	150.00	244.00	(94.00)	-39%
	6010.900	Benefits OPEB contribution	2,798.00	6,907.00	(4,109.00)	-59%
<i>Account Classification Total: PERS SVCS - Personnel Services</i>			\$182,568.00	\$197,442.00	(\$14,874.00)	-8%
<i>SUPP &amp; MAT - Supplies &amp; Materials</i>						
	6100.010	Administrative Expense Administrative Expenses	3,568.00	2,826.00	742.00	26%
	6110.060	Supplies & Equipment Chemicals	25,000.00	25,000.00	0.00	0%
	6110.090	Supplies & Equipment Computers & Printers	50.00	0.00	50.00	N/A
	6110.340	Supplies & Equipment Safety Program Equipment	225.00	247.00	(22.00)	-9%
	6110.390	Supplies & Equipment Small Equipment	164.00	85.00	79.00	93%
	6110.420	Supplies & Equipment Tools & Supplies	1,196.00	806.00	390.00	48%
	6130.045	Equipment Maintenance Other Equipment Maint/Repair	355.00	367.00	(12.00)	-3%
	6130.055	Equipment Maintenance Roads Management System	1,075.00	792.00	283.00	36%
	6130.060	Equipment Maintenance Software Licensing	868.00	868.00	0.00	0%
	6150.050	Uniforms & Personal Equipment Uniforms	267.00	298.00	(31.00)	-10%
	6200.010	Other Supplies & Materials Lab Testing	15,000.00	10,000.00	5,000.00	50%
	6200.020	Other Supplies & Materials Materials	676.00	698.00	(22.00)	-3%
	6200.030	Other Supplies & Materials Testing Supplies	2,000.00	2,000.00	0.00	0%
<i>Account Classification Total: SUPP &amp; MAT - Supplies &amp; Materials</i>			\$50,444.00	\$43,987.00	\$6,457.00	15%
<i>MAINT &amp; SVCS - Maintenance &amp; Services</i>						
	6500.010	Systems Maintenance Collection System Maintenance	22,500.00	22,500.00	0.00	0%
	6500.020	Systems Maintenance Water Plant/System Maint	150,000.00	170,000.00	(20,000.00)	-12%

Water & Wastewater			Budget Worksheet Report			
	Account Number	Account Description	2027 Proposed Budget	2026 Adopted Budget	\$ Variance	% Variance
	6500.025	Systems Maintenance Water Meters - System Maint	30,000.00	0.00	30,000.00	N/A
	6500.030	Systems Maintenance Wastewater Treatment Plant Maint	5,000.00	5,000.00	0.00	0%
	6500.040	Systems Maintenance WWW Paving	5,000.00	5,000.00	0.00	0%
	6500.070	Systems Maintenance Contractor Water Install/Repair	70,000.00	90,000.00	(20,000.00)	-22%
	6500.075	Systems Maintenance Contractor Sewer Install/Repair	10,000.00	5,000.00	5,000.00	100%
	6530.100	Consulting Services Professional Fees	865.00	12,392.00	(11,527.00)	-93%
	6540.090	Vehicle Operating Expenses Vehicle/Equip - Support Group	5,318.00	6,410.00	(1,092.00)	-17%
	6550.020	Building Site Expenses Buildings & Grounds Maintenance	7,000.00	2,018.00	4,982.00	247%
	6550.060	Building Site Expenses Electricity	47,000.00	47,000.00	0.00	0%
	6550.180	Building Site Expenses Pest Control/Termite Insp	682.00	682.00	0.00	0%
	6550.270	Building Site Expenses Telephone	1,336.00	1,313.00	23.00	2%
	6550.280	Building Site Expenses Tipping Fees	52.00	92.00	(40.00)	-43%
	6700.100	Other Maint. & Svcs Payment to Sewer Utility	280,000.00	260,000.00	20,000.00	8%
	6700.500	Other Maint. & Svcs Water & Wastewater Construction	19,789.00	0.00	19,789.00	N/A
	6700.650	Other Maint. & Svcs Tipping Fees	5,000.00	0.00	5,000.00	N/A
<i>Account Classification Total: MAINT &amp; SVCS - Maintenance &amp; Services</i>			\$659,542.00	\$627,407.00	\$32,135.00	5%
<i>OTHR CHGS - Other Charges</i>						
	7000.060	Travel, Training & Expense Educational Training	223.00	230.00	(7.00)	-3%
	7170.100	Benefits & Insurance Property & Liability Insurance	25,000.00	15,530.00	9,470.00	61%
	7200.010	Bond & Interest Expense Interest Expense	49,872.00	0.00	49,872.00	N/A
	7200.025	Bond & Interest Expense Bond Principal Expense	103,131.00	0.00	103,131.00	N/A
<i>Account Classification Total: OTHR CHGS - Other Charges</i>			\$178,226.00	\$15,760.00	\$162,466.00	1031%

Water & Wastewater			Budget Worksheet Report			
	Account Number	Account Description	2027 Proposed Budget	2026 Adopted Budget	\$ Variance	% Variance
<i>CAP EQ - Capital Equipment</i>						
	9010	Capital Equipment	0.00	58,710.00	(58,710.00)	-100%
	9010.090	Capital Equipment Other WWW Equipment	0.00	15,000.00	(15,000.00)	-100%
<i>Account Classification Total: CAP EQ - Capital Equipment</i>			\$0.00	\$73,710.00	(\$73,710.00)	-100%
EXPENSES Total			\$1,070,780.00	\$958,306.00	\$112,474.00	12%
Fund REVENUE Total: 535 - Landings			\$1,070,780.00	\$1,058,306.00	\$12,474.00	1%
Fund EXPENSE Total: 535 - Landings			\$1,070,780.00	\$958,306.00	\$112,474.00	12%
<b>Fund Total: 535 - Landings</b>			\$0.00	\$100,000.00	(\$100,000.00)	-100%

Water & Wastewater			Budget Worksheet Report			
	Account Number	Account Description	2027 Proposed Budget	2026 Adopted Budget	\$ Variance	% Variance
<b>Fund: 540 - Lighthouse Sound</b>						
REVENUES						
<i>CHG SVC - Charges for Services</i>						
	5010.100	Domestic Sewer Service	127,200.00	120,502.00	6,698.00	6%
	5020	Additional Assessments - Accessibility	13,000.00	13,709.00	(709.00)	-5%
<i>Account Classification Total: CHG SVC - Charges for Services</i>			\$140,200.00	\$134,211.00	\$5,989.00	4%
<i>INT/PEN - Interest &amp; Penalties</i>						
	4710	Penalty/Fees	800.00	800.00	0.00	0%
<i>Account Classification Total: INT/PEN - Interest &amp; Penalties</i>			\$800.00	\$800.00	\$0.00	0%
<i>TRNS IN - Transfers In</i>						
	5975.100	Transfers From (To) Reserve	(22,775.00)	(1,817.00)	(20,958.00)	1153%
<i>Account Classification Total: TRNS IN - Transfers In</i>			(\$22,775.00)	(\$1,817.00)	(\$20,958.00)	1153%
REVENUES Total			\$118,225.00	\$133,194.00	(\$14,969.00)	-11%
EXPENSES						
<i>PERS SVCS - Personnel Services</i>						
	6000.100	Personnel Services Salaries	19,809.00	18,160.00	1,649.00	9%
	6000.200	Personnel Services Salaries-Support Group	6,956.00	22,310.00	(15,354.00)	-69%
	6000.300	Personnel Services Salaries-Construction	756.00	695.00	61.00	9%
	6000.400	Personnel Services Overtime Pay	1,480.00	466.00	1,014.00	218%
	6010.020	Benefits Contingency	6.00	17.00	(11.00)	-65%
	6010.025	Benefits Deferred Comp Match	811.00	123.00	688.00	559%
	6010.030	Benefits Hospitalization Insurance	6,821.00	10,986.00	(4,165.00)	-38%
	6010.050	Benefits Retirement	3,600.00	5,466.00	(1,866.00)	-34%
	6010.060	Benefits Social Security Taxes	2,090.00	3,191.00	(1,101.00)	-35%
	6010.070	Benefits Unemployment Insurance	8.00	17.00	(9.00)	-53%
	6010.090	Benefits Workmans Compensation Ins	329.00	873.00	(544.00)	-62%
	6010.120	Benefits Long Term Disability	65.00	62.00	3.00	5%
	6010.130	Benefits Life Insurance	55.00	71.00	(16.00)	-23%
	6010.140	Benefits FSA & PSA Admin and EAP Program	52.00	76.00	(24.00)	-32%
	6010.150	Benefits Retirement Administration Fee	35.00	80.00	(45.00)	-56%

Water & Wastewater			Budget Worksheet Report			
	Account Number	Account Description	2027 Proposed Budget	2026 Adopted Budget	\$ Variance	% Variance
	6010.900	Benefits OPEB contribution	712.00	1,923.00	(1,211.00)	-63%
<i>Account Classification Total: PERS SVCS - Personnel Services</i>			\$43,585.00	\$64,516.00	(\$20,931.00)	-32%
<i>SUPP &amp; MAT - Supplies &amp; Materials</i>						
	6100.010	Administrative Expense Administrative Expenses	1,500.00	909.00	591.00	65%
	6110.060	Supplies & Equipment Chemicals	6,000.00	4,000.00	2,000.00	50%
	6110.090	Supplies & Equipment Computers & Printers	12.00	0.00	12.00	N/A
	6110.340	Supplies & Equipment Safety Program Equipment	202.00	3,232.00	(3,030.00)	-94%
	6110.390	Supplies & Equipment Small Equipment	68.00	78.00	(10.00)	-13%
	6110.420	Supplies & Equipment Tools & Supplies	8.00	65.00	(57.00)	-88%
	6130.045	Equipment Maintenance Other Equipment Maint/Repair	353.00	393.00	(40.00)	-10%
	6130.055	Equipment Maintenance Roads Management System	256.00	187.00	69.00	37%
	6130.060	Equipment Maintenance Software Licensing	379.00	379.00	0.00	0%
	6150.050	Uniforms & Personal Equipment Uniforms	235.00	273.00	(38.00)	-14%
	6200.010	Other Supplies & Materials Lab Testing	7,200.00	7,200.00	0.00	0%
	6200.020	Other Supplies & Materials Materials	672.00	748.00	(76.00)	-10%
	6200.030	Other Supplies & Materials Testing Supplies	2,000.00	0.00	2,000.00	N/A
<i>Account Classification Total: SUPP &amp; MAT - Supplies &amp; Materials</i>			\$18,885.00	\$17,464.00	\$1,421.00	8%
<i>MAINT &amp; SVCS - Maintenance &amp; Services</i>						
	6500.010	Systems Maintenance Collection System Maintenance	5,500.00	5,500.00	0.00	0%
	6500.030	Systems Maintenance Wastewater Treatment Plant Maint	7,000.00	7,000.00	0.00	0%
	6530.100	Consulting Services Professional Fees	108.00	93.00	15.00	16%
	6540.090	Vehicle Operating Expenses Vehicle/Equip - Support Group	4,047.00	4,956.00	(909.00)	-18%
	6550.020	Building Site Expenses Buildings & Grounds Maintenance	300.00	300.00	0.00	0%
	6550.060	Building Site Expenses Electricity	16,000.00	16,000.00	0.00	0%
	6550.270	Building Site Expenses Telephone	535.00	518.00	17.00	3%
	6550.280	Building Site Expenses Tipping Fees	1.00	19.00	(18.00)	-95%
	6700.500	Other Maint. & Svcs Water & Wastewater Construction	5,042.00	0.00	5,042.00	N/A

Water & Wastewater			Budget Worksheet Report			
	Account Number	Account Description	2027 Proposed Budget	2026 Adopted Budget	\$ Variance	% Variance
<i>Account Classification Total: MAINT &amp; SVCS - Maintenance &amp; Services</i>			\$38,533.00	\$34,386.00	\$4,147.00	12%
<i>OTHR CHGS - Other Charges</i>						
	7000.060	Travel, Training & Expense Educational Training	222.00	247.00	(25.00)	-10%
	7170.100	Benefits & Insurance Property & Liability Insurance	7,000.00	4,120.00	2,880.00	70%
<i>Account Classification Total: OTHR CHGS - Other Charges</i>			\$7,222.00	\$4,367.00	\$2,855.00	65%
<i>CAP EQ - Capital Equipment</i>						
	9010	Capital Equipment	10,000.00	12,461.00	(2,461.00)	-20%
<i>Account Classification Total: CAP EQ - Capital Equipment</i>			\$10,000.00	\$12,461.00	(\$2,461.00)	-20%
EXPENSES Total			\$118,225.00	\$133,194.00	(\$14,969.00)	-11%
Fund REVENUE Total: 540 - Lighthouse Sound			\$118,225.00	\$133,194.00	(\$14,969.00)	-11%
Fund EXPENSE Total: 540 - Lighthouse Sound			\$118,225.00	\$133,194.00	(\$14,969.00)	-11%
<b>Fund Total: 540 - Lighthouse Sound</b>			\$0.00	\$0.00	\$0.00	

Water & Wastewater			Budget Worksheet Report			
	Account Number	Account Description	2027 Proposed Budget	2026 Adopted Budget	\$ Variance	% Variance
<b>Fund: 545 - Mystic Harbour</b>						
REVENUES						
<i>CHG SVC - Charges for Services</i>						
	5000.100	Domestic Water Service	579,000.00	537,000.00	42,000.00	8%
	5000.200	Domestic Water Usage	123,000.00	157,000.00	(34,000.00)	-22%
	5005.100	Commercial Water Service	233,400.00	196,200.00	37,200.00	19%
	5005.200	Commercial Water Usage	66,000.00	95,000.00	(29,000.00)	-31%
	5010.100	Domestic Sewer Service	841,800.00	745,089.00	96,711.00	13%
	5010.200	Domestic Sewer Usage	153,300.00	223,000.00	(69,700.00)	-31%
	5015.100	Commercial Sewer Service	574,600.00	500,400.00	74,200.00	15%
	5015.200	Commercial Sewer Usage	100,000.00	125,000.00	(25,000.00)	-20%
	5020.100	Additional Assessments - Accessibility Water Accessibility	85,700.00	85,425.00	275.00	0%
	5020.200	Additional Assessments - Accessibility Sewer Accessibility	159,000.00	186,660.00	(27,660.00)	-15%
	5040	Hook-Ups	30,000.00	30,000.00	0.00	0%
<i>Account Classification Total: CHG SVC - Charges for Services</i>			\$2,945,800.00	\$2,880,774.00	\$65,026.00	2%
<i>INT/PEN - Interest &amp; Penalties</i>						
	4710	Penalty/Fees	18,000.00	18,000.00	0.00	0%
<i>Account Classification Total: INT/PEN - Interest &amp; Penalties</i>			\$18,000.00	\$18,000.00	\$0.00	0%
<i>TRNS IN - Transfers In</i>						
	5510	Transfers From Other Funds	280,000.00	260,000.00	20,000.00	8%
	5975.100	Transfers From (To) Reserve	302,197.00	0.00	302,197.00	N/A
	5975.200	Transfers From Other Funds	0.00	119,616.00	(119,616.00)	-100%
<i>Account Classification Total: TRNS IN - Transfers In</i>			\$582,197.00	\$379,616.00	\$202,581.00	53%
REVENUES Total			\$3,545,997.00	\$3,278,390.00	\$267,607.00	8%
EXPENSES						
<i>PERS SVCS - Personnel Services</i>						
	6000.100	Personnel Services Salaries	366,744.00	292,247.00	74,497.00	25%
	6000.200	Personnel Services Salaries-Support Group	259,342.00	282,950.00	(23,608.00)	-8%
	6000.300	Personnel Services Salaries-Construction	8,264.00	9,339.00	(1,075.00)	-12%

Water & Wastewater			Budget Worksheet Report			
	Account Number	Account Description	2027 Proposed Budget	2026 Adopted Budget	\$ Variance	% Variance
	6000.400	Personnel Services Overtime Pay	7,470.00	21,379.00	(13,909.00)	-65%
	6010.020	Benefits Contingency	109.00	236.00	(127.00)	-54%
	6010.025	Benefits Deferred Comp Match	6,993.00	2,220.00	4,773.00	215%
	6010.030	Benefits Hospitalization Insurance	163,625.00	151,288.00	12,337.00	8%
	6010.050	Benefits Retirement	83,474.00	77,626.00	5,848.00	8%
	6010.060	Benefits Social Security Taxes	48,452.00	46,363.00	2,089.00	5%
	6010.070	Benefits Unemployment Insurance	141.00	235.00	(94.00)	-40%
	6010.090	Benefits Workmans Compensation Ins	6,094.00	12,390.00	(6,296.00)	-51%
	6010.120	Benefits Long Term Disability	1,526.00	883.00	643.00	73%
	6010.130	Benefits Life Insurance	1,288.00	1,001.00	287.00	29%
	6010.140	Benefits FSA & PSA Admin and EAP Program	954.00	1,084.00	(130.00)	-12%
	6010.150	Benefits Retirement Administration Fee	650.00	1,131.00	(481.00)	-43%
	6010.900	Benefits OPEB contribution	14,215.00	28,976.00	(14,761.00)	-51%
<i>Account Classification Total: PERS SVCS - Personnel Services</i>			\$969,341.00	\$929,348.00	\$39,993.00	4%
<i>SUPP &amp; MAT - Supplies &amp; Materials</i>						
	6100.010	Administrative Expense Administrative Expenses	30,604.00	23,637.00	6,967.00	29%
	6110.060	Supplies & Equipment Chemicals	300,000.00	450,000.00	(150,000.00)	-33%
	6110.065	Supplies & Equipment Water Chemicals	150,000.00	0.00	150,000.00	N/A
	6110.090	Supplies & Equipment Computers & Printers	421.00	0.00	421.00	N/A
	6110.245	Supplies & Equipment Mobile Phones	600.00	0.00	600.00	N/A
	6110.340	Supplies & Equipment Safety Program Equipment	1,928.00	3,806.00	(1,878.00)	-49%
	6110.390	Supplies & Equipment Small Equipment	895.00	608.00	287.00	47%
	6110.420	Supplies & Equipment Tools & Supplies	5,630.00	5,630.00	0.00	0%
	6130.045	Equipment Maintenance Other Equipment Maint/Repair	3,266.00	3,022.00	244.00	8%
	6130.055	Equipment Maintenance Roads Management System	9,069.00	6,422.00	2,647.00	41%
	6130.060	Equipment Maintenance Software Licensing	3,087.00	3,087.00	0.00	0%
	6150.050	Uniforms & Personal Equipment Uniforms	2,264.00	2,124.00	140.00	7%
	6200.010	Other Supplies & Materials Lab Testing	62,000.00	30,000.00	32,000.00	107%
	6200.020	Other Supplies & Materials Materials	6,220.00	5,756.00	464.00	8%

Water & Wastewater			Budget Worksheet Report			
	Account Number	Account Description	2027 Proposed Budget	2026 Adopted Budget	\$ Variance	% Variance
	6200.030	Other Supplies & Materials Testing Supplies	10,000.00	10,000.00	0.00	0%
<i>Account Classification Total: SUPP &amp; MAT - Supplies &amp; Materials</i>			\$585,984.00	\$544,092.00	\$41,892.00	8%
<i>MAINT &amp; SVCS - Maintenance &amp; Services</i>						
	6500.010	Systems Maintenance Collection System Maintenance	45,000.00	45,000.00	0.00	0%
	6500.020	Systems Maintenance Water Plant/System Maint	146,000.00	146,000.00	0.00	0%
	6500.030	Systems Maintenance Wastewater Treatment Plant Maint	200,000.00	200,000.00	0.00	0%
	6500.040	Systems Maintenance WWW Paving	5,000.00	5,000.00	0.00	0%
	6500.070	Systems Maintenance Contractor Water Install/Repair	20,000.00	20,000.00	0.00	0%
	6500.075	Systems Maintenance Contractor Sewer Install/Repair	20,000.00	20,000.00	0.00	0%
	6530.100	Consulting Services Professional Fees	4,868.00	15,179.00	(10,311.00)	-68%
	6540.090	Vehicle Operating Expenses Vehicle/Equip - Support Group	40,916.00	39,102.00	1,814.00	5%
	6550.020	Building Site Expenses Buildings & Grounds Maintenance	100,000.00	55,718.00	44,282.00	79%
	6550.060	Building Site Expenses Electricity	260,000.00	260,000.00	0.00	0%
	6550.120	Building Site Expenses Heating Propane	7,000.00	3,600.00	3,400.00	94%
	6550.140	Building Site Expenses Internet Access	2,195.00	2,195.00	0.00	0%
	6550.180	Building Site Expenses Pest Control/Termite Insp	800.00	682.00	118.00	17%
	6550.270	Building Site Expenses Telephone	6,389.00	6,389.00	0.00	0%
	6550.280	Building Site Expenses Tipping Fees	75,149.00	75,189.00	(40.00)	0%
	6700.100	Other Maint. & Svcs Payment to Sewer Utility	250,000.00	250,000.00	0.00	0%
	6700.150	Other Maint. & Svcs Payment to Water Utility Effluen	60,000.00	40,000.00	20,000.00	50%
	6700.400	Other Maint. & Svcs State Waste Water Sludge Fees	1,000.00	1,000.00	0.00	0%
	6700.500	Other Maint. & Svcs Water & Wastewater Construction	79,609.00	0.00	79,609.00	N/A
<i>Account Classification Total: MAINT &amp; SVCS - Maintenance &amp; Services</i>			\$1,323,926.00	\$1,185,054.00	\$138,872.00	12%
<i>OTHR CHGS - Other Charges</i>						
	7000.060	Travel, Training & Expense Educational Training	2,053.00	1,899.00	154.00	8%

Water & Wastewater			Budget Worksheet Report			
	Account Number	Account Description	2027 Proposed Budget	2026 Adopted Budget	\$ Variance	% Variance
	7170.100	Benefits & Insurance Property & Liability Insurance	85,000.00	51,850.00	33,150.00	64%
	7200.010	Bond & Interest Expense Interest Expense	75,414.00	5,210.00	70,204.00	1347%
	7200.025	Bond & Interest Expense Bond Principal Expense	157,279.00	0.00	157,279.00	N/A
<i>Account Classification Total: OTHR CHGS - Other Charges</i>			\$319,746.00	\$58,959.00	\$260,787.00	442%
<i>CAP EQ - Capital Equipment</i>						
	9010	Capital Equipment	22,000.00	330,937.00	(308,937.00)	-93%
	9010.080	Capital Equipment Construction Projects	325,000.00	230,000.00	95,000.00	41%
<i>Account Classification Total: CAP EQ - Capital Equipment</i>			\$347,000.00	\$560,937.00	(\$213,937.00)	-38%
EXPENSES Total			\$3,545,997.00	\$3,278,390.00	\$267,607.00	8%
Fund REVENUE Total: 545 - Mystic Harbour			\$3,545,997.00	\$3,278,390.00	\$267,607.00	8%
Fund EXPENSE Total: 545 - Mystic Harbour			\$3,545,997.00	\$3,278,390.00	\$267,607.00	8%
<b>Fund Total: 545 - Mystic Harbour</b>			\$0.00	\$0.00	\$0.00	

Water & Wastewater			Budget Worksheet Report			
	Account Number	Account Description	2027 Proposed Budget	2026 Adopted Budget	\$ Variance	% Variance
<b>Fund: 546 - Mystic Harbour Debt Service</b>						
REVENUES						
<i>TRNS IN - Transfers In</i>						
	5975.100	Transfers From (To) Reserve	80,121.00	0.00	80,121.00	N/A
<i>Account Classification Total: TRNS IN - Transfers In</i>			\$80,121.00	\$0.00	\$80,121.00	
<i>DEBT SRV REV - Debt Service Revenue</i>						
	5980	Front Foot/EDU Revenue	442,200.00	0.00	442,200.00	N/A
<i>Account Classification Total: DEBT SRV REV - Debt Service Revenue</i>			\$442,200.00	\$0.00	\$442,200.00	
REVENUES Total			\$522,321.00	\$0.00	\$522,321.00	
EXPENSES						
<i>OTHR CHGS - Other Charges</i>						
	7200.020	Bond & Interest Expense Bond Interest Expense	209,014.00	0.00	209,014.00	N/A
	7200.025	Bond & Interest Expense Bond Principal Expense	313,307.00	0.00	313,307.00	N/A
<i>Account Classification Total: OTHR CHGS - Other Charges</i>			\$522,321.00	\$0.00	\$522,321.00	
EXPENSES Total			\$522,321.00	\$0.00	\$522,321.00	
Fund REVENUE Total: 546 - Mystic Harbour Debt Service			\$522,321.00	\$0.00	\$522,321.00	0%
Fund EXPENSE Total: 546 - Mystic Harbour Debt Service			\$522,321.00	\$0.00	\$522,321.00	0%
<b>Fund Total: 546 - Mystic Harbour Debt Service</b>			\$0.00	\$0.00	\$0.00	0%

Water & Wastewater			Budget Worksheet Report			
	Account Number	Account Description	2027 Proposed Budget	2026 Adopted Budget	\$ Variance	% Variance
<b>Fund: 550 - Newark</b>						
REVENUES						
<i>CHG SVC - Charges for Services</i>						
	5000.100	Domestic Water Service	36,300.00	42,560.00	(6,260.00)	-15%
	5000.200	Domestic Water Usage	7,000.00	4,000.00	3,000.00	75%
	5005.100	Commercial Water Service	10,600.00	10,080.00	520.00	5%
	5005.200	Commercial Water Usage	400.00	800.00	(400.00)	-50%
	5010.100	Domestic Sewer Service	103,200.00	100,800.00	2,400.00	2%
	5010.200	Domestic Sewer Usage	20,000.00	10,000.00	10,000.00	100%
	5015.100	Commercial Sewer Service	61,200.00	57,960.00	3,240.00	6%
	5015.200	Commercial Sewer Usage	3,000.00	2,000.00	1,000.00	50%
	5020.100	Additional Assessments - Accessibility Water Accessibility	2,500.00	476.00	2,024.00	425%
	5020.200	Additional Assessments - Accessibility Sewer Accessibility	5,300.00	4,284.00	1,016.00	24%
<i>Account Classification Total: CHG SVC - Charges for Services</i>			\$249,500.00	\$232,960.00	\$16,540.00	7%
<i>INT/PEN - Interest &amp; Penalties</i>						
	4710	Penalty/Fees	3,000.00	3,000.00	0.00	0%
<i>Account Classification Total: INT/PEN - Interest &amp; Penalties</i>			\$3,000.00	\$3,000.00	\$0.00	0%
<i>MISC - Miscellaneous</i>						
	4270	Rents-Tower Site/Contrib & Donat	78,070.00	76,539.00	1,531.00	2%
<i>Account Classification Total: MISC - Miscellaneous</i>			\$78,070.00	\$76,539.00	\$1,531.00	2%
<i>OTH REV - Other Revenue</i>						
	5850	Other Revenue	400.00	400.00	0.00	0%
<i>Account Classification Total: OTH REV - Other Revenue</i>			\$400.00	\$400.00	\$0.00	0%
<i>TRNS IN - Transfers In</i>						
	5975.100	Transfers From (To) Reserve	18,386.00	0.00	18,386.00	N/A
	5975.200	Transfers From Other Funds	0.00	94,924.00	(94,924.00)	-100%
<i>Account Classification Total: TRNS IN - Transfers In</i>			\$18,386.00	\$94,924.00	(\$76,538.00)	-81%
REVENUES Total			\$349,356.00	\$407,823.00	(\$58,467.00)	-14%

Water & Wastewater			Budget Worksheet Report			
	Account Number	Account Description	2027 Proposed Budget	2026 Adopted Budget	\$ Variance	% Variance
EXPENSES						
<i>PERS SVCS - Personnel Services</i>						
	6000.100	Personnel Services Salaries	59,123.00	49,249.00	9,874.00	20%
	6000.200	Personnel Services Salaries-Support Group	42,438.00	68,683.00	(26,245.00)	-38%
	6000.300	Personnel Services Salaries-Construction	787.00	1,610.00	(823.00)	-51%
	6000.400	Personnel Services Overtime Pay	2,740.00	6,102.00	(3,362.00)	-55%
	6010.020	Benefits Contingency	18.00	48.00	(30.00)	-63%
	6010.025	Benefits Deferred Comp Match	1,400.00	205.00	1,195.00	583%
	6010.030	Benefits Hospitalization Insurance	22,266.00	28,131.00	(5,865.00)	-21%
	6010.050	Benefits Retirement	13,863.00	15,875.00	(2,012.00)	-13%
	6010.060	Benefits Social Security Taxes	7,803.00	9,606.00	(1,803.00)	-19%
	6010.070	Benefits Unemployment Insurance	23.00	48.00	(25.00)	-52%
	6010.090	Benefits Workmans Compensation Ins	983.00	2,534.00	(1,551.00)	-61%
	6010.120	Benefits Long Term Disability	248.00	181.00	67.00	37%
	6010.130	Benefits Life Insurance	209.00	205.00	4.00	2%
	6010.140	Benefits FSA & PSA Admin and EAP Program	154.00	222.00	(68.00)	-31%
	6010.150	Benefits Retirement Administration Fee	105.00	231.00	(126.00)	-55%
	6010.900	Benefits OPEB contribution	2,361.00	6,510.00	(4,149.00)	-64%
<i>Account Classification Total: PERS SVCS - Personnel Services</i>			\$154,521.00	\$189,440.00	(\$34,919.00)	-18%
<i>SUPP &amp; MAT - Supplies &amp; Materials</i>						
	6100.010	Administrative Expense Administrative Expenses	2,329.00	2,329.00	0.00	0%
	6110.060	Supplies & Equipment Chemicals	4,000.00	8,000.00	(4,000.00)	-50%
	6110.065	Supplies & Equipment Water Chemicals	6,000.00	0.00	6,000.00	N/A
	6110.090	Supplies & Equipment Computers & Printers	32.00	0.00	32.00	N/A
	6110.340	Supplies & Equipment Safety Program Equipment	434.00	2,589.00	(2,155.00)	-83%
	6110.390	Supplies & Equipment Small Equipment	167.00	197.00	(30.00)	-15%
	6110.420	Supplies & Equipment Tools & Supplies	176.00	145.00	31.00	21%
	6130.045	Equipment Maintenance Other Equipment Maint/Repair	750.00	999.00	(249.00)	-25%
	6130.055	Equipment Maintenance Roads Management System	688.00	637.00	51.00	8%

Water & Wastewater			Budget Worksheet Report			
	Account Number	Account Description	2027 Proposed Budget	2026 Adopted Budget	\$ Variance	% Variance
	6130.060	Equipment Maintenance Software Licensing	844.00	844.00	0.00	0%
	6150.050	Uniforms & Personal Equipment Uniforms	508.00	692.00	(184.00)	-27%
	6200.010	Other Supplies & Materials Lab Testing	36,700.00	36,700.00	0.00	0%
	6200.020	Other Supplies & Materials Materials	1,428.00	1,904.00	(476.00)	-25%
	6200.030	Other Supplies & Materials Testing Supplies	1,500.00	1,000.00	500.00	50%
<i>Account Classification Total: SUPP &amp; MAT - Supplies &amp; Materials</i>			\$55,556.00	\$56,036.00	(\$480.00)	-1%
<i>MAINT &amp; SVCS - Maintenance &amp; Services</i>						
	6500.010	Systems Maintenance Collection System Maintenance	9,200.00	9,200.00	0.00	0%
	6500.020	Systems Maintenance Water Plant/System Maint	15,000.00	15,000.00	0.00	0%
	6500.030	Systems Maintenance Wastewater Treatment Plant Maint	12,000.00	12,000.00	0.00	0%
	6500.040	Systems Maintenance WWW Paving	1,000.00	0.00	1,000.00	N/A
	6500.070	Systems Maintenance Contractor Water Install/Repair	4,500.00	4,500.00	0.00	0%
	6530.100	Consulting Services Professional Fees	13,070.00	60,315.00	(47,245.00)	-78%
	6540.090	Vehicle Operating Expenses Vehicle/Equip - Support Group	8,887.00	12,474.00	(3,587.00)	-29%
	6550.020	Building Site Expenses Buildings & Grounds Maintenance	3,000.00	1,000.00	2,000.00	200%
	6550.060	Building Site Expenses Electricity	25,000.00	20,000.00	5,000.00	25%
	6550.270	Building Site Expenses Telephone	640.00	640.00	0.00	0%
	6550.280	Building Site Expenses Tipping Fees	13.00	44.00	(31.00)	-70%
	6700.500	Other Maint. & Svcs Water & Wastewater Construction	8,455.00	0.00	8,455.00	N/A
<i>Account Classification Total: MAINT &amp; SVCS - Maintenance &amp; Services</i>			\$100,765.00	\$135,173.00	(\$34,408.00)	-25%
<i>OTHR CHGS - Other Charges</i>						
	7000.060	Travel, Training & Expense Educational Training	471.00	628.00	(157.00)	-25%
	7170.100	Benefits & Insurance Property & Liability Insurance	11,000.00	6,300.00	4,700.00	75%
	7200.010	Bond & Interest Expense Interest Expense	9,004.00	850.00	8,154.00	959%
	7200.025	Bond & Interest Expense Bond Principal Expense	18,039.00	0.00	18,039.00	N/A
<i>Account Classification Total: OTHR CHGS - Other Charges</i>			\$38,514.00	\$7,778.00	\$30,736.00	395%

Water & Wastewater			Budget Worksheet Report			
	Account Number	Account Description	2027 Proposed Budget	2026 Adopted Budget	\$ Variance	% Variance
<i>CAP EQ - Capital Equipment</i>						
	9010	Capital Equipment	0.00	19,396.00	(19,396.00)	-100%
<i>Account Classification Total: CAP EQ - Capital Equipment</i>			\$0.00	\$19,396.00	(\$19,396.00)	-100%
EXPENSES Total			\$349,356.00	\$407,823.00	(\$58,467.00)	-14%
Fund REVENUE Total: 550 - Newark			\$349,356.00	\$407,823.00	(\$58,467.00)	-14%
Fund EXPENSE Total: 550 - Newark			\$349,356.00	\$407,823.00	(\$58,467.00)	-14%
<b>Fund Total: 550 - Newark</b>			\$0.00	\$0.00	\$0.00	

Water & Wastewater			Budget Worksheet Report			
	Account Number	Account Description	2027 Proposed Budget	2026 Adopted Budget	\$ Variance	% Variance
<b>Fund: 551 - Newark Debt Service</b>						
REVENUES						
<i>TRNS IN - Transfers In</i>						
	5975.100	Transfers From (To) Reserve	(7,225.00)	0.00	(7,225.00)	0%
<i>Account Classification Total: TRNS IN - Transfers In</i>			(\$7,225.00)	\$0.00	(\$7,225.00)	
<i>DEBT SRV REV - Debt Service Revenue</i>						
	5980	Front Foot/EDU Revenue	65,688.00	0.00	65,688.00	N/A
<i>Account Classification Total: DEBT SRV REV - Debt Service Revenue</i>			\$65,688.00	\$0.00	\$65,688.00	
REVENUES Total			\$58,463.00	\$0.00	\$58,463.00	
EXPENSES						
<i>OTHR CHGS - Other Charges</i>						
	7200.020	Bond & Interest Expense Bond Interest Expense	4,126.00	0.00	4,126.00	N/A
	7200.025	Bond & Interest Expense Bond Principal Expense	54,337.00	0.00	54,337.00	N/A
<i>Account Classification Total: OTHR CHGS - Other Charges</i>			\$58,463.00	\$0.00	\$58,463.00	
EXPENSES Total			\$58,463.00	\$0.00	\$58,463.00	
Fund REVENUE Total: 551 - Newark Debt Service			\$58,463.00	\$0.00	\$58,463.00	0%
Fund EXPENSE Total: 551 - Newark Debt Service			\$58,463.00	\$0.00	\$58,463.00	0%
<b>Fund Total: 551 - Newark Debt Service</b>			\$0.00	\$0.00	\$0.00	0%

Water & Wastewater			Budget Worksheet Report			
	Account Number	Account Description	2027 Proposed Budget	2026 Adopted Budget	\$ Variance	% Variance
<b>Fund: 555 - Ocean Pines</b>						
REVENUES						
<i>CHG SVC - Charges for Services</i>						
	5000.100	Domestic Water Service	1,822,000.00	1,770,230.00	51,770.00	3%
	5000.200	Domestic Water Usage	415,000.00	320,000.00	95,000.00	30%
	5005.100	Commercial Water Service	157,000.00	120,802.00	36,198.00	30%
	5005.200	Commercial Water Usage	45,000.00	30,000.00	15,000.00	50%
	5010.100	Domestic Sewer Service	5,471,000.00	5,310,690.00	160,310.00	3%
	5010.200	Domestic Sewer Usage	1,246,000.00	865,000.00	381,000.00	44%
	5015.100	Commercial Sewer Service	606,000.00	474,639.00	131,361.00	28%
	5015.200	Commercial Sewer Usage	144,000.00	85,000.00	59,000.00	69%
	5020.100	Additional Assessments - Accessibility Water Accessibility	63,000.00	84,517.00	(21,517.00)	-25%
	5020.200	Additional Assessments - Accessibility Sewer Accessibility	197,000.00	253,551.00	(56,551.00)	-22%
	5025	Transfer from River Run	108,000.00	65,000.00	43,000.00	66%
	5030	White Horse Park Revenue	312,480.00	297,600.00	14,880.00	5%
	5040	Hook-Ups	120,000.00	120,000.00	0.00	0%
<i>Account Classification Total: CHG SVC - Charges for Services</i>			\$10,706,480.00	\$9,797,029.00	\$909,451.00	9%
<i>INT/PEN - Interest &amp; Penalties</i>						
	4700	Interest On Investments	24,000.00	0.00	24,000.00	N/A
	4710	Penalty/Fees	95,000.00	95,000.00	0.00	0%
<i>Account Classification Total: INT/PEN - Interest &amp; Penalties</i>			\$119,000.00	\$95,000.00	\$24,000.00	25%
<i>OTH REV - Other Revenue</i>						
	5042	Equity Contribution	81,500.00	81,500.00	0.00	0%
	5850	Other Revenue	242,000.00	642,000.00	(400,000.00)	-62%
	5875	Rent/Overhead Reimbursement	30,000.00	30,000.00	0.00	0%
<i>Account Classification Total: OTH REV - Other Revenue</i>			\$353,500.00	\$753,500.00	(\$400,000.00)	-53%
<i>TRNS IN - Transfers In</i>						
	5975.100	Transfers From (To) Reserve	317,021.00	(347,736.00)	664,757.00	-191%
<i>Account Classification Total: TRNS IN - Transfers In</i>			\$317,021.00	(\$347,736.00)	\$664,757.00	-191%

Water & Wastewater			Budget Worksheet Report			
	Account Number	Account Description	2027 Proposed Budget	2026 Adopted Budget	\$ Variance	% Variance
REVENUES Total			\$11,496,001.00	\$10,297,793.00	\$1,198,208.00	12%
EXPENSES						
<b>Department: 8001 - Admin</b>						
<i>PERS SVCS - Personnel Services</i>						
	6000.100	Personnel Services Salaries	654,089.00	613,954.00	40,135.00	7%
	6000.200	Personnel Services Salaries-Support Group	45,882.00	47,361.00	(1,479.00)	-3%
	6000.400	Personnel Services Overtime Pay	90.00	179.00	(89.00)	-50%
	6010.020	Benefits Contingency	194.00	266.00	(72.00)	-27%
	6010.025	Benefits Deferred Comp Match	8,369.00	2,242.00	6,127.00	273%
	6010.030	Benefits Hospitalization Insurance	120,530.00	94,252.00	26,278.00	28%
	6010.050	Benefits Retirement	100,843.00	87,822.00	13,021.00	15%
	6010.060	Benefits Social Security Taxes	53,377.00	50,208.00	3,169.00	6%
	6010.070	Benefits Unemployment Insurance	250.00	266.00	(16.00)	-6%
	6010.090	Benefits Workmans Compensation Ins	10,854.00	14,018.00	(3,164.00)	-23%
	6010.120	Benefits Long Term Disability	1,613.00	999.00	614.00	61%
	6010.130	Benefits Life Insurance	1,387.00	1,133.00	254.00	22%
	6010.140	Benefits FSA & PSA Admin and EAP Program	1,698.00	1,226.00	472.00	38%
	6010.150	Benefits Retirement Administration Fee	1,157.00	1,279.00	(122.00)	-10%
	6010.900	Benefits OPEB contribution	21,218.00	12,727.00	8,491.00	67%
<i>Account Classification Total: PERS SVCS - Personnel Services</i>			\$1,021,551.00	\$927,932.00	\$93,619.00	10%
<i>SUPP &amp; MAT - Supplies &amp; Materials</i>						
	6100.010	Administrative Expense Administrative Expenses	87,705.00	87,705.00	0.00	0%
	6100.190	Administrative Expense Office Supplies	3,600.00	3,600.00	0.00	0%
	6110.090	Supplies & Equipment Computers & Printers	2,387.00	2,100.00	287.00	14%
	6110.245	Supplies & Equipment Mobile Phones	516.00	0.00	516.00	N/A
	6110.280	Supplies & Equipment Office Furniture	1,300.00	1,020.00	280.00	27%
	6110.290	Supplies & Equipment Other Office Equipment	1,980.00	1,980.00	0.00	0%
	6110.340	Supplies & Equipment Safety Program Equipment	2,075.00	2,075.00	0.00	0%
	6110.390	Supplies & Equipment Small Equipment	86.00	78.00	8.00	10%

Water & Wastewater			Budget Worksheet Report			
	Account Number	Account Description	2027 Proposed Budget	2026 Adopted Budget	\$ Variance	% Variance
	6130.045	Equipment Maintenance Other Equipment Maint/Repair	451.00	410.00	41.00	10%
	6130.055	Equipment Maintenance Roads Management System	38,519.00	30,856.00	7,663.00	25%
	6130.060	Equipment Maintenance Software Licensing	2,459.00	2,459.00	0.00	0%
	6150.050	Uniforms & Personal Equipment Uniforms	21,000.00	18,274.00	2,726.00	15%
	6200.020	Other Supplies & Materials Materials	860.00	782.00	78.00	10%
<i>Account Classification Total: SUPP &amp; MAT - Supplies &amp; Materials</i>			\$162,938.00	\$151,339.00	\$11,599.00	8%
<i>MAINT &amp; SVCS - Maintenance &amp; Services</i>						
	6530.100	Consulting Services Professional Fees	35,275.00	35,275.00	0.00	0%
	6540.020	Vehicle Operating Expenses Fuel - WC Fleet	5,000.00	5,000.00	0.00	0%
	6540.090	Vehicle Operating Expenses Vehicle/Equip - Support Group	9,692.00	9,692.00	0.00	0%
	6550.020	Building Site Expenses Buildings & Grounds Maintenance	28,051.00	18,611.00	9,440.00	51%
	6550.040	Building Site Expenses Cleaning Contract	10,360.00	10,360.00	0.00	0%
	6550.050	Building Site Expenses Custodial Supplies	2,000.00	688.00	1,312.00	191%
	6550.180	Building Site Expenses Pest Control/Termite Insp	341.00	341.00	0.00	0%
	6550.270	Building Site Expenses Telephone	11,772.00	11,772.00	0.00	0%
	6700.500	Other Maint. & Svcs Water & Wastewater Construction	164,685.00	0.00	164,685.00	N/A
<i>Account Classification Total: MAINT &amp; SVCS - Maintenance &amp; Services</i>			\$267,176.00	\$91,739.00	\$175,437.00	191%
<i>OTHR CHGS - Other Charges</i>						
	7000.020	Travel, Training & Expense Board Member Allowance	7,000.00	3,500.00	3,500.00	100%
	7000.060	Travel, Training & Expense Educational Training	1,258.00	2,633.00	(1,375.00)	-52%
	7000.100	Travel, Training & Expense Meetings/Conferences/Shows	10,255.00	355.00	9,900.00	2789%
	7170.100	Benefits & Insurance Property & Liability Insurance	108,000.00	60,400.00	47,600.00	79%
<i>Account Classification Total: OTHR CHGS - Other Charges</i>			\$126,513.00	\$66,888.00	\$59,625.00	89%
<i>CAP EQ - Capital Equipment</i>						
	9010	Capital Equipment	0.00	411,190.00	(411,190.00)	-100%
<i>Account Classification Total: CAP EQ - Capital Equipment</i>			\$0.00	\$411,190.00	(\$411,190.00)	-100%

Water & Wastewater			Budget Worksheet Report			
	Account Number	Account Description	2027 Proposed Budget	2026 Adopted Budget	\$ Variance	% Variance
<b>Department Total: 8001 - Admin</b>			\$1,578,178.00	\$1,649,088.00	(\$70,910.00)	-4%
<b>Department: 8002 - Water</b>						
<i>PERS SVCS - Personnel Services</i>						
	6000.100	Personnel Services Salaries	650,399.00	476,066.00	174,333.00	37%
	6000.200	Personnel Services Salaries-Support Group	32,794.00	35,913.00	(3,119.00)	-9%
	6000.300	Personnel Services Salaries-Construction	141,000.00	166,218.00	(25,218.00)	-15%
	6000.400	Personnel Services Overtime Pay	22,330.00	23,108.00	(778.00)	-3%
	6010.020	Benefits Contingency	193.00	273.00	(80.00)	-29%
	6010.025	Benefits Deferred Comp Match	4,480.00	4,501.00	(21.00)	0%
	6010.030	Benefits Hospitalization Insurance	185,811.00	135,828.00	49,983.00	37%
	6010.050	Benefits Retirement	112,464.00	90,064.00	22,400.00	25%
	6010.060	Benefits Social Security Taxes	59,492.00	53,649.00	5,843.00	11%
	6010.070	Benefits Unemployment Insurance	249.00	273.00	(24.00)	-9%
	6010.090	Benefits Workmans Compensation Ins	10,815.00	14,376.00	(3,561.00)	-25%
	6010.120	Benefits Long Term Disability	1,883.00	1,025.00	858.00	84%
	6010.130	Benefits Life Insurance	1,579.00	1,162.00	417.00	36%
	6010.140	Benefits FSA & PSA Admin and EAP Program	1,691.00	1,257.00	434.00	35%
	6010.150	Benefits Retirement Administration Fee	1,153.00	1,312.00	(159.00)	-12%
	6010.900	Benefits OPEB contribution	20,571.00	39,957.00	(19,386.00)	-49%
<i>Account Classification Total: PERS SVCS - Personnel Services</i>			\$1,246,904.00	\$1,044,982.00	\$201,922.00	19%
<i>SUPP &amp; MAT - Supplies &amp; Materials</i>						
	6110.060	Supplies & Equipment Chemicals	260,000.00	250,000.00	10,000.00	4%
	6110.090	Supplies & Equipment Computers & Printers	300.00	0.00	300.00	N/A
	6110.245	Supplies & Equipment Mobile Phones	1,668.00	0.00	1,668.00	N/A
	6110.340	Supplies & Equipment Safety Program Equipment	3,436.00	3,436.00	0.00	0%
	6110.390	Supplies & Equipment Small Equipment	6,273.00	1,555.00	4,718.00	303%
	6110.420	Supplies & Equipment Tools & Supplies	39,340.00	10,630.00	28,710.00	270%
	6130.045	Equipment Maintenance Other Equipment Maint/Repair	369.00	517.00	(148.00)	-29%
	6150.050	Uniforms & Personal Equipment Uniforms	1,902.00	1,943.00	(41.00)	-2%

Water & Wastewater			Budget Worksheet Report			
	Account Number	Account Description	2027 Proposed Budget	2026 Adopted Budget	\$ Variance	% Variance
	6200.010	Other Supplies & Materials Lab Testing	50,000.00	50,000.00	0.00	0%
	6200.020	Other Supplies & Materials Materials	702.00	985.00	(283.00)	-29%
	6200.030	Other Supplies & Materials Testing Supplies	2,000.00	2,000.00	0.00	0%
<i>Account Classification Total: SUPP &amp; MAT - Supplies &amp; Materials</i>			\$365,990.00	\$321,066.00	\$44,924.00	14%
<i>MAINT &amp; SVCS - Maintenance &amp; Services</i>						
	6500.020	Systems Maintenance Water Plant/System Maint	480,000.00	440,000.00	40,000.00	9%
	6500.040	Systems Maintenance WWW Paving	45,000.00	40,000.00	5,000.00	13%
	6500.070	Systems Maintenance Contractor Water Install/Repair	350,000.00	350,000.00	0.00	0%
	6530.100	Consulting Services Professional Fees	33,650.00	85,000.00	(51,350.00)	-60%
	6540.020	Vehicle Operating Expenses Fuel - WC Fleet	22,000.00	22,000.00	0.00	0%
	6540.030	Vehicle Operating Expenses Vehicle Maintenance	20,000.00	12,000.00	8,000.00	67%
	6540.090	Vehicle Operating Expenses Vehicle/Equip - Support Group	72,797.00	72,096.00	701.00	1%
	6550.020	Building Site Expenses Buildings & Grounds Maintenance	18,000.00	0.00	18,000.00	N/A
	6550.060	Building Site Expenses Electricity	100,000.00	95,000.00	5,000.00	5%
	6550.120	Building Site Expenses Heating Propane	12,000.00	10,000.00	2,000.00	20%
	6550.270	Building Site Expenses Telephone	5,960.00	1,750.00	4,210.00	241%
	6550.280	Building Site Expenses Tipping Fees	20,000.00	62,739.00	(42,739.00)	-68%
<i>Account Classification Total: MAINT &amp; SVCS - Maintenance &amp; Services</i>			\$1,179,407.00	\$1,190,585.00	(\$11,178.00)	-1%
<i>OTHR CHGS - Other Charges</i>						
	7000.060	Travel, Training & Expense Educational Training	4,325.00	4,325.00	0.00	0%
	7200.010	Bond & Interest Expense Interest Expense	50,249.00	73,750.00	(23,501.00)	-32%
	7200.025	Bond & Interest Expense Bond Principal Expense	122,715.00	0.00	122,715.00	N/A
<i>Account Classification Total: OTHR CHGS - Other Charges</i>			\$177,289.00	\$78,075.00	\$99,214.00	127%
<i>CAP EQ - Capital Equipment</i>						
	9010	Capital Equipment	375,000.00	165,000.00	210,000.00	127%
<i>Account Classification Total: CAP EQ - Capital Equipment</i>			\$375,000.00	\$165,000.00	\$210,000.00	127%
<b>Department Total: 8002 - Water</b>			\$3,344,590.00	\$2,799,708.00	\$544,882.00	19%

Water & Wastewater			Budget Worksheet Report			
	Account Number	Account Description	2027 Proposed Budget	2026 Adopted Budget	\$ Variance	% Variance
<b>Department: 8003 - Treatment Plant</b>						
<i>PERS SVCS - Personnel Services</i>						
	6000.100	Personnel Services Salaries	1,058,895.00	856,648.00	202,247.00	24%
	6000.200	Personnel Services Salaries-Support Group	21,192.00	19,460.00	1,732.00	9%
	6000.300	Personnel Services Salaries-Construction	14,514.00	16,648.00	(2,134.00)	-13%
	6000.400	Personnel Services Overtime Pay	58,160.00	57,635.00	525.00	1%
	6010.020	Benefits Contingency	314.00	360.00	(46.00)	-13%
	6010.025	Benefits Deferred Comp Match	10,438.00	9,093.00	1,345.00	15%
	6010.030	Benefits Hospitalization Insurance	325,871.00	245,427.00	80,444.00	33%
	6010.050	Benefits Retirement	171,282.00	118,558.00	52,724.00	44%
	6010.060	Benefits Social Security Taxes	83,741.00	72,718.00	11,023.00	15%
	6010.070	Benefits Unemployment Insurance	406.00	360.00	46.00	13%
	6010.090	Benefits Workmans Compensation Ins	17,608.00	18,924.00	(1,316.00)	-7%
	6010.120	Benefits Long Term Disability	2,585.00	1,349.00	1,236.00	92%
	6010.130	Benefits Life Insurance	2,174.00	1,529.00	645.00	42%
	6010.140	Benefits FSA & PSA Admin and EAP Program	2,754.00	1,655.00	1,099.00	66%
	6010.150	Benefits Retirement Administration Fee	1,877.00	1,727.00	150.00	9%
	6010.900	Benefits OPEB contribution	29,352.00	51,583.00	(22,231.00)	-43%
<i>Account Classification Total: PERS SVCS - Personnel Services</i>			\$1,801,163.00	\$1,473,674.00	\$327,489.00	22%
<i>SUPP &amp; MAT - Supplies &amp; Materials</i>						
	6110.060	Supplies & Equipment Chemicals	525,000.00	525,000.00	0.00	0%
	6110.090	Supplies & Equipment Computers & Printers	1,680.00	21,060.00	(19,380.00)	-92%
	6110.340	Supplies & Equipment Safety Program Equipment	4,583.00	7,583.00	(3,000.00)	-40%
	6110.390	Supplies & Equipment Small Equipment	1,518.00	205.00	1,313.00	640%
	6110.420	Supplies & Equipment Tools & Supplies	12,664.00	3,196.00	9,468.00	296%
	6130.045	Equipment Maintenance Other Equipment Maint/Repair	3,271.00	3,759.00	(488.00)	-13%
	6150.050	Uniforms & Personal Equipment Uniforms	648.00	715.00	(67.00)	-9%
	6200.010	Other Supplies & Materials Lab Testing	60,400.00	60,400.00	0.00	0%
	6200.020	Other Supplies & Materials Materials	4,516.00	5,445.00	(929.00)	-17%

Water & Wastewater			Budget Worksheet Report			
	Account Number	Account Description	2027 Proposed Budget	2026 Adopted Budget	\$ Variance	% Variance
	6200.030	Other Supplies & Materials Testing Supplies	15,000.00	15,000.00	0.00	0%
<i>Account Classification Total: SUPP &amp; MAT - Supplies &amp; Materials</i>			\$629,280.00	\$642,363.00	(\$13,083.00)	-2%
<i>MAINT &amp; SVCS - Maintenance &amp; Services</i>						
	6500.030	Systems Maintenance Wastewater Treatment Plant Maint	200,000.00	175,000.00	25,000.00	14%
	6530.100	Consulting Services Professional Fees	6,665.00	0.00	6,665.00	N/A
	6540.020	Vehicle Operating Expenses Fuel - WC Fleet	22,000.00	22,000.00	0.00	0%
	6540.030	Vehicle Operating Expenses Vehicle Maintenance	30,000.00	30,000.00	0.00	0%
	6540.090	Vehicle Operating Expenses Vehicle/Equip - Support Group	22,425.00	17,344.00	5,081.00	29%
	6550.020	Building Site Expenses Buildings & Grounds Maintenance	22,000.00	21,337.00	663.00	3%
	6550.060	Building Site Expenses Electricity	300,000.00	300,000.00	0.00	0%
	6550.120	Building Site Expenses Heating Propane	6,000.00	3,663.00	2,337.00	64%
	6550.270	Building Site Expenses Telephone	3,000.00	3,000.00	0.00	0%
	6550.280	Building Site Expenses Tipping Fees	260,000.00	180,359.00	79,641.00	44%
	6700.400	Other Maint. & Svcs State Waste Water Sludge Fees	5,000.00	3,000.00	2,000.00	67%
<i>Account Classification Total: MAINT &amp; SVCS - Maintenance &amp; Services</i>			\$877,090.00	\$755,703.00	\$121,387.00	16%
<i>OTHR CHGS - Other Charges</i>						
	7000.060	Travel, Training & Expense Educational Training	7,693.00	6,477.00	1,216.00	19%
<i>Account Classification Total: OTHR CHGS - Other Charges</i>			\$7,693.00	\$6,477.00	\$1,216.00	19%
<i>CAP EQ - Capital Equipment</i>						
	9010.090	Capital Equipment Other WWW Equipment	400,000.00	326,000.00	74,000.00	23%
<i>Account Classification Total: CAP EQ - Capital Equipment</i>			\$400,000.00	\$326,000.00	\$74,000.00	23%
<b>Department Total: 8003 - Treatment Plant</b>			\$3,715,226.00	\$3,204,217.00	\$511,009.00	16%
<b>Department: 8004 - Collection Systems</b>						
<i>PERS SVCS - Personnel Services</i>						
	6000.100	Personnel Services Salaries	574,485.00	540,351.00	34,134.00	6%
	6000.200	Personnel Services Salaries-Support Group	72,020.00	61,338.00	10,682.00	17%
	6000.300	Personnel Services Salaries-Construction	133,584.00	155,332.00	(21,748.00)	-14%
	6000.400	Personnel Services Overtime Pay	27,080.00	41,891.00	(14,811.00)	-35%

Water & Wastewater			Budget Worksheet Report			
	Account Number	Account Description	2027 Proposed Budget	2026 Adopted Budget	\$ Variance	% Variance
	6010.020	Benefits Contingency	170.00	305.00	(135.00)	-44%
	6010.025	Benefits Deferred Comp Match	14,186.00	7,360.00	6,826.00	93%
	6010.030	Benefits Hospitalization Insurance	189,363.00	205,677.00	(16,314.00)	-8%
	6010.050	Benefits Retirement	125,110.00	100,532.00	24,578.00	24%
	6010.060	Benefits Social Security Taxes	59,746.00	61,123.00	(1,377.00)	-2%
	6010.070	Benefits Unemployment Insurance	220.00	305.00	(85.00)	-28%
	6010.090	Benefits Workmans Compensation Ins	9,553.00	16,047.00	(6,494.00)	-40%
	6010.120	Benefits Long Term Disability	1,865.00	1,144.00	721.00	63%
	6010.130	Benefits Life Insurance	1,566.00	1,297.00	269.00	21%
	6010.140	Benefits FSA & PSA Admin and EAP Program	1,494.00	1,403.00	91.00	6%
	6010.150	Benefits Retirement Administration Fee	1,018.00	1,464.00	(446.00)	-30%
	6010.900	Benefits OPEB contribution	20,070.00	41,187.00	(21,117.00)	-51%
<i>Account Classification Total: PERS SVCS - Personnel Services</i>			\$1,231,530.00	\$1,236,756.00	(\$5,226.00)	0%
<i>SUPP &amp; MAT - Supplies &amp; Materials</i>						
	6110.245	Supplies & Equipment Mobile Phones	1,000.00	0.00	1,000.00	N/A
	6110.340	Supplies & Equipment Safety Program Equipment	4,200.00	4,200.00	0.00	0%
	6110.390	Supplies & Equipment Small Equipment	3,036.00	459.00	2,577.00	561%
	6110.420	Supplies & Equipment Tools & Supplies	23,700.00	9,607.00	14,093.00	147%
	6130.045	Equipment Maintenance Other Equipment Maint/Repair	634.00	545.00	89.00	16%
	6150.050	Uniforms & Personal Equipment Uniforms	1,351.00	1,608.00	(257.00)	-16%
	6200.020	Other Supplies & Materials Materials	1,208.00	1,039.00	169.00	16%
<i>Account Classification Total: SUPP &amp; MAT - Supplies &amp; Materials</i>			\$35,129.00	\$17,458.00	\$17,671.00	101%
<i>MAINT &amp; SVCS - Maintenance &amp; Services</i>						
	6500.010	Systems Maintenance Collection System Maintenance	300,000.00	282,850.00	17,150.00	6%
	6500.040	Systems Maintenance WWW Paving	10,000.00	10,000.00	0.00	0%
	6500.075	Systems Maintenance Contractor Sewer Install/Repair	100,000.00	100,000.00	0.00	0%
	6530.100	Consulting Services Professional Fees	13,250.00	0.00	13,250.00	N/A
	6540.020	Vehicle Operating Expenses Fuel - WC Fleet	35,000.00	35,000.00	0.00	0%

Water & Wastewater			Budget Worksheet Report			
	Account Number	Account Description	2027 Proposed Budget	2026 Adopted Budget	\$ Variance	% Variance
	6540.030	Vehicle Operating Expenses Vehicle Maintenance	45,000.00	40,000.00	5,000.00	13%
	6540.090	Vehicle Operating Expenses Vehicle/Equip - Support Group	45,673.00	57,759.00	(12,086.00)	-21%
	6550.020	Building Site Expenses Buildings & Grounds Maintenance	2,000.00	2,000.00	0.00	0%
	6550.060	Building Site Expenses Electricity	430,000.00	430,000.00	0.00	0%
	6550.270	Building Site Expenses Telephone	8,800.00	8,800.00	0.00	0%
	6550.280	Building Site Expenses Tipping Fees	29,282.00	29,282.00	0.00	0%
<i>Account Classification Total: MAINT &amp; SVCS - Maintenance &amp; Services</i>			\$1,019,005.00	\$995,691.00	\$23,314.00	2%
<i>OTHR CHGS - Other Charges</i>						
	7000.060	Travel, Training & Expense Educational Training	7,343.00	7,343.00	0.00	0%
<i>Account Classification Total: OTHR CHGS - Other Charges</i>			\$7,343.00	\$7,343.00	\$0.00	0%
<i>CAP EQ - Capital Equipment</i>						
	9010.090	Capital Equipment Other WWW Equipment	565,000.00	285,000.00	280,000.00	98%
<i>Account Classification Total: CAP EQ - Capital Equipment</i>			\$565,000.00	\$285,000.00	\$280,000.00	98%
<b>Department Total: 8004 - Collection Systems</b>			\$2,858,007.00	\$2,542,248.00	\$315,759.00	12%
<b>Department: 8006 - Veh-Equip</b>						
<i>PERS SVCS - Personnel Services</i>						
	6000.100	Personnel Services Salaries	0.00	71,792.00	(71,792.00)	-100%
	6010.020	Benefits Contingency	0.00	29.00	(29.00)	-100%
	6010.025	Benefits Deferred Comp Match	0.00	978.00	(978.00)	-100%
	6010.030	Benefits Hospitalization Insurance	0.00	8,593.00	(8,593.00)	-100%
	6010.050	Benefits Retirement	0.00	9,534.00	(9,534.00)	-100%
	6010.060	Benefits Social Security Taxes	0.00	5,494.00	(5,494.00)	-100%
	6010.070	Benefits Unemployment Insurance	0.00	29.00	(29.00)	-100%
	6010.090	Benefits Workmans Compensation Ins	0.00	1,522.00	(1,522.00)	-100%
	6010.120	Benefits Long Term Disability	0.00	108.00	(108.00)	-100%
	6010.130	Benefits Life Insurance	0.00	123.00	(123.00)	-100%
	6010.140	Benefits FSA & PSA Admin and EAP Program	0.00	133.00	(133.00)	-100%
	6010.150	Benefits Retirement Administration Fee	0.00	139.00	(139.00)	-100%
	6010.900	Benefits OPEB contribution	0.00	3,406.00	(3,406.00)	-100%

Water & Wastewater			Budget Worksheet Report			
	Account Number	Account Description	2027 Proposed Budget	2026 Adopted Budget	\$ Variance	% Variance
<i>Account Classification Total: PERS SVCS - Personnel Services</i>			\$0.00	\$101,880.00	(\$101,880.00)	-100%
<i>SUPP &amp; MAT - Supplies &amp; Materials</i>						
	6110.340	Supplies & Equipment Safety Program Equipment	0.00	23.00	(23.00)	-100%
	6110.365	Supplies & Equipment Shop Supplies	0.00	0.00	0.00	N/A
	6110.390	Supplies & Equipment Small Equipment	0.00	8.00	(8.00)	-100%
	6130.045	Equipment Maintenance Other Equipment Maint/Repair	0.00	40.00	(40.00)	-100%
	6150.050	Uniforms & Personal Equipment Uniforms	0.00	26.00	(26.00)	-100%
	6200.020	Other Supplies & Materials Materials	0.00	76.00	(76.00)	-100%
<i>Account Classification Total: SUPP &amp; MAT - Supplies &amp; Materials</i>			\$0.00	\$173.00	(\$173.00)	-100%
<i>MAINT &amp; SVCS - Maintenance &amp; Services</i>						
	6540.090	Vehicle Operating Expenses Vehicle/Equip - Support Group	0.00	454.00	(454.00)	-100%
<i>Account Classification Total: MAINT &amp; SVCS - Maintenance &amp; Services</i>			\$0.00	\$454.00	(\$454.00)	-100%
<i>OTHR CHGS - Other Charges</i>						
	7000.060	Travel, Training & Expense Educational Training	0.00	25.00	(25.00)	-100%
<i>Account Classification Total: OTHR CHGS - Other Charges</i>			\$0.00	\$25.00	(\$25.00)	-100%
<b>Department Total: 8006 - Veh-Equip</b>			\$0.00	\$102,532.00	(\$102,532.00)	-100%
EXPENSES Total			\$11,496,001.00	\$10,297,793.00	\$1,198,208.00	12%
Fund REVENUE Total: 555 - Ocean Pines			\$11,496,001.00	\$10,297,793.00	\$1,198,208.00	12%
Fund EXPENSE Total: 555 - Ocean Pines			\$11,496,001.00	\$10,297,793.00	\$1,198,208.00	12%
<b>Fund Total: 555 - Ocean Pines</b>			\$0.00	\$0.00	\$0.00	

Water & Wastewater			Budget Worksheet Report			
	Account Number	Account Description	2027 Proposed Budget	2026 Adopted Budget	\$ Variance	% Variance
<b>Fund: 556 - Ocean Pines Debt Service</b>						
REVENUES						
<i>TRNS IN - Transfers In</i>						
	5975.100	Transfers From (To) Reserve	462,545.00	0.00	462,545.00	N/A
<i>Account Classification Total: TRNS IN - Transfers In</i>			\$462,545.00	\$0.00	\$462,545.00	
<i>DEBT SRV REV - Debt Service Revenue</i>						
	5980	Front Foot/EDU Revenue	685,112.00	0.00	685,112.00	N/A
<i>Account Classification Total: DEBT SRV REV - Debt Service Revenue</i>			\$685,112.00	\$0.00	\$685,112.00	
REVENUES Total			\$1,147,657.00	\$0.00	\$1,147,657.00	
EXPENSES						
<i>OTHR CHGS - Other Charges</i>						
	7200.020	Bond & Interest Expense Bond Interest Expense	282,657.00	0.00	282,657.00	N/A
	7200.025	Bond & Interest Expense Bond Principal Expense	865,000.00	0.00	865,000.00	N/A
<i>Account Classification Total: OTHR CHGS - Other Charges</i>			\$1,147,657.00	\$0.00	\$1,147,657.00	
EXPENSES Total			\$1,147,657.00	\$0.00	\$1,147,657.00	
Fund REVENUE Total: 556 - Ocean Pines Debt Service			\$1,147,657.00	\$0.00	\$1,147,657.00	0%
Fund EXPENSE Total: 556 - Ocean Pines Debt Service			\$1,147,657.00	\$0.00	\$1,147,657.00	0%
<b>Fund Total: 556 - Ocean Pines Debt Service</b>			\$0.00	\$0.00	\$0.00	0%

Water & Wastewater			Budget Worksheet Report			
	Account Number	Account Description	2027 Proposed Budget	2026 Adopted Budget	\$ Variance	% Variance
<b>Fund: 570 - Riddle Farm</b>						
REVENUES						
<i>CHG SVC - Charges for Services</i>						
	5000.100	Domestic Water Service	230,000.00	218,050.00	11,950.00	5%
	5000.200	Domestic Water Usage	62,000.00	70,125.00	(8,125.00)	-12%
	5005.100	Commercial Water Service	20,000.00	14,350.00	5,650.00	39%
	5005.200	Commercial Water Usage	8,700.00	17,375.00	(8,675.00)	-50%
	5010.100	Domestic Sewer Service	690,400.00	653,100.00	37,300.00	6%
	5010.200	Domestic Sewer Usage	185,000.00	209,375.00	(24,375.00)	-12%
	5015.100	Commercial Sewer Service	60,000.00	42,000.00	18,000.00	43%
	5015.200	Commercial Sewer Usage	26,000.00	53,125.00	(27,125.00)	-51%
	5020	Additional Assessments - Accessibility	328,500.00	312,375.00	16,125.00	5%
	5040	Hook-Ups	20,000.00	20,000.00	0.00	0%
	5825	Future Capital Development Reven	120,750.00	0.00	120,750.00	N/A
<i>Account Classification Total: CHG SVC - Charges for Services</i>			\$1,751,350.00	\$1,609,875.00	\$141,475.00	9%
<i>INT/PEN - Interest &amp; Penalties</i>						
	4710	Penalty/Fees	7,000.00	7,000.00	0.00	0%
<i>Account Classification Total: INT/PEN - Interest &amp; Penalties</i>			\$7,000.00	\$7,000.00	\$0.00	0%
<i>OP GRT - Operating Grant</i>						
	5815	Operating Grant	0.00	600,000.00	(600,000.00)	-100%
<i>Account Classification Total: OP GRT - Operating Grant</i>			\$0.00	\$600,000.00	(\$600,000.00)	-100%
<i>OTH REV - Other Revenue</i>						
	5042	Equity Contribution	4,508,644.00	0.00	4,508,644.00	N/A
	5850	Other Revenue	57,800.00	0.00	57,800.00	N/A
<i>Account Classification Total: OTH REV - Other Revenue</i>			\$4,566,444.00	\$0.00	\$4,566,444.00	
<i>TRNS IN - Transfers In</i>						
	5975.100	Transfers From (To) Reserve	(868,482.00)	0.00	(868,482.00)	0%
	5975.200	Transfers From Other Funds	0.00	402,351.00	(402,351.00)	-100%
<i>Account Classification Total: TRNS IN - Transfers In</i>			(\$868,482.00)	\$402,351.00	(\$1,270,833.00)	-316%
REVENUES Total			\$5,456,312.00	\$2,619,226.00	\$2,837,086.00	108%

Water & Wastewater			Budget Worksheet Report			
	Account Number	Account Description	2027 Proposed Budget	2026 Adopted Budget	\$ Variance	% Variance
EXPENSES						
<i>PERS SVCS - Personnel Services</i>						
	6000.100	Personnel Services Salaries	98,128.00	129,946.00	(31,818.00)	-24%
	6000.200	Personnel Services Salaries-Support Group	147,159.00	172,411.00	(25,252.00)	-15%
	6000.300	Personnel Services Salaries-Construction	3,048.00	3,050.00	(2.00)	0%
	6000.400	Personnel Services Overtime Pay	9,490.00	5,948.00	3,542.00	60%
	6010.020	Benefits Contingency	29.00	123.00	(94.00)	-76%
	6010.025	Benefits Deferred Comp Match	3,715.00	3,016.00	699.00	23%
	6010.030	Benefits Hospitalization Insurance	76,484.00	102,828.00	(26,344.00)	-26%
	6010.050	Benefits Retirement	32,778.00	40,558.00	(7,780.00)	-19%
	6010.060	Benefits Social Security Taxes	18,964.00	23,825.00	(4,861.00)	-20%
	6010.070	Benefits Unemployment Insurance	38.00	123.00	(85.00)	-69%
	6010.090	Benefits Workmans Compensation Ins	1,631.00	6,474.00	(4,843.00)	-75%
	6010.120	Benefits Long Term Disability	604.00	462.00	142.00	31%
	6010.130	Benefits Life Insurance	510.00	523.00	(13.00)	-2%
	6010.140	Benefits FSA & PSA Admin and EAP Program	255.00	566.00	(311.00)	-55%
	6010.150	Benefits Retirement Administration Fee	174.00	591.00	(417.00)	-71%
	6010.900	Benefits OPEB contribution	5,854.00	16,717.00	(10,863.00)	-65%
<i>Account Classification Total: PERS SVCS - Personnel Services</i>			\$398,861.00	\$507,161.00	(\$108,300.00)	-21%
<i>SUPP &amp; MAT - Supplies &amp; Materials</i>						
	6100.010	Administrative Expense Administrative Expenses	11,058.00	8,830.00	2,228.00	25%
	6110.060	Supplies & Equipment Chemicals	140,000.00	140,000.00	0.00	0%
	6110.065	Supplies & Equipment Water Chemicals	100,000.00	0.00	100,000.00	N/A
	6110.090	Supplies & Equipment Computers & Printers	143.00	0.00	143.00	N/A
	6110.340	Supplies & Equipment Safety Program Equipment	1,846.00	4,446.00	(2,600.00)	-58%
	6110.390	Supplies & Equipment Small Equipment	511.00	316.00	195.00	62%
	6110.420	Supplies & Equipment Tools & Supplies	2,338.00	2,038.00	300.00	15%
	6130.045	Equipment Maintenance Other Equipment Maint/Repair	2,329.00	1,613.00	716.00	44%
	6130.055	Equipment Maintenance Roads Management System	3,088.00	2,239.00	849.00	38%

Water & Wastewater			Budget Worksheet Report			
	Account Number	Account Description	2027 Proposed Budget	2026 Adopted Budget	\$ Variance	% Variance
	6130.060	Equipment Maintenance Software Licensing	2,063.00	2,063.00	0.00	0%
	6150.050	Uniforms & Personal Equipment Uniforms	1,573.00	1,108.00	465.00	42%
	6200.010	Other Supplies & Materials Lab Testing	24,000.00	24,000.00	0.00	0%
	6200.020	Other Supplies & Materials Materials	4,436.00	3,072.00	1,364.00	44%
	6200.030	Other Supplies & Materials Testing Supplies	4,000.00	4,000.00	0.00	0%
<i>Account Classification Total: SUPP &amp; MAT - Supplies &amp; Materials</i>			\$297,385.00	\$193,725.00	\$103,660.00	54%
<i>MAINT &amp; SVCS - Maintenance &amp; Services</i>						
	6500.010	Systems Maintenance Collection System Maintenance	30,000.00	30,000.00	0.00	0%
	6500.020	Systems Maintenance Water Plant/System Maint	200,000.00	98,000.00	102,000.00	104%
	6500.025	Systems Maintenance Water Meters - System Maint	30,000.00	0.00	30,000.00	N/A
	6500.030	Systems Maintenance Wastewater Treatment Plant Maint	140,000.00	140,000.00	0.00	0%
	6500.040	Systems Maintenance WWW Paving	1,000.00	1,000.00	0.00	0%
	6500.070	Systems Maintenance Contractor Water Install/Repair	20,000.00	15,000.00	5,000.00	33%
	6500.075	Systems Maintenance Contractor Sewer Install/Repair	3,200.00	3,200.00	0.00	0%
	6530.100	Consulting Services Professional Fees	1,540.00	1,109.00	431.00	39%
	6540.090	Vehicle Operating Expenses Vehicle/Equip - Support Group	27,501.00	19,789.00	7,712.00	39%
	6550.020	Building Site Expenses Buildings & Grounds Maintenance	10,000.00	63,080.00	(53,080.00)	-84%
	6550.021	Building Site Expenses Water Treatment Plant	50,000.00	0.00	50,000.00	N/A
	6550.060	Building Site Expenses Electricity	150,000.00	150,000.00	0.00	0%
	6550.120	Building Site Expenses Heating Propane	8,000.00	8,000.00	0.00	0%
	6550.180	Building Site Expenses Pest Control/Termite Insp	1,032.00	1,032.00	0.00	0%
	6550.270	Building Site Expenses Telephone	1,429.00	1,329.00	100.00	8%
	6550.280	Building Site Expenses Tipping Fees	16,000.00	10,057.00	5,943.00	59%
	6700.100	Other Maint. & Svcs Payment to Sewer Utility	0.00	400,000.00	(400,000.00)	-100%
	6700.200	Other Maint. & Svcs Payment to Water Utility	132,000.00	132,000.00	0.00	0%
	6700.310	Other Maint. & Svcs Transport Raw Sewage	0.00	600,000.00	(600,000.00)	-100%

Water & Wastewater			Budget Worksheet Report			
	Account Number	Account Description	2027 Proposed Budget	2026 Adopted Budget	\$ Variance	% Variance
	6700.400	Other Maint. & Svcs State Waste Water Sludge Fees	500.00	500.00	0.00	0%
	6700.500	Other Maint. & Svcs Water & Wastewater Construction	54,112.00	0.00	54,112.00	N/A
<i>Account Classification Total: MAINT &amp; SVCS - Maintenance &amp; Services</i>			\$876,314.00	\$1,674,096.00	(\$797,782.00)	-48%
<i>OTHR CHGS - Other Charges</i>						
	7000.060	Travel, Training & Expense Educational Training	1,464.00	1,014.00	450.00	44%
	7170.100	Benefits & Insurance Property & Liability Insurance	67,000.00	42,150.00	24,850.00	59%
	7200.010	Bond & Interest Expense Interest Expense	146,441.00	0.00	146,441.00	N/A
	7200.025	Bond & Interest Expense Bond Principal Expense	303,609.00	0.00	303,609.00	N/A
<i>Account Classification Total: OTHR CHGS - Other Charges</i>			\$518,514.00	\$43,164.00	\$475,350.00	1101%
<i>INTFND CHGS - Interfund Charges</i>						
	8100.010	Transfers Out Transfers to Other Funds	2,970,238.00	0.00	2,970,238.00	N/A
<i>Account Classification Total: INTFND CHGS - Interfund Charges</i>			\$2,970,238.00	\$0.00	\$2,970,238.00	
<i>CAP EQ - Capital Equipment</i>						
	9010	Capital Equipment	395,000.00	201,080.00	193,920.00	96%
<i>Account Classification Total: CAP EQ - Capital Equipment</i>			\$395,000.00	\$201,080.00	\$193,920.00	96%
EXPENSES Total			\$5,456,312.00	\$2,619,226.00	\$2,837,086.00	108%
Fund REVENUE Total: 570 - Riddle Farm			\$5,456,312.00	\$2,619,226.00	\$2,837,086.00	108%
Fund EXPENSE Total: 570 - Riddle Farm			\$5,456,312.00	\$2,619,226.00	\$2,837,086.00	108%
<b>Fund Total: 570 - Riddle Farm</b>			\$0.00	\$0.00	\$0.00	0%

Water & Wastewater			Budget Worksheet Report			
	Account Number	Account Description	2027 Proposed Budget	2026 Adopted Budget	\$ Variance	% Variance
<b>Fund: 571 - Riddle Farm Debt Service</b>						
REVENUES						
<i>TRNS IN - Transfers In</i>						
	5975.100	Transfers From (To) Reserve	(12,723.00)	0.00	(12,723.00)	0%
<i>Account Classification Total: TRNS IN - Transfers In</i>			(12,723.00)	\$0.00	(\$12,723.00)	
<i>DEBT SRV REV - Debt Service Revenue</i>						
	5980	Front Foot/EDU Revenue	33,948.00	0.00	33,948.00	N/A
<i>Account Classification Total: DEBT SRV REV - Debt Service Revenue</i>			\$33,948.00	\$0.00	\$33,948.00	
REVENUES Total			\$21,225.00	\$0.00	\$21,225.00	
EXPENSES						
<i>OTHR CHGS - Other Charges</i>						
	7200.020	Bond & Interest Expense Bond Interest Expense	6,225.00	0.00	6,225.00	N/A
	7200.025	Bond & Interest Expense Bond Principal Expense	15,000.00	0.00	15,000.00	N/A
<i>Account Classification Total: OTHR CHGS - Other Charges</i>			\$21,225.00	\$0.00	\$21,225.00	
EXPENSES Total			\$21,225.00	\$0.00	\$21,225.00	
Fund REVENUE Total: 571 - Riddle Farm Debt Service			\$21,225.00	\$0.00	\$21,225.00	0%
Fund EXPENSE Total: 571 - Riddle Farm Debt Service			\$21,225.00	\$0.00	\$21,225.00	0%
<b>Fund Total: 571 - Riddle Farm Debt Service</b>			\$0.00	\$0.00	\$0.00	0%

Water & Wastewater			Budget Worksheet Report			
	Account Number	Account Description	2027 Proposed Budget	2026 Adopted Budget	\$ Variance	% Variance
<b>Fund: 575 - River Run</b>						
REVENUES						
<i>CHG SVC - Charges for Services</i>						
	5000.100	Domestic Water Service	108,000.00	65,000.00	43,000.00	66%
	5010.100	Domestic Sewer Service	342,800.00	292,028.00	50,772.00	17%
	5020.200	Additional Assessments - Accessibility Sewer Accessibility	0.00	41,038.00	(41,038.00)	-100%
<i>Account Classification Total: CHG SVC - Charges for Services</i>			\$450,800.00	\$398,066.00	\$52,734.00	13%
<i>INT/PEN - Interest &amp; Penalties</i>						
	4710	Penalty/Fees	1,000.00	1,000.00	0.00	0%
<i>Account Classification Total: INT/PEN - Interest &amp; Penalties</i>			\$1,000.00	\$1,000.00	\$0.00	0%
<i>TRNS IN - Transfers In</i>						
	5975.200	Transfers From Other Funds	300,677.00	25,993.00	274,684.00	1057%
<i>Account Classification Total: TRNS IN - Transfers In</i>			\$300,677.00	\$25,993.00	\$274,684.00	1057%
REVENUES Total			\$752,477.00	\$425,059.00	\$327,418.00	77%
EXPENSES						
<i>PERS SVCS - Personnel Services</i>						
	6000.100	Personnel Services Salaries	67,274.00	57,869.00	9,405.00	16%
	6000.200	Personnel Services Salaries-Support Group	19,245.00	19,260.00	(15.00)	0%
	6000.300	Personnel Services Salaries-Construction	3,741.00	3,547.00	194.00	5%
	6000.400	Personnel Services Overtime Pay	2,950.00	3,220.00	(270.00)	-8%
	6010.020	Benefits Contingency	20.00	33.00	(13.00)	-39%
	6010.025	Benefits Deferred Comp Match	1,096.00	416.00	680.00	163%
	6010.030	Benefits Hospitalization Insurance	18,145.00	15,740.00	2,405.00	15%
	6010.050	Benefits Retirement	13,211.00	10,714.00	2,497.00	23%
	6010.060	Benefits Social Security Taxes	6,881.00	6,422.00	459.00	7%
	6010.070	Benefits Unemployment Insurance	26.00	32.00	(6.00)	-19%
	6010.090	Benefits Workmans Compensation Ins	1,118.00	1,710.00	(592.00)	-35%
	6010.120	Benefits Long Term Disability	220.00	122.00	98.00	80%
	6010.130	Benefits Life Insurance	185.00	138.00	47.00	34%
	6010.140	Benefits FSA & PSA Admin and EAP Program	175.00	150.00	25.00	17%

Water & Wastewater			Budget Worksheet Report			
	Account Number	Account Description	2027 Proposed Budget	2026 Adopted Budget	\$ Variance	% Variance
	6010.150	Benefits Retirement Administration Fee	119.00	156.00	(37.00)	-24%
	6010.900	Benefits OPEB contribution	2,006.00	3,800.00	(1,794.00)	-47%
<i>Account Classification Total: PERS SVCS - Personnel Services</i>			\$136,412.00	\$123,329.00	\$13,083.00	11%
<i>SUPP &amp; MAT - Supplies &amp; Materials</i>						
	6100.010	Administrative Expense Administrative Expenses	4,061.00	3,407.00	654.00	19%
	6110.060	Supplies & Equipment Chemicals	30,000.00	30,000.00	0.00	0%
	6110.090	Supplies & Equipment Computers & Printers	53.00	0.00	53.00	N/A
	6110.340	Supplies & Equipment Safety Program Equipment	100.00	3,141.00	(3,041.00)	-97%
	6110.390	Supplies & Equipment Small Equipment	152.00	49.00	103.00	210%
	6110.420	Supplies & Equipment Tools & Supplies	928.00	253.00	675.00	267%
	6130.045	Equipment Maintenance Other Equipment Maint/Repair	125.00	190.00	(65.00)	-34%
	6130.055	Equipment Maintenance Roads Management System	1,138.00	886.00	252.00	28%
	6130.060	Equipment Maintenance Software Licensing	114.00	114.00	0.00	0%
	6150.050	Uniforms & Personal Equipment Uniforms	124.00	171.00	(47.00)	-27%
	6200.010	Other Supplies & Materials Lab Testing	6,000.00	6,000.00	0.00	0%
	6200.020	Other Supplies & Materials Materials	238.00	363.00	(125.00)	-34%
	6200.030	Other Supplies & Materials Testing Supplies	1,500.00	1,000.00	500.00	50%
<i>Account Classification Total: SUPP &amp; MAT - Supplies &amp; Materials</i>			\$44,533.00	\$45,574.00	(\$1,041.00)	-2%
<i>MAINT &amp; SVCS - Maintenance &amp; Services</i>						
	6500.010	Systems Maintenance Collection System Maintenance	20,000.00	20,000.00	0.00	0%
	6500.020	Systems Maintenance Water Plant/System Maint	8,000.00	8,000.00	0.00	0%
	6500.030	Systems Maintenance Wastewater Treatment Plant Maint	15,000.00	10,000.00	5,000.00	50%
	6500.040	Systems Maintenance WWW Paving	1,000.00	1,000.00	0.00	0%
	6500.070	Systems Maintenance Contractor Water Install/Repair	6,000.00	6,000.00	0.00	0%
	6500.075	Systems Maintenance Contractor Sewer Install/Repair	6,000.00	6,000.00	0.00	0%
	6530.100	Consulting Services Professional Fees	1,035.00	439.00	596.00	136%

Water & Wastewater			Budget Worksheet Report			
	Account Number	Account Description	2027 Proposed Budget	2026 Adopted Budget	\$ Variance	% Variance
	6540.090	Vehicle Operating Expenses Vehicle/Equip - Support Group	3,110.00	4,015.00	(905.00)	-23%
	6550.020	Building Site Expenses Buildings & Grounds Maintenance	2,000.00	2,000.00	0.00	0%
	6550.060	Building Site Expenses Electricity	35,000.00	35,000.00	0.00	0%
	6550.270	Building Site Expenses Telephone	694.00	635.00	59.00	9%
	6550.280	Building Site Expenses Tipping Fees	6,000.00	76.00	5,924.00	7795%
	6700.200	Other Maint. & Svcs Payment to Water Utility	108,000.00	110,000.00	(2,000.00)	-2%
	6700.400	Other Maint. & Svcs State Waste Water Sludge Fees	500.00	500.00	0.00	0%
	6700.500	Other Maint. & Svcs Water & Wastewater Construction	14,114.00	0.00	14,114.00	N/A
<i>Account Classification Total: MAINT &amp; SVCS - Maintenance &amp; Services</i>			\$226,453.00	\$203,665.00	\$22,788.00	11%
<i>OTHR CHGS - Other Charges</i>						
	7000.060	Travel, Training & Expense Educational Training	79.00	120.00	(41.00)	-34%
	7170.100	Benefits & Insurance Property & Liability Insurance	15,000.00	9,900.00	5,100.00	52%
<i>Account Classification Total: OTHR CHGS - Other Charges</i>			\$15,079.00	\$10,020.00	\$5,059.00	50%
<i>CAP EQ - Capital Equipment</i>						
	9010	Capital Equipment	330,000.00	27,471.00	302,529.00	1101%
	9010.090	Capital Equipment Other WWW Equipment	0.00	15,000.00	(15,000.00)	-100%
<i>Account Classification Total: CAP EQ - Capital Equipment</i>			\$330,000.00	\$42,471.00	\$287,529.00	677%
EXPENSES Total			\$752,477.00	\$425,059.00	\$327,418.00	77%
Fund REVENUE Total: 575 - River Run			\$752,477.00	\$425,059.00	\$327,418.00	77%
Fund EXPENSE Total: 575 - River Run			\$752,477.00	\$425,059.00	\$327,418.00	77%
<b>Fund Total: 575 - River Run</b>			\$0.00	\$0.00	\$0.00	

Water & Wastewater			Budget Worksheet Report			
	Account Number	Account Description	2027 Proposed Budget	2026 Adopted Budget	\$ Variance	% Variance
<b>Fund: 580 - West Ocean City</b>						
REVENUES						
<i>CHG SVC - Charges for Services</i>						
	5010.100	Domestic Sewer Service	1,456,500.00	1,406,065.00	50,435.00	4%
	5015.100	Commercial Sewer Service	877,000.00	766,032.00	110,968.00	14%
	5020.200	Additional Assessments - Accessibility Sewer Accessibility	62,800.00	14,025.00	48,775.00	348%
	5040	Hook-Ups	15,000.00	15,000.00	0.00	0%
<i>Account Classification Total: CHG SVC - Charges for Services</i>			\$2,411,300.00	\$2,201,122.00	\$210,178.00	10%
<i>INT/PEN - Interest &amp; Penalties</i>						
	4700	Interest On Investments	110,000.00	75,000.00	35,000.00	47%
	4710	Penalty/Fees	16,000.00	16,000.00	0.00	0%
<i>Account Classification Total: INT/PEN - Interest &amp; Penalties</i>			\$126,000.00	\$91,000.00	\$35,000.00	38%
<i>TRNS IN - Transfers In</i>						
	5975.100	Transfers From (To) Reserve	(1,086,927.00)	147,455.00	(1,234,382.00)	-837%
<i>Account Classification Total: TRNS IN - Transfers In</i>			(\$1,086,927.00)	\$147,455.00	(\$1,234,382.00)	-837%
REVENUES Total			\$1,450,373.00	\$2,439,577.00	(\$989,204.00)	-41%
EXPENSES						
<i>PERS SVCS - Personnel Services</i>						
	6000.100	Personnel Services Salaries	166,331.00	158,894.00	7,437.00	5%
	6000.200	Personnel Services Salaries-Support Group	33,117.00	31,983.00	1,134.00	4%
	6000.300	Personnel Services Salaries-Construction	14,917.00	14,839.00	78.00	1%
	6000.400	Personnel Services Overtime Pay	250.00	5,063.00	(4,813.00)	-95%
	6010.020	Benefits Contingency	49.00	83.00	(34.00)	-41%
	6010.025	Benefits Deferred Comp Match	3,015.00	918.00	2,097.00	228%
	6010.030	Benefits Hospitalization Insurance	47,598.00	43,309.00	4,289.00	10%
	6010.050	Benefits Retirement	28,725.00	27,319.00	1,406.00	5%
	6010.060	Benefits Social Security Taxes	16,322.00	16,134.00	188.00	1%
	6010.070	Benefits Unemployment Insurance	64.00	83.00	(19.00)	-23%
	6010.090	Benefits Workmans Compensation Ins	2,761.00	4,361.00	(1,600.00)	-37%
	6010.120	Benefits Long Term Disability	488.00	311.00	177.00	57%

Water & Wastewater			Budget Worksheet Report			
	Account Number	Account Description	2027 Proposed Budget	2026 Adopted Budget	\$ Variance	% Variance
	6010.130	Benefits Life Insurance	417.00	352.00	65.00	18%
	6010.140	Benefits FSA & PSA Admin and EAP Program	432.00	381.00	51.00	13%
	6010.150	Benefits Retirement Administration Fee	294.00	398.00	(104.00)	-26%
	6010.900	Benefits OPEB contribution	4,399.00	5,294.00	(895.00)	-17%
<i>Account Classification Total: PERS SVCS - Personnel Services</i>			\$319,179.00	\$309,722.00	\$9,457.00	3%
<i>SUPP &amp; MAT - Supplies &amp; Materials</i>						
	6100.010	Administrative Expense Administrative Expenses	24,614.00	24,614.00	0.00	0%
	6110.090	Supplies & Equipment Computers & Printers	268.00	0.00	268.00	N/A
	6110.340	Supplies & Equipment Safety Program Equipment	373.00	472.00	(99.00)	-21%
	6110.390	Supplies & Equipment Small Equipment	674.00	164.00	510.00	311%
	6110.420	Supplies & Equipment Tools & Supplies	6,053.00	2,515.00	3,538.00	141%
	6130.045	Equipment Maintenance Other Equipment Maint/Repair	417.00	652.00	(235.00)	-36%
	6130.055	Equipment Maintenance Roads Management System	5,769.00	6,579.00	(810.00)	-12%
	6130.060	Equipment Maintenance Software Licensing	114.00	114.00	0.00	0%
	6150.050	Uniforms & Personal Equipment Uniforms	467.00	573.00	(106.00)	-18%
	6200.020	Other Supplies & Materials Materials	794.00	1,242.00	(448.00)	-36%
<i>Account Classification Total: SUPP &amp; MAT - Supplies &amp; Materials</i>			\$39,543.00	\$36,925.00	\$2,618.00	7%
<i>MAINT &amp; SVCS - Maintenance &amp; Services</i>						
	6500.010	Systems Maintenance Collection System Maintenance	180,000.00	180,000.00	0.00	0%
	6500.040	Systems Maintenance WWW Paving	3,000.00	2,000.00	1,000.00	50%
	6500.075	Systems Maintenance Contractor Sewer Install/Repair	8,500.00	8,500.00	0.00	0%
	6530.100	Consulting Services Professional Fees	5,013.00	3,257.00	1,756.00	54%
	6540.090	Vehicle Operating Expenses Vehicle/Equip - Support Group	12,609.00	13,185.00	(576.00)	-4%
	6550.020	Building Site Expenses Buildings & Grounds Maintenance	2,000.00	600.00	1,400.00	233%
	6550.060	Building Site Expenses Electricity	30,000.00	30,000.00	0.00	0%
	6550.180	Building Site Expenses Pest Control/Termite Insp	400.00	400.00	0.00	0%
	6550.270	Building Site Expenses Telephone	2,227.00	2,386.00	(159.00)	-7%

Water & Wastewater			Budget Worksheet Report			
	Account Number	Account Description	2027 Proposed Budget	2026 Adopted Budget	\$ Variance	% Variance
	6550.280	Building Site Expenses Tipping Fees	325.00	237.00	88.00	37%
	6700.100	Other Maint. & Svcs Payment to Sewer Utility	800,000.00	700,000.00	100,000.00	14%
	6700.500	Other Maint. & Svcs Water & Wastewater Construction	27,315.00	0.00	27,315.00	N/A
<i>Account Classification Total: MAINT &amp; SVCS - Maintenance &amp; Services</i>			\$1,071,389.00	\$940,565.00	\$130,824.00	14%
<i>OTHR CHGS - Other Charges</i>						
	7000.060	Travel, Training & Expense Educational Training	262.00	410.00	(148.00)	-36%
	7170.100	Benefits & Insurance Property & Liability Insurance	20,000.00	11,400.00	8,600.00	75%
<i>Account Classification Total: OTHR CHGS - Other Charges</i>			\$20,262.00	\$11,810.00	\$8,452.00	72%
<i>CAP EQ - Capital Equipment</i>						
	9010	Capital Equipment	0.00	40,555.00	(40,555.00)	-100%
	9010.090	Capital Equipment Other WWW Equipment	0.00	1,100,000.00	(1,100,000.00)	-100%
<i>Account Classification Total: CAP EQ - Capital Equipment</i>			\$0.00	\$1,140,555.00	(\$1,140,555.00)	-100%
EXPENSES Total			\$1,450,373.00	\$2,439,577.00	(\$989,204.00)	-41%
Fund REVENUE Total: 580 - West Ocean City			\$1,450,373.00	\$2,439,577.00	(\$989,204.00)	-41%
Fund EXPENSE Total: 580 - West Ocean City			\$1,450,373.00	\$2,439,577.00	(\$989,204.00)	-41%
<b>Fund Total: 580 - West Ocean City</b>			\$0.00	\$0.00	\$0.00	
REVENUE GRAND Totals:			\$28,060,370.00	\$23,296,687.00	\$4,763,683.00	20%
EXPENSE GRAND Totals:			\$28,060,370.00	\$23,186,687.00	\$4,873,683.00	21%
Grand Totals:			\$0.00	\$110,000.00	(\$110,000.00)	-100%



OFFICE OF THE TREASURER

# Worcester County

GOVERNMENT CENTER  
ONE WEST MARKET STREET, ROOM 1105  
P.O. Box 248  
SNOW HILL, MARYLAND  
21863

# ITEM 19

TEL: 410-632-0686  
FAX: 410-632-3003

Ondrea Starzhevskiy  
Finance Officer

Vacant  
Deputy Finance Officer

## MEMORANDUM

TO: Worcester County Commissioners  
FROM: Quinn M. Dittrich, CPA, Enterprise Fund Controller  
DATE: June 2, 2026  
SUBJECT: Draft Enterprise Fund Budget Adoption Resolution  
Solid Waste Enterprise Fund – FY27

The adjustments at the May 19<sup>th</sup> Budget Work Session for FY2027 are summarized in the table below. All adjustments related to Personnel Services. Revenues and expenditures total \$5,519,106 with \$18,006 being transferred from the Solid Waste Reserves.

	2027 Proposed Budget as of 6/2/26	Adjustment	2027 Proposed Budget as of 5/19/26
Revenues	5,519,106	730	5,518,376
Expenditures	4,215,370	730	4,214,640
Expenditures - Capital	1,303,736	-	1,303,736
Balanced budget	-	-	-

Also attached for your review and approval is a draft copy of the resolution adopting the Solid Waste Enterprise Fund Budget and Fees for July 1, 2026 through June 30, 2027.

Please let me know if you have any further questions.

**RESOLUTION NO.**  
**RESOLUTION ADOPTING SOLID WASTE ENTERPRISE FUND BUDGET**  
**AND FEES FOR JULY 1, 2026 THROUGH JUNE 30, 2027**

**ITEM 19**

WHEREAS, Worcester County owns and operates facilities for the disposal of solid waste generated in Worcester County, Maryland including the Central Landfill and several household solid waste transfer stations; and

WHEREAS, the Worcester County Commissioners established a Worcester County Landfill Enterprise Fund (which has become known as the “Solid Waste Enterprise Fund”) by resolution dated June 4, 1996 to account for the revenues and expenditures associated with the daily operation of the landfill and transfer stations as well as the opening and closure of landfill cells; and

WHEREAS, it is the desire of the County Commissioners that revenues generated by the use of the Central Landfill and the County’s household solid waste transfer stations be sufficient to cover all expenses related to the daily operation of the Central Landfill and transfer stations.

NOW, THEREFORE, BE IT RESOLVED that the County Commissioners of Worcester County, Maryland do hereby adopt the following Solid Waste budgets and fees for the year July 1, 2026 through June 30, 2027:

1. The Board of County Commissioners do hereby adopt a Solid Waste Enterprise Fund Expense Budget for Fiscal Year 2027 in the amount of \$5,519,106 pursuant to FY 2027 Solid Waste Enterprise Fund Budget stamped as approved the 2nd day of June, 2026 and on file with the Worcester County Treasurer’s Office which is incorporated herein and made a part hereof.
2. The Board of County Commissioners do hereby adopt, levy, and impose the following landfill fees for Fiscal Year 2027:
  - a. The landfill tipping fee for Refuse shall be \$0.80 per 20 pounds as calculated by scales located at the Central Landfill, with a minimum charge of \$10.00, and shall be subject to all other provisions for said tipping fees established by Resolution of the County Commissioners dated February 11, 1992 and as amended by resolution dated June 16, 1992.
  - b. The landfill tipping fee for Dirt, Grit, Red Ash, Sludge, Stumps, and Yard Waste shall be \$0.80 per 20 pounds as calculated by scales located at the Central Landfill, with a minimum charge of \$10.00.
  - c. The landfill tipping fee for passenger cars and truck tires by weight shall be \$2.25 per 20 pounds, with a minimum charge of \$10.00.
  - d. The landfill tipping fee for industrial and tractor tires by weight shall be \$6.00 per 20 pounds, with a minimum charge of \$10.00.
  - e. The landfill tipping fee for metals shall be \$0.25 per 20 pounds, with a minimum charge of \$10.00.
  - f. The landfill tipping fee for Construction Materials, Demolition Materials, and Concrete, which may only be disposed of at the Central Landfill, shall be \$0.80 per 20 pounds, with a minimum charge of \$10.00.
  - g. The landfill tipping fee for Asbestos, which may only be disposed of at the Central Landfill, shall be \$1.50 per 20 pounds, with a minimum charge of \$10.00.
  - h. Mulch can be purchased at the Central Landfill for \$20.00 per 3 cubic yard bucket.
  - i. Passenger car tires may be disposed of at the Central Landfill for the fee of \$3.00 per tire and \$5.00 per tire on rim. Any tire disposed of on the landfill will be at a charge of \$20.00 per tire.
  - j. Truck tires may be disposed of at the Central Landfill for the fee of \$10.00 per tire. Any tire disposed of on the landfill will be at a charge of \$20.00 per tire.
  - k. House trailers may be disposed of at the Central Landfill for the fee of \$2,500.00 per trailer.

- l. Boats may be disposed of at the Central Landfill for the fee of \$0.80 per 20 pounds.
  - m. Propane tanks may be disposed of at the Central Landfill for the fee of \$10.00 per tank.
  - n. The annual license fee for any commercial hauler shall be \$25.00 for each vehicle used by said hauler to transport solid waste to the Central Landfill, and shall be subject to all other provisions for said licenses established by Resolution of the County Commissioners dated February 25, 1992.
  - o. The license fee for any Worcester County local government commercial hauler shall be \$15.00 for each vehicle used by said hauler to transport solid waste to the Central Landfill. The license will not expire until the vehicle is sold or disposed. The license fee shall be subject to all other provisions for said licenses established by Resolution of the County Commissioners dated February 25, 1992.
  - p. Fees for use of the County's homeowner convenience stations shall be either:
    - (1) An annual permit fee for unlimited use of the County's homeowner convenience stations by a single household shall be \$100.00 for the first two vehicles, and \$100.00 for the third and additional vehicles, and shall be subject to all other provisions for said permits established by Resolution of the County Commissioners dated June 16, 1992; or
    - (2) A Pay-As-You-Throw fee of \$1.00 for each 33-gallon bag disposed at any homeowner convenience station in Worcester County.
  - q. To encourage recycling within the incorporated municipalities of Worcester County, a rebate of 1% will be given for each 1% of recycled materials from the municipality, with a maximum rebate of 15%. Rebates will be refunded to the municipalities quarterly.
  - r. Credit Card fee charged at 3% per transaction to the user.
  - s. Paint Cans and Petroleum Cans with liquid are not accepted but if received will be charged a fee of \$20.00 per can.
3. The Board of County Commissioners do hereby establish late fees and interest rates for delinquent accounts as follows:  
Accounts that are delinquent over 30 days from the date of billing shall be assessed a 1% per month interest charge.
4. All other fees or charges not enumerated above shall be at such amounts and rates as are currently in force or as shall be amended by resolution of the County Commissioners at which time such amended amounts and rates shall be effective.

AND, BE IT FURTHER RESOLVED that this Resolution shall take effect on July 1, 2026.

PASSED AND ADOPTED this 2nd day of June, 2026.

<b>Worcester County</b>				
<b>Annual Budget by Fund Category Report</b>				
<b>Solid Waste</b>				
	<b>2027 Proposed Budget</b>	<b>2026 Adopted Budget</b>	<b>\$ Variance</b>	<b>% Variance</b>
<b>SOLID WASTE - Solid Waste</b>				
Revenue				
LIC/PRMT - Licenses and Permits	\$4,500.00	\$4,500.00	\$0.00	0%
CHG SVC - Charges for Services	\$5,019,600.00	\$4,820,000.00	\$199,600.00	4%
INT/PEN - Interest & Penalties	\$477,000.00	\$651,500.00	(\$174,500.00)	-27%
TRNS IN - Transfers In	\$18,006.00	(\$88,400.00)	\$106,406.00	-120%
Revenue Totals	\$5,519,106.00	\$5,387,600.00	\$131,506.00	2%
Expenditures				
PERS SVCS - Personnel Services	\$1,915,784.00	\$1,790,950.00	\$124,834.00	7%
SUPP & MAT - Supplies & Materials	\$499,984.00	\$501,774.00	(\$1,790.00)	0%
MAINT & SVCS - Maintenance & Services	\$1,288,402.00	\$1,263,500.00	\$24,902.00	2%
OTHR CHGS - Other Charges	\$511,200.00	\$490,170.00	\$21,030.00	4%
CAP EQ - Capital Equipment	\$1,303,736.00	\$1,341,206.00	(\$37,470.00)	-3%
Expenditure Totals	\$5,519,106.00	\$5,387,600.00	\$131,506.00	2%
<b>Solid Waste Totals</b>	\$0.00	\$0.00	\$0.00	+++

Solid Waste			Budget Worksheet Report			
	Account Number	Account Description	2027 Proposed Budget	2026 Adopted Budget	\$ Variance	% Variance
<b>Fund: 680 - Landfill</b>						
REVENUES						
<i>LIC/PRMT - Licenses and Permits</i>						
	4985	Landfill Permits-Commercial	4,500.00	4,500.00	0.00	0%
<i>Account Classification Total: LIC/PRMT - Licenses and Permits</i>			\$4,500.00	\$4,500.00	\$0.00	0%
<i>CHG SVC - Charges for Services</i>						
	4850	Credit Card Fees	5,000.00	10,000.00	(5,000.00)	-50%
	4990	Tipping Fee Revenue	4,957,000.00	4,750,000.00	207,000.00	4%
	5190	Stump/Yard Waste/Mulch Revenue	57,600.00	60,000.00	(2,400.00)	-4%
<i>Account Classification Total: CHG SVC - Charges for Services</i>			\$5,019,600.00	\$4,820,000.00	\$199,600.00	4%
<i>INT/PEN - Interest &amp; Penalties</i>						
	4700	Interest On Investments	475,000.00	650,000.00	(175,000.00)	-27%
	4710	Penalty/Fees	2,000.00	1,500.00	500.00	33%
<i>Account Classification Total: INT/PEN - Interest &amp; Penalties</i>			\$477,000.00	\$651,500.00	(\$174,500.00)	-27%
<i>TRNS IN - Transfers In</i>						
	5975.100	Transfers From (To) Reserve	18,006.00	(88,400.00)	106,406.00	-120%
<i>Account Classification Total: TRNS IN - Transfers In</i>			\$18,006.00	(\$88,400.00)	\$106,406.00	-120%
REVENUES Total			\$5,519,106.00	\$5,387,600.00	\$131,506.00	2%
EXPENSES						
<b>Department: 7001 - Admin</b>						
<i>PERS SVCS - Personnel Services</i>						
	6000.100	Personnel Services Salaries	364,352.00	340,824.00	23,528.00	7%
	6000.400	Personnel Services Overtime Pay	1,000.00	0.00	1,000.00	N/A
	6010.020	Benefits Contingency	108.00	137.00	(29.00)	-21%
	6010.025	Benefits Deferred Comp Match	2,230.00	0.00	2,230.00	N/A
	6010.030	Benefits Hospitalization Insurance	48,983.00	42,405.00	6,578.00	16%
	6010.050	Benefits Retirement	44,546.00	45,261.00	(715.00)	-2%
	6010.060	Benefits Social Security Taxes	27,567.00	25,589.00	1,978.00	8%
	6010.070	Benefits Unemployment Insurance	139.00	137.00	2.00	1%
	6010.090	Benefits Workmans Compensation Ins	6,049.00	7,224.00	(1,175.00)	-16%

Solid Waste			Budget Worksheet Report			
	Account Number	Account Description	2027 Proposed Budget	2026 Adopted Budget	\$ Variance	% Variance
	6010.120	Benefits Long Term Disability	824.00	515.00	309.00	60%
	6010.130	Benefits Life Insurance	705.00	584.00	121.00	21%
	6010.140	Benefits FSA & PSA Admin and EAP Program	946.00	632.00	314.00	50%
	6010.150	Benefits Retirement Administration Fee	645.00	659.00	(14.00)	-2%
	6010.900	Benefits OPEB contribution	7,181.00	10,184.00	(3,003.00)	-29%
<i>Account Classification Total: PERS SVCS - Personnel Services</i>			\$505,275.00	\$474,151.00	31,124.00	7%
<i>SUPP &amp; MAT - Supplies &amp; Materials</i>						
	6100.010	Administrative Expense Administrative Expenses	7,284.00	7,284.00	0.00	0%
	6100.052	Administrative Expense Bank Fees	5,000.00	10,000.00	(5,000.00)	-50%
	6110.090	Supplies & Equipment Computers & Printers	0.00	4,840.00	(4,840.00)	-100%
	6130.010	Equipment Maintenance Copier Lease	1,200.00	1,200.00	0.00	0%
	6130.070	Equipment Maintenance Software Maintenance Agreements	2,300.00	1,600.00	700.00	44%
	6150.050	Uniforms & Personal Equipment Uniforms	1,500.00	1,500.00	0.00	0%
<i>Account Classification Total: SUPP &amp; MAT - Supplies &amp; Materials</i>			\$17,284.00	\$26,424.00	(\$9,140.00)	-35%
<i>MAINT &amp; SVCS - Maintenance &amp; Services</i>						
	6530.010	Consulting Services Annual Audit Fees	11,000.00	11,000.00	0.00	0%
	6530.100	Consulting Services Professional Fees	0.00	2,000.00	(2,000.00)	-100%
	6550.040	Building Site Expenses Cleaning Contract	7,200.00	3,500.00	3,700.00	106%
	6550.050	Building Site Expenses Custodial Supplies	3,000.00	3,000.00	0.00	0%
	6550.180	Building Site Expenses Pest Control/Termite Insp	750.00	1,500.00	(750.00)	-50%
	6550.220	Building Site Expenses Security Alarm Monitoring	1,500.00	2,000.00	(500.00)	-25%
	6550.270	Building Site Expenses Telephone	750.00	2,000.00	(1,250.00)	-63%
<i>Account Classification Total: MAINT &amp; SVCS - Maintenance &amp; Services</i>			\$24,200.00	\$25,000.00	(\$800.00)	-3%
<i>OTHR CHGS - Other Charges</i>						
	7000.020	Travel, Training & Expense Board Member Allowance	3,500.00	3,500.00	0.00	0%
	7170.100	Benefits & Insurance Property & Liability Insurance	35,000.00	20,000.00	15,000.00	75%
<i>Account Classification Total: OTHR CHGS - Other Charges</i>			\$38,500.00	\$23,500.00	\$15,000.00	64%
<b>Department Total: 7001 - Admin</b>			\$585,259.00	\$549,075.00	\$36,184.00	7%

Solid Waste			Budget Worksheet Report			
	Account Number	Account Description	2027 Proposed Budget	2026 Adopted Budget	\$ Variance	% Variance
<b>Department: 7002 - Solid Waste</b>						
<i>PERS SVCS - Personnel Services</i>						
	6000.100	Personnel Services Salaries	923,167.00	843,922.00	79,245.00	9%
	6000.400	Personnel Services Overtime Pay	25,000.00	25,000.00	0.00	0%
	6010.020	Benefits Contingency	274.00	340.00	(66.00)	-19%
	6010.025	Benefits Deferred Comp Match	3,857.00	1,000.00	2,857.00	286%
	6010.030	Benefits Hospitalization Insurance	219,123.00	182,740.00	36,383.00	20%
	6010.050	Benefits Retirement	116,779.00	112,073.00	4,706.00	4%
	6010.060	Benefits Social Security Taxes	70,624.00	66,475.00	4,149.00	6%
	6010.070	Benefits Unemployment Insurance	354.00	340.00	14.00	4%
	6010.090	Benefits Workmans Compensation Ins	15,351.00	17,889.00	(2,538.00)	-14%
	6010.120	Benefits Long Term Disability	2,198.00	1,275.00	923.00	72%
	6010.130	Benefits Life Insurance	1,847.00	1,445.00	402.00	28%
	6010.140	Benefits FSA & PSA Admin and EAP Program	2,402.00	1,564.00	838.00	54%
	6010.150	Benefits Retirement Administration Fee	1,636.00	1,633.00	3.00	0%
	6010.900	Benefits OPEB contribution	27,897.00	61,103.00	(33,206.00)	-54%
<i>Account Classification Total: PERS SVCS - Personnel Services</i>			\$1,410,509.00	\$1,316,799.00	\$93,710.00	7%
<i>SUPP &amp; MAT - Supplies &amp; Materials</i>						
	6100.010	Administrative Expense Administrative Expenses	1,000.00	1,000.00	0.00	0%
	6100.075	Administrative Expense Compliance and Permitting	12,000.00	10,000.00	2,000.00	20%
	6100.100	Administrative Expense Dues, Licenses & Subscriptions	900.00	900.00	0.00	0%
	6100.190	Administrative Expense Office Supplies	2,500.00	2,500.00	0.00	0%
	6110.090	Supplies & Equipment Computers & Printers	2,300.00	0.00	2,300.00	N/A
	6110.245	Supplies & Equipment Mobile Phones	4,500.00	3,450.00	1,050.00	30%
	6110.340	Supplies & Equipment Safety Program Equipment	1,000.00	1,000.00	0.00	0%
	6110.420	Supplies & Equipment Tools & Supplies	17,000.00	15,000.00	2,000.00	13%
	6140.060	Road Maintenance Materials Other	130,000.00	130,000.00	0.00	0%
	6150.050	Uniforms & Personal Equipment Uniforms	11,500.00	11,500.00	0.00	0%
	6200.020	Other Supplies & Materials Materials	300,000.00	300,000.00	0.00	0%

Solid Waste			Budget Worksheet Report			
	Account Number	Account Description	2027 Proposed Budget	2026 Adopted Budget	\$ Variance	% Variance
<i>Account Classification Total: SUPP &amp; MAT - Supplies &amp; Materials</i>			\$482,700.00	\$475,350.00	\$7,350.00	2%
<i>MAINT &amp; SVCS - Maintenance &amp; Services</i>						
	6530.040	Consulting Services Consulting Services	350,000.00	300,000.00	50,000.00	17%
	6540.010	Vehicle Operating Expenses Equipment/Vehicle Rental	10,000.00	10,000.00	0.00	0%
	6540.020	Vehicle Operating Expenses Fuel - WC Fleet	60,000.00	60,000.00	0.00	0%
	6540.030	Vehicle Operating Expenses Vehicle Maintenance	5,000.00	5,000.00	0.00	0%
	6540.060	Vehicle Operating Expenses Vehicle Equipment	2,502.00	14,100.00	(11,598.00)	-82%
	6540.070	Vehicle Operating Expenses Off-road Fuel	170,000.00	150,000.00	20,000.00	13%
	6540.080	Vehicle Operating Expenses Heavy Equipment Maintenance	300,000.00	300,000.00	0.00	0%
	6550.020	Building Site Expenses Buildings & Grounds Maintenance	190,000.00	200,000.00	(10,000.00)	-5%
	6550.060	Building Site Expenses Electricity	22,000.00	22,000.00	0.00	0%
	6550.120	Building Site Expenses Heating Propane	3,800.00	1,500.00	2,300.00	153%
	6550.270	Building Site Expenses Telephone	900.00	900.00	0.00	0%
	6700.610	Other Maint. & Svcs Leachate Treatment	150,000.00	175,000.00	(25,000.00)	-14%
<i>Account Classification Total: MAINT &amp; SVCS - Maintenance &amp; Services</i>			\$1,264,202.00	\$1,238,500.00	\$25,702.00	2%
<i>OTHR CHGS - Other Charges</i>						
	7000.060	Travel, Training & Expense Educational Training	22,900.00	20,250.00	2,650.00	13%
	7200.020	Bond & Interest Expense Bond Interest Expense	106,736.00	121,839.00	(15,103.00)	-12%
	7200.025	Bond & Interest Expense Bond Principal Expense	343,064.00	324,581.00	18,483.00	6%
<i>Account Classification Total: OTHR CHGS - Other Charges</i>			\$472,700.00	\$466,670.00	\$6,030.00	1%
<i>CAP EQ - Capital Equipment</i>						
	9010.070	Capital Equipment Heavy Equipment	153,000.00	150,000.00	3,000.00	2%
	9010.125	Capital Equipment Leases	1,150,736.00	1,191,206.00	(40,470.00)	-3%
<i>Account Classification Total: CAP EQ - Capital Equipment</i>			\$1,303,736.00	\$1,341,206.00	(\$37,470.00)	-3%
<b>Department Total: 7002 - Solid Waste</b>			\$4,933,847.00	\$4,838,525.00	\$95,322.00	2%
EXPENSES Total			\$5,519,106.00	\$5,387,600.00	\$131,506.00	2%
Fund REVENUE Total: 680 - Landfill			\$5,519,106.00	\$5,387,600.00	\$131,506.00	2%

Solid Waste			Budget Worksheet Report			
	Account Number	Account Description	2027 Proposed Budget	2026 Adopted Budget	\$ Variance	% Variance
		Fund EXPENSE Total: 680 - Landfill	\$5,519,106.00	\$5,387,600.00	\$131,506.00	2%
		<b>Fund Total: 680 - Landfill</b>	\$0.00	\$0.00	\$0.00	
		REVENUE GRAND Totals:	\$5,519,106.00	\$5,387,600.00	\$131,506.00	2%
		EXPENSE GRAND Totals:	\$5,519,106.00	\$5,387,600.00	\$131,506.00	2%
		Grand Totals:	\$0.00	\$0.00	\$0.00	0%



**MEMORANDUM**

TO: Worcester County Commissioners  
FROM: Candace Savage, Deputy Chief Administrative Officer  
DATE: May 26, 2026  
SUBJECT: General Fund Budget Adoption

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A preliminary General Fund budget containing outstanding items will be presented earlier on the agenda for discussion. Following any necessary revisions, the final General Fund budget and the resolution required for its adoption will be presented during this item.



OFFICE OF THE  
 COUNTY COMMISSIONERS

## Worcester County

GOVERNMENT CENTER  
 ONE WEST MARKET STREET • ROOM 1103

SNOW HILL, MARYLAND

21863-1195

COMMISSIONERS  
 THEODORE J. ELDER, PRESIDENT  
 MADISON J. BUNTING, JR., VICE PRESIDENT  
 CARYN G. ABBOTT  
 ANTHONY W. BERTINO, JR.  
 ERIC J. FIORI  
 JOSEPH M. MITRECIC  
 DIANA PURNELL

WESTON S. YOUNG, P.E.  
 CHIEF ADMINISTRATIVE OFFICER  
 CANDACE I. SAVAGE, CGFM  
 DEPUTY CHIEF ADMINISTRATIVE OFFICER  
 ROSCOE R. LESLIE  
 COUNTY ATTORNEY

May 21, 2026

To: Worcester County Commissioners  
 From: Karen Hammer, Executive Administrative Assistant  
 Subject: Upcoming Board Appointments – Terms Beginning January 1, 2026

**Commissioner Bertino – You have Two (2) positions open:**

- George Solyak – **Term Ended** – Agricultural Reconciliation Bd.
- John Collins – **Term Ending** – W & S Advisory Board – Ocean Pines

**Commissioner Purnell – You have Two (2) positions open:**

- Nancy Howard – **Termed Out** – Social Services Advisory Board
- Darlene Jackson Bowen – **Resigned** - Commission for Women

**Commissioner Bunting - You have Two (2) positions open:**

- Mike Poole – **Term Ending** – Building Code Appeals Board
- Harry Hammond – **Term Ended** – Social Services Advisory Bd.

**Commissioner Abbott – You have Two (2) position open:**

- Dr. Lynn Duffy – **Resigned** – Housing Review Board
- Michelle Goad – **Term Ended** – Commission for Women

**Commissioner Mitrecic – You have Three (3) positions open:**

- Bill Paul – **Resigned** – Building Code Appeals Board
- Kimberly List – **Termed Out** – Commission for Women
- Rebecca Ferguson – **Resigned** – Social Services Advisory Board

Commissioner Elder – All of your positions are fulfilled. Thank you!

Commissioner Fiori - You have Three (3) positions open:

- Bruce Spangler – **Term Ending** – Ethics Board
- Keith Swanton -**Term Ended** - Water & Sewer Advisory Council, West Ocean City
- Blake Haley – **Term Ended** - Water & Sewer Advisory Council, West Ocean City

All Commissioners

**(4)-Adult Public Guardianship Board -**

**3– Terms Expiring** – Dr. Greer, Richard Collins, and Nancy Howard

**1– Vacancy – Psychiatrist**

**(2)-Drug and Alcohol Abuse Council –1- Term Ends** – Kim Moses, **1 – Declined**

**Reappointment** – Alyce Marzola

**(2)-Local Development Council for the Ocean Downs Casino - Previously Expired Terms –**

Mark Wittmyer, At-Large, and David Massey (At-Large-Business)

**(1)– Property Tax Assessment Appeal Board** - Alternate Seat Vacancy

**(1) – Social Services Advisory Board** – Commissioner Diana Purnell has served the maximum term. This Board requires one member to be a commissioner.

**(1) – Solid Waste Advisory Board** - Town of Berlin member – James Charles’s term is ending.

**(2)- Water and Sewer Advisory Council- West Ocean City-** 1 Term Ended Dec. 2021 – Keith Swanton and Blake Haley

**(5- Total): Commission for Women:**

**(4)– Resigned** - Laura Morrison – (At Large); Darlene Jackson Bowen – Resigned (Purnell)  
Resigned – Michelle Goad (Abbott); Resigned – Cheryl Middleton (At Large)

**(1) - Termed Out** - Kimberly List (Mitrecic)

**ADULT PUBLIC GUARDIANSHIP BOARD**

Reference: PGL Family Law 14-402, Annotated Code of Maryland

Appointed by: County Commissioners

Function: Advisory  
Perform 6-month reviews of all guardianships held by a public agency.  
Recommend that the guardianship be continued, modified or terminated.

Number/Term: 1 1/3 year terms  
Terms expire December 31st

Compensation: None, travel expenses (under Standard State Travel Regulations)

Meetings: Semi-annually

Special Provisions: 1 member must be a professional representative of the local department  
1 member must be a physician  
1 member must be a psychiatrist from the local department of health  
1 member must be a representative of a local commission on aging  
1 member must be a representative of a local nonprofit social services organization  
1 member must be a lawyer  
2 members must be lay individuals  
1 member must be a public health nurse  
1 member must be a professional in the field of disability  
1 member must be a person with a physical disability

Staff Contact: Department of Social Services - Roberta Baldwin (410-677-6872)

Current Members:

<u>Member's Name</u>	<u>Representing</u>	<u>Years of Term(s)</u>
Roberta Baldwin	Local Dept. Rep. - Social Services	03-06-09-12-15-18-21-24-27
Melissa Banks	Public Health Nurse	*02-03-06-09-12-15-18-21-24-27
Dr. William Greer	Physician	07-10-13-16-19-22-25 Term Exp.
Richard Collins	Lawyer	95-16-19-22-25 Term Exp.
Nancy Howard	Lay Person	*17-19, 19-22-25 Term Exp.
Brandy Trader	Comm. On Aging	*15-17, 17-20, 20-23-26
Stephanie James	Wor. Co. Dev. Center	23-26
Vacancy	Psychiatrist	
Tina Dykes	Commission on Aging Rep.	25-28

Reference: Public Local Law § ZS 1-346 (Right to Farm Law)

Appointed by: County Commissioners

Function: Regulatory  
 Mediate and arbitrate disputes involving agricultural or forestry operations conducted on agricultural lands and issue opinions on whether such agricultural or forestry operations are conducted in a manner consistent with generally accepted agricultural or forestry practices and to issue orders and resolve disputes and complaints brought under the Worcester County Right to Farm Law.

Number/Term: 5 Members/4-Year Terms - Terms expire December 31st

Compensation: None - Expense Reimbursement as provided by County Commissioners

Meetings: At least one time per year, more frequently as necessary

Special Provisions: - All members must be County residents  
 - Two Members chosen from nominees of Worcester County Farm Bureau  
 - One Member chosen from nominees of Worcester County Forestry Board  
 - Not less than 2 but not more than 3 members shall be engaged in the agricultural or forestry industries (**At-Large members - non-ag/forestry**)

Staff Contact: Dept. of Development Review & Permitting  
 - Jennifer Keener (410-632-1200)  
 County Agricultural Extension Agent - As Consultant to the Board  
 - Doug Jones, District Manager, Resource Conservation District - (632-3109, x112)

Current Members:

<u>Member's Name</u>	<u>Nominated By</u>	<u>Ag/Forest Industry</u>	<u>Resides</u>	<u>Years of Term(s)</u>
George Solyak	At-Large	No	Ocean Pines	18-22
Dean Ennis	Farm Bureau	Yes	Pocomoke	06-10-14-18-22-26
Tom Babcock	At-Large	No	Whaleyville	14-18-22-26
Stacey Esham	Forestry Bd.	Yes	Berlin	12-16-20-24-28
Brooks Clayville	Farm Bureau	Yes	Snow Hill	00-04-08-12-16-20-24-28

Prior Members: Since 2000

- Michael Beauchamp (00-06)
- Phyllis Davis (00-09)
- Richard G. Holland, Sr. (00-12)
- Rosalie Smith (00-14)
- Betty McDermott \*(09-17)

## BUILDING CODE APPEALS BOARD

Reference: PGL - Public Safety Article - Section 12-501 - 12-508 - Annotated Code of Maryland  
COMAR 05.02.07 (Maryland Building Performance Standards)  
- International Building Code, International Residential Code

Appointed by: County Commissioners

Function: Quasi-Judicial  
Hear and decide upon appeals of the provisions of the International Building Code (IBC) and International Residential Code for one- and two-family dwellings (IRC)

Number/Term: 7/4-year terms  
Terms expire December 31

Compensation: \$100 per meeting (by policy)

Meetings: As Needed

Special Provisions: Members shall be qualified by reason of experience, training or formal education in building construction or the construction trades.

Staff Contact: Jennifer Keener, Director  
Development Review & Permitting (410-632-1200, ext. 1123)

### Current Members:

<u>Member=s Name</u>	<u>Nominated By</u>	<u>Resides</u>	<u>Years of Term(s)</u>
Bill Paul	D-7 - Mitrecic	Ocean Pines	15-19-23 <b>Resigned</b>
Mike Poole	D-6 - Bunting	Bishopville	17-21, 21-25
Mark Bargar	D-4 - Elder	Berlin	14-18-22-26
Jim Wilson	D-3 - Fiori	Berlin	02-06-10-14-18-22-26
Elbert Davis	D-2 - Purnell	Snow Hill	*03-07-11-15-19-23-27
James Spicknall	D-5 - Bertino	Ocean Pines	04-08-12-16-20-24-28
Mark Frostrom, Jr.	D-1 - Abbott	Pocomoke	26-30

### Prior Members:

Robert L. Cowger, Jr. (92-95)  
Charlotte Henry (92-97)  
Robert Purcell (92-98)  
Edward DeShields (92-03)  
Sumei Prete (97-04)  
Shane C. Spain (03-14)  
Dominic Brunori (92-15)  
Richard P. Mueller (98-17)  
Kevin Holland (96-24)

Reference: PGL Health-General, Section 8-1001

Appointed by: County Commissioners

Functions: Advisory  
Develop and implement a plan for meeting the needs of the general public and the criminal justice system for alcohol and drug abuse evaluation, prevention and treatment services.

Number/Term: At least 18 - At least 7 At-Large, and 11 ex-officio (also several non-voting members)  
At-Large members serve 4-year terms; Terms expire December 31

Compensation: None

Meetings: As Necessary

Special Provisions: Former Alcohol and Other Drugs Task Force was converted to Drug and Alcohol Abuse Council on October 5, 2004.

Staff Contact: Regina Mason, Council Secretary, Health Department (410-632-1100)  
Doug Dods, Council Chair, Sheriff=s Office (410-632-1111)

**Current Members:**

<u>Name</u>	<u>Representing</u>	<u>Years of Term(s)</u>
	<b><u>At-Large Members</u></b>	
Kim Moses	Knowledgeable on Substance Abuse Issues	08-12-16-20, 20-24
Sue Abell-Rodden	Recipient of Addictions Treatment Services	10-14-18-22-26
Colonel Doug Dods	Knowledgeable on Substance Abuse Issues	04-10 (adv)-14-18-22-26
Jim Freeman, Jr.	Knowledgeable on Substance Abuse Issues	04-11-15, 15-19-23-27
Mimi Dean	Substance Abuse Prevention Provider	*18-19-23-27
Michael Trader	Knowledgeable on Substance Abuse Issues	23-27
Matthew Giardina	Knowledgeable on Substance Abuse Issues	24-28
Julie Rayne	Substance Abuse Treatment Provider	26-30
Rev. James Jones	Knowledge of Substance Abuse Issues	*21-25-29
Alyce Marzola	Knowledge of Substance Abuse Treatment	*24-25 Declined Reappt. Vacant

	<b><u>Ex-Officio Members</u></b>	
Rebecca Jones	Health Officer	Ex-Officio, Indefinite
Roberta Baldwin	Social Services Director	Ex-Officio, Indefinite
Crystal Duffy	Juvenile Services, Regional Director	Ex-Officio, Indefinite
Travis Knapp	Field Supervisor	Ex-Officio, Indefinite
Kris Heiser	State’s Attorney	Ex-Officio, Indefinite
Chasity Simpson	District Public Defender	Ex-Officio, Indefinite
Sheriff Matt Crisafulli	County Sheriff	Ex-Officio, Indefinite
Todd Ferrante	Board of Education President	Ex-Officio, Indefinite
Diana Purnell	County Commissioners	Ex-Officio, Indefinite
Judge Brian Shockley (Jen Bauman)	Circuit Court Administrative Judge	Ex-Officio, Indefinite
Hon. Melvin Jews	District Court Administrative Judge	Ex-Officio, Indefinite
Timothy Mulligan	Warden, Worcester County Jail	Ex-Officio, Indefinite

**Advisory Members**

ETHICS BOARD

Reference: Public Local Law, Section CG 5-103

Appointed by: County Commissioners

Function: Advisory  
 Maintain all Ethics forms; develop procedures and policies for advisory opinions to persons subject to the Ethics Law and for processing complaints alleging violations of the Ethics Law; conduct a public information program regarding the purpose and application of the Ethics Law; annually certify compliance to the State; and recommend any changes to the Commissioners in order to comply with State Ethics Law.

Number/Term: 7/4 years  
 Terms expire December 31<sup>st</sup>

Compensation: \$100 per meeting

Meetings: As Necessary

Special Provisions:

Staff Contact: Roscoe Leslie, County Attorney (410-632-1194)

Current Members:

<u>Member's Name</u>	<u>Nominated By</u>	<u>Resides</u>	<u>Years of Term(s)</u>
Bruce Spangler	D-3, Fiori	Berlin	*02-05-09-13-17-21-25
Iola Tariq	D-2, Purnell	Berlin	*22-26
Mickey Ashby	D-1, Abbott	Pocomoke	14-18-22-26
David Deutsch	D-6, Bunting	Ocean Pines	17-21-23-27
Frank Knight	D-7, Mitrecic	Ocean City	*14-19-23-27
Judy Giffin	D-5, Bertino	Ocean Pines	*21-24-28
Joseph Stigler	D-4, Elder	Berlin	16-20-24-28

Prior Members: (Since 1972)

- |                             |                               |
|-----------------------------|-------------------------------|
| J.D. Quillin, III           | Walter Kissel (05-09)         |
| Charles Nelson              | Marion Chambers (07-11)       |
| Garbriel Purnell            | Jay Knerr (11-14)             |
| Barbara Derrickson          | Robert I. Givens, Jr. (98-14) |
| Henry P. Walters            | Diana Purnell (09-14)         |
| William Long                | Kevin Douglas (08-16)         |
| L. Richard Phillips (93-98) | Lee W. Baker (08-16)          |
| Marigold Henry (94-98)      | Richard Passwater (09-17)     |
| Louis Granados (94-99)      | Jeff Knepper (16-21)          |
| Kathy Philips (90-00)       | Faith Mumford (14-22)         |
| Mary Yenney (98-05)         |                               |
| Bill Ochse (99-07)          |                               |
| Randall Mariner (00-08)     |                               |
| Wallace D. Stein (02-08)    |                               |
| William Kuhn (90-09)        |                               |

HOUSING REVIEW BOARD

Reference: Public Local Law 'BR 3-104

Appointed by: County Commissioners

Function: Regulatory/Advisory  
To decide on appeals of code official=s actions regarding the Rental Housing Code. Decide on variances to the Rental Housing Code. Review Housing Assistance Programs.

Number/Term 7/3-year terms  
Terms expire December 31st

Compensation: \$100 per meeting (policy)

Meetings: As Needed

Special Provisions: Immediate removal by Commissioners for failure to attend meetings.

Staff Support: Development Review & Permitting Department  
Davida Washington, Housing Program Administrator - 410-632-1200

Ext: 1171

Current Members:

<u>Member=s Name</u>	<u>Nominated By</u>	<u>Resides</u>	<u>Years of Terms(s)</u>
Don Furbay	D-3, Fiori	W. Ocean City	23-26
Charlie Murphy	D-7, Mitrecic	Ocean City	*23-26
Carl Smith	D-4, Elder	Snow Hill	24-27
Felicia Green	D-2, Purnell	Ocean Pines	*21-24-27
Debbie Hileman	D-6, Bunting	Ocean Pines	10-13-16-19-22-25-28
Dr. Lynn Duffy	D-1, Abbott	Pocomoke	26-29 Resigned
Maria Campione-Lawrence	D-5, Bertino	Ocean Pines	*22-23-26

Prior Members:

Phyllis Mitchell	Albert Bogdon (02-06)	Scot Tingle 14-24
William Lynch	Jamie Rice (03-07)	Keri Byrd 22-25
Art Rutter	Howard Martin (08)	
William Buchanan	Marlene Ott (02-08)	
Christina Alphonssi	Mark Frostrom, Jr. (01-10)	
Elsie Purnell	Joseph McDonald (08-10)	
William Freeman	Sherwood Brooks (03-12)	
Jack Dill	Otho Mariner (95-13)	
Elbert Davis	Becky Flater (13-14)	
J. D. Quillin, III (90-96)	Ruth Waters (12-15)	
Ted Ward (94-00)	John Glorioso (*06-19)	
Larry Duffy (90-00)	Sharon Teagle (00- 20)	
Patricia McMullen (00-02)	Davida Washington (*21-21)	
William Merrill (90-01)	Donna Dillion (08-22)	
Debbie Rogers (92-02)	C.D. Hall 10-22	
Wardie Jarvis, Jr. (96-03)	Chase Church (*19-22)	
	Jake Mitrecic (15-21)	

**LOCAL DEVELOPMENT COUNCIL  
FOR THE OCEAN DOWNS CASINO**

**ITEM 21**

Reference: Subsection 9-1A-31(c) - State Government Article, Annotated Code of Maryland

Appointed by: County Commissioners

Function: Advisory  
Review and comment on the multi-year plan for the expenditure of the local impact grant funds from video lottery facility proceeds for specified public services and improvements; Advise the County on the impact of the video lottery facility on the communities and the needs and priorities of the communities in the immediate proximity to the facility.

Number/Term: 15/4-year terms; Terms Expire December 31

Compensation: None

Meetings: At least semi-annually

Special Provisions: Membership to include State Delegation (or their designee); one representative of the Ocean Downs Video Lottery Facility, seven residents of communities in immediate proximity to Ocean Downs, and four business or institution representatives located in immediate proximity to Ocean Downs.

Staff Contacts: Kim Moses, Public Information Officer, 410-632-1194  
Roscoe Leslie, County Attorney, 410-632-1194

**Current Members:**

<u>Member=s Name</u>	<u>Nominated By</u>	<u>Represents/Resides</u>	<u>Years of Term(s)</u>
Mark Wittmyer	At-Large	Business - Ocean Pines	15-19
David Massey <sup>c</sup>	At-Large	Business - Ocean Pines	09-13-17, 17-21
Bobbi Jones	Ocean Downs Casino	Ocean Downs Casino	23-indefinite
Mary Beth Carozza	Indefinite	Maryland Senator	14-indefinite
Wayne A. Hartman	Indefinite	Maryland Delegate	18-indefinite
Charles Otto	Indefinite	Maryland Delegate	14-indefinite
Matt Gordon	Dist. 1 – Abbott	Resident - Pocomoke	19-22, 22-26
Ivy Wells	Dist. 3 - Church	Resident - Berlin	22-26
Cam Bunting <sup>c</sup>	At-Large	Business - Berlin	*09-10-14-18-22-26
Roxane Rounds	Dist. 2 - Purnell	Resident - Berlin	*14-15-19-23-27
Michael Donnelly	Dist. 7 - Mitrecic	Resident - Ocean City	*16-19-23-27
Kerrie Bunting	Dist. 4 - Elder	Resident - Snow Hill	*22-24-28
Mayor Rick Meehan <sup>c</sup>	At-Large	Business - Ocean City	*09-12-16-20-24-28
Tina Kolarik	Dist. 6 - Bunting	Resident -Bishopville	24-28
Bob Gilmore	Dist. 5 - Bertino	Resident - Ocean Pines	*19-21, 21-25-29

**Prior Members:**

J. Lowell Stoltzfus <sup>c</sup> (09-10)  
 Mark Wittmyer <sup>c</sup> (09-11)  
 John Salm <sup>c</sup> (09-12)  
 Mike Pruitt <sup>c</sup> (09-12)  
 Norman H. Conway <sup>c</sup> (09-14)  
 Michael McDermott (10-14)  
 Diana Purnell <sup>c</sup> (09-14)  
 Linda Dearing (11-15)  
 Todd Ferrante <sup>c</sup> (09-16)

**Since 2009**

Joe Cavilla (12-17)  
 James N. Mathias, Jr. <sup>c</sup> (09-18)  
 Ron Taylor <sup>c</sup> (09-14)  
 James Rosenberg (09-19)  
 Rod Murray <sup>c</sup> (\*09-19)  
 Gary Weber (\*19-21)

Charlie Dorman (12-19)  
 Gee Williams (09-21)  
 Bobbi Sample (17-23)  
 Steve Ashcraft (19-24)

**SOCIAL SERVICES ADVISORY BOARD**

Reference: Human Services Article - Annotated Code of Maryland - Section 3-501

Appointed by: County Commissioners

Functions: Advisory  
 Review activities of the local Social Services Department and make recommendations to the State Department of Human Resources.  
 Act as liaison between Social Services Dept. and County Commissioners.  
 Advocate social services programs on local, state and federal level.

Number/Term: 9 to 13 members/3 years  
 Terms expire June 30th

Compensation: None - (Reasonable Expenses for attending meetings/official duties)

Meetings: 1 per month (Except June, July, August)

Special Provisions: Members to be persons with high degree of interest, capacity & objectivity, who in aggregate give a countywide representative character.  
 Maximum 2 consecutive terms, minimum 1-year between reappointment  
 Members must attend at least 50% of meetings  
 One member (ex officio) must be a County Commissioner  
 Except County Commissioner, members may not hold public office.

Staff Contact: Roberta Baldwin, Director of Social Services - (410-677-6806)

**Current Members:**

<u>Member=s Name</u>	<u>Nominated By</u>	<u>Resides</u>	<u>Years of Term(s)</u>
Harry Hammond	D-6, Bunting	Bishopville	15-21, 21- 24 Term Expired
Shelly Daniels	D-1, Abbott	Pocomoke City	22-25
Rebecca Colt-Ferguson	D-7, Mitrecic	Ocean City	22-25 Resigned
Janice Chiampa	D-5, Bertino	Ocean Pines	22-25
Diana Purnell	ex officio - Commissioner		14-18-22-25 Term Expired
Margaret Labesky	D-4, Elder	Snow Hill	23-26
Nancy Howard	D-2, Purnell	Ocean City	09-16-17-20-23-26 Term Expired
Mary Beth Quillen	At-Large	Snow Hill	25-28
Aves Ruffin-Jutis	D-3, Fiori	Pocomoke	25-28

Reference: County Commissioners= Resolution 5/17/94 and 03-6 on 2/18/03

Appointed by: County Commissioners

Function: Advisory  
Review and comment on Solid Waste Management Plan, Recycling Plan, plans for solid waste disposal sites/facilities, plans for closeout of landfills, and to make recommendations on tipping fees.

Number/Term: 11/4-year terms; Terms expire December 31st.

Compensation: \$100 per meeting expense allowance, subject to annual appropriation

Meetings: At least quarterly

Special Provisions: One member nominated by each County Commissioner; and one member appointed by County Commissioners upon nomination from each of the four incorporated towns.

Staff Support: Solid Waste - Solid Waste Superintendent – David Candy - (410-632-3177)  
Solid Waste - Recycling Coordinator – Bob Keenan - (410-632-3177)  
Department of Public Works - Dallas Baker- (410-632-5623)

**Current Members:**

<u>Member-s Name</u>	<u>Nominated By</u>	<u>Resides</u>	<u>Years of Term(s)</u>
James Charles	Town of Berlin		21-25
Bob Gilmore	D-5, Bertino	Ocean Pines	*21-22, 22-26
George Linvill	D-1, Abbott	Pocomoke	14-18-22-26
George Dix	D-4, Elder	Snow Hill	*10-18-22-26
John O’Brien	D-6, Bunting	Bishopville	*22-23-27
Don Furbay	D-3, Fiori	Berlin	20-24-28
Granville Jones	D-7, Mitrecic	Berlin	*15-16-20-24-28
Mike Wyatt	Town of Pocomoke City		24-28
Aaron Lumpkins	Town of Snow Hill		25-29
Vaughn White	D-2, Purnell	Berlin	*19-21, 21-25-29
Brain Scarborough	Town of Ocean City		21-25-29

**Prior Members: (Since 1994)**

Ron Cascio (94-96)  
 Roger Vacovsky, Jr. (94-96)  
 Lila Hackim (95-97)  
 Raymond Jackson (94-97)  
 William Turner (94-97)  
 Vernon ACorey@ Davis, Jr. (96-98)  
 Robert Mangum (94-98)  
 Richard Rau (94-96)  
 Jim Doughty (96-99)  
 Jack Peacock (94-00)  
 Hale Harrison (94-00)  
 Richard Malone (94-01)  
 William McDermott (98-03)  
 Fred Joyner (99-03)  
 Hugh McFadden (98-05)  
 Dale Pruitt (97-05)

Frederick Stiehl (05-06)  
 Eric Mullins (03-07)  
 Mayor Tom Cardinale (05-08)  
 William Breedlove (02-09)  
 Lester D. Shockley (03-10)  
 Woody Shockley (01-10)  
 John C. Dorman (07-10)  
 Robert Hawkins (94-11)  
 Victor Beard (97-11)  
 Mike Gibbons (09-14)  
 Hank Westfall (00-14)  
 Marion Butler, Sr. (00-14)  
 Robert Clarke (11-15)  
 Bob Donnelly (11-15)  
 Howard Sribnick (10-16)  
 Dave Wheaton (14-16)  
 Wendell Purnell (97-18)  
 George Tasker (\*15-20)

Rodney Bailey \*19  
 Steve Brown \*10-19  
 Bob Augustine 16-19  
 Michael Pruitt \*15-19  
 James Rosenburg (\*06-19)  
 Jamey Latchum \*17-19  
 Hal Adkins (\*20-21)  
 Mike Poole (11-22)  
 Michelle B-El Soloh (\*19-24)  
 Michael Pruitt (\*22-24)

**WATER AND SEWER ADVISORY COUNCIL  
OCEAN PINES SERVICE AREA**

Reference: County Commissioners' Resolution of November 19, 1993

Appointed by: County Commissioners

Function: Advisory  
Advise Commissioners on water and sewer needs of the Service Area; review amendments to Water and Sewer Plan; make recommendations on policies and procedures; review and recommend charges and fees; review annual budget for the service area.

Number/Term: 5/4-year terms  
Terms Expire December 31

Compensation: \$100.00/ Meeting

Meetings: Monthly

Special Provisions: Must be residents of Ocean Pines Service Area

Staff Support: Department of Public Works - Water and Wastewater Division  
Chris Clasing- (410-641-5251)

Current Members:

<u>Name</u>	<u>Resides</u>	<u>Years of Term(s)</u>
John F. (Jack) Collins, Jr.	Ocean Pines	*18-21, 21-25
William Gabeler	Ocean Pines	22 - 26
Robert Kane	Ocean Pines	22-26
James Spicknall	Ocean Pines	07-10-14-18-22-26
Frederick Stiehl	Ocean Pines	*06-24, 24-28

Prior Members: (Since 1993)

- Andrew Bosco (93-95)
- Richard Brady (96-96, 03-04)
- Michael Robbins (93-99)
- Alfred Lotz (93-03)
- Ernest Armstrong (93-04)
- Jack Reed (93-06)
- Fred Henderson (04-06)
- E. A. "Bud" Rogner (96-07)
- David Walter (06-07)
- Darwin "Dart" Way, Jr. (99-08)
- Aris Spengos (04-14)
- Gail Blazer (07-17)
- Mike Hegarty (08-17)
- Michael Reilly (14-18)
- Bob Poremski (17-20)
- Gregory Sauter (17-21)

**WATER AND SEWER ADVISORY COUNCIL  
WEST OCEAN CITY SERVICE AREA**

Reference: County Commissioners= Resolution of November 19, 1993

Appointed by: County Commissioners

Function: Advisory  
Advise Commissioners on water and sewer needs of the Service Area; review amendments to Water and Sewer Plan; make recommendations on policies and procedures; review and recommend charges and fees; review annual budget for the service area.

Number/Term: 5/4-year terms  
Terms Expire December 31

Compensation: \$100.00/Meeting

Meetings: Monthly

Special Provisions: Must be residents/ratepayers of West Ocean City Service Area

Staff Support: Department of Public Works - Water and Wastewater Division  
Chris Clasing - (410-641-5251)

Current Members:

<u>Member's Name</u>	<u>Resides/Ratepayer of</u>	<u>Terms (Years)</u>
Keith Swanton	West Ocean City	13-17, 17-21
Blake Haley	West Ocean City	*19-20, 20-24
Gail Fowler	West Ocean City	99-23-27
Deborah Stanley	West Ocean City	95-23-27
Todd Ferrante	West Ocean City	13-17-21-25-29

Prior Members: (Since 1993)

Eleanor Kelly<sup>c</sup> (93-96)                      Andrew Delcorro (\*14-19)

John Mick<sup>c</sup> (93-95)

Frank Gunion<sup>c</sup> (93-96)

Carolyn Cummins (95-99)

Roger Horth (96-04)

Whaley Brittingham<sup>c</sup> (93-13)

Ralph Giove<sup>c</sup> (93-14)

Chris Smack (04-14)

COMMISSION FOR WOMEN

Reference: Public Local Law CG 6-101

Appointed by: County Commissioners

Function: Advisory

Number/Term: 11/3-year terms; Terms Expire December 31

Compensation: None

Meetings: At least monthly (3<sup>rd</sup> Tuesday at 5:30 PM - alternating between Berlin and Snow Hill)

Special Provisions: **7 district members**, one from each Commissioner District  
 4 At-large members, nominations from women=s organizations & citizens  
 4 Ex-Officio members, one each from the following departments: Social Services, Health & Mental Hygiene, Board of Education, Public Safety  
 No member shall serve more than six consecutive years

Contact: Susan Ostrowski, Chair, and Jocelyn Briddell, Secretary  
 Worcester County Commission for Women - P.O. Box 211, Snow Hill, MD 21863

Current Members:

<u>Member=s Name</u>	<u>Nominated By</u>	<u>Resides</u>	<u>Years of Term(s)</u>
Kimberly List	D-7, Mitrecic	Ocean City	18- 21-24 <b>Termed Out</b>
Jocelyn Briddell	At-Large	Berlin	23-26
Laura Morrison	At-Large	Pocomoke	*19-20-23-26 <b>Resigned</b>
Crystal Bell, MPA	Health Department		*22-23-26
Jeannine Jerscheid	Public Safety – Sheriff’s Office		23-26
Sharnell Tull	At-Large	Pocomoke	23 -26
Susan Ostrowski	D-6, Bunting	Berlin	24-27
Dorothy Shelton-Leslie	D-5, Bertino	Ocean Pines	24-27
Dr. Darlene Jackson- Bowen	D-2, Purnell	Pocomoke	*19-21-24-27 <b>Resigned</b>
Michelle Goad	D-1, Abbott	Pocomoke City	25-28 - <b>Dismissal</b>
Cheryl Middleton	At-Large	West O. City	25-28 - <b>Resigned</b>
Kelsey Moran	Dept of Social Services		25-28
Ann Fletcher	D-3, Fiori	Berlin	25-28
Dawn Gears	D-4, Elder	Berlin	25-28
Sarah Blackburn	Board of Education		26-29

Prior Members: Since 1995

- |   |                                     |                              |
|---|-------------------------------------|------------------------------|
| Ellen Pilchard <sup>c</sup> (95-97)       | Marie Velong <sup>c</sup> (95-99)   | Christine Selzer (03)        |
| Helen Henson <sup>c</sup> (95-97)         | Carole P. Voss (98-00)              | Linda C. Busick (00-03)      |
| Barbara Beaubien <sup>c</sup> (95-97)     | Martha Bennett (97-00)              | Gloria Bassich (98-03)       |
| Sandy Wilkinson <sup>c</sup> (95-97)      | Patricia Ilczuk-Lavanceau (98-99)   | Carolyn Porter (01-04)       |
| Helen Fisher <sup>c</sup> (95-98)         | Lil Wilkinson (00-01)               | Martha Pusey (97-03)         |
| Bernard Bond <sup>c</sup> (95-98)         | Diana Purnell <sup>c</sup> (95-01)  | Teole Brittingham (97-04)    |
| Jo Campbell <sup>c</sup> (95-98)          | Colleen McGuire (99-01)             | Catherine W. Stevens (02-04) |
| Karen Holck <sup>c</sup> (95-98)          | Wendy Boggs McGill (00-02)          | Hattie Beckwith (00-04)      |
| Judy Boggs <sup>c</sup> (95-98)           | Lynne Boyd (98-01)                  | Mary Ann Bennett (98-04)     |
| Mary Elizabeth Fears <sup>c</sup> (95-98) | Barbara Trader <sup>c</sup> (95-02) | Rita Vaeth (03-04)           |
| Pamela McCabe <sup>c</sup> (95-98)        | Heather Cook (01-02)                |                              |
| Teresa Hammerbacher <sup>c</sup> (95-98)  | Vyoletus Ayres (98-03)              |                              |
| Bonnie Platter (98-00)                    | Terri Taylor (01-03)                |                              |