



Worcester County Administration Office  
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**Addendum # 2 – Berlin HOCC**  
**Pre-Bid Meeting Agenda & Sign-in Sheet**  
**March 18, 2026**  
Date of Addendum:

**NOTICE TO ALL BIDDERS AND PLANHOLDERS**

The Bid Documents for the above-referenced Project are modified as set forth in this Addendum. The original Bid Documents and any previously issued addenda remain in full force and effect, except as modified by this Addendum, which is hereby made part of the Bid Documents. Vendors will take this Addendum into consideration when preparing and submitting a bid, and shall acknowledge receipt of this Addendum in the space provided in the Bid Documents.

**BID SUBMITTAL DEADLINE**

The bid submittal time hasn't been changed.

**1.0 – ATTACHMENTS**

Item	Description
1	Pre-Bid Meeting Agenda
2	Pre-Bid Meeting Sign-in Sheet

**2.0 – CLARIFICATIONS**

The following clarifications are provided as a matter of information to clarify issues raised about the Bid Documents.

Item	Description

**3.0 – QUESTIONS AND ANSWERS**

The following questions and answers are provided as a matter of information to clarify issues raised about the Bid Documents.

Item	Questions and Answers

**END OF ADDENDUM**

**PRE-BID MEETING AGENDA  
BERLIN HOMEOWNER CONVENIENCE CENTER BULKHEAD REPAIR  
WORCESTER COUNTY, MD**

DATE: March 18, 2026  
TIME: 10:00 A.M.  
LOCATION: Berlin Homeowner Convenience Center  
9626 Mill Haven Road  
Berlin, Maryland 21811

Introductions

Owner: County Commissioners of Worcester County  
Engineer: EA Engineering, Science and Technology, Inc., PBC

Project Description

- Coordinate with Worcester County for temporary relocation and storage of the western trash compactor while work occurs on the western side of the site.
- Coordinate with Worcester County for temporary relocation and storage of the bulk containers while work occurs on the eastern side of the site.
- Demolish and remove existing concrete pads. Dispose of offsite at an approved facility.
- Full removal of wooden walkways, framing, decking, supports, and piles as well as aggregates and soils for the installation and testing of cast-in-place reinforced concrete walls, slabs, and all associated appurtenances.
- Demolish existing sheds and dispose of debris in on-site bulk containers.
- Demolish and remove asphalt to limits indicated. Dispose of offsite at an approved facility
- Furnish and install cast-in-place reinforced concrete pads and retaining walls. Including testing, reinforcement, chairs, ties, compounds, form work, and all associated appurtenances.
- Furnish and install 10 inch compacted graded aggregate base, 2.5 inch 9.5MM Surface Superpave asphalt, and 4 inch 19.5MM Base Superpave asphalt to limits indicated. Work is inclusive of backfill, compaction, and testing of soils, aggregates, and pavement sections.
- Furnish and install 2-inch overlay of 9.5MM Surface Superpave asphalt to limits indicated.
- Furnish and install gravel.
- Furnish and install bollards.
- Furnish and install light poles.
- Furnish and install electrical distribution components, such as disconnect, panels, mounting rack, conduits, conductors, ductbank, and shed HVAC, and connection to the proposed electrical loads onsite.
- Disassemble concrete block wall. Coordinate with County for temporary stockpile location for concrete blocks and assist in loading concrete blocks on County supplied truck to be transported offsite by the County.
- Coordination with County for placement of County procured attendant hut and storage shed.
- Coordination with County approved trash compactor installers.
- Site restoration and repair.
- Installation and maintenance of erosion and sediment controls.
- Coordination with Worcester County to return operations of the transfer station over to the completed project area.

### Project Funding and Requirements

- The project is funded by Worcester County.

### Bid Due Date

- Bids are due on Wednesday April 15, 2026 2:00 PM in the Offices of the County Commissioner's Room 1103 – Worcester County Government Center, One West Market Street, Snow Hill, Maryland 21863

### Bonds and Bid Form

- Performance and Payment Bonds are required for this project.

### Completion Time

- Contract Time will be 90 Days
- Liquidated damages will be based on Awarded Contract Amount per Worcester County Standard Terms and Conditions.
- Retainage in the amount of 10 (percent) of each progress payment will be withheld by the Owner. The retainage will be paid at the time of completion.
- Contractor to submit proposed schedule and update as required.
- Certificate of Substantial Completion can be issued following the installation of surface asphalt and fully operational convenience center.
- Contract time will cease to run when Certificate of Substantial Completion is issued.
- Claims for weather days must be requested by the 15<sup>th</sup> of the following month. Detailed back-up must be submitted with the request.

### Submittals

- Submittals can be provided electronically to initiate review, but sufficient hard copies are required to allow the County to keep two hard copies.

### Requests for Information

- All RFIs to be in writing or by email and numbered sequentially.
- Contractor to maintain an RFI log.

### Record Drawings

- Maintain red line mark-ups at site at all times.

### Project Permits

- Erosion and Sediment Control – Worcester Soil Conservation District
- Stormwater Management Approval – Worcester County Environmental Programs



Worcester County Commissioners Office

Pre-Bid Sign In Sheet

Bid: Bolin #1000 Improvements

Date: 03/18/26

Name	Company	Title	Phone	E-Mail	Signature
Peter Wilhelm	Wilhelm Site Services	PM	302 500 2128	peter@wilhelmsiteservices.com	<i>[Signature]</i>
DAVID SPRAUSS	Harkins Const.	ESTIMATOR	410 749-3300	DSprauSS@HarkinsConstruction.com	<i>[Signature]</i>
Jeff Minkov	Georgedyk	Estimator	302-342-3120	jeffminkov@georgedyk.com	<i>[Signature]</i>
ASTOR	AST	OWNER	443-497-0914	ASTOR@comcast.net	<i>[Signature]</i>
STEVEN LEONARDI	EA ENCLAWORR	EOR	410-641-5341	SLEONARDI@EAENCLAWORR.COM	<i>[Signature]</i>
Tuesday Nicholas	DAB	PE	443.609.4003	Tnicholas@davidabramowitz.com	<i>[Signature]</i>
Dave Lindberg	DAB	PM	443.610.1390	Dlindberg@davidabramowitz.com	<i>[Signature]</i>
Haley Centeros	Delrona Reban Builders	Estimator	443-394-4474	Haley@delronarebanbuilders.com	<i>[Signature]</i>
Chris Skinning	Herkins	VP	410 742 3838	cskinning@herkins.com	<i>[Signature]</i>
Jana Patrin	Worcester County	Dep Director	410-632-5623	jpatri@worcesterma.gov	<i>[Signature]</i>
Neil Hollowell	EA	PM	4030144144	nhollowell@eaest.com	<i>[Signature]</i>
Teff Deshield	Henly Construction	est	410-430-5588	tdeshield@henlyconstruction.com	<i>[Signature]</i>